



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIGCOP04C

**PAGE**  
 1

**BLANKET RELEASE**  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
 2

**SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS**

## AGENCY COPY

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

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 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

\*817143205 304-744-7440  
 KOMAX BUSINESS SYSTEMS LLC  
 500 D STREET  
 SOUTH CHARLESTON WV 25303

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
02/16/2005		NET 30		550767809			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			CHANGE ORDER #02				
EFFECTIVE MARCH 1, 2005, A FAX KIT OPTION IS ADDED TO MONOCHROME COPER, BAND 3, MINOLTA 3010.						STATE PURCHASING DIVISION ADMINISTRATION UNIT CERTIFIED ENCUMBERED	
SEE THE ATTACHED DOCUMENTATION AND ACCESSORY PRICING FOR ADDITIONAL DETAILS.						FEB 22 2005	
*****NO ADDITIONAL CHANGES*****						<i>Beverly Toler</i>	
PREVIOUS PO TOTAL==>				OPEN		END	
PO NET CHANGE (+)==>							

F APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  13172-17-05

OPEN END  
**TOTAL**

*Clayton Wayfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *Betty Francisco*  
 BETTY FRANCISCO 304-558-0468  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR ü160.103) and will be disclosing Protected Health Information (45 CFR ü160.103) to the vendor.

		KONICA MINOLTA ACCESSORY PRICING						
MODEL	ITEM	ITEM NO.	CUST. PRICE	MAINT./MN	RENTAL COSTS PER TERM			
					24 MOS.	36 MOS.	48 MOS.	
3010	PF-124 Paper Feed Unit	4348-512	\$721.23		\$33.03	\$23.01	\$18.03	
3010	PF-210 Paper Drawer w/Universal Paper Tray	4348-412	\$1,030.59	\$3.00	\$47.20	\$32.88	\$25.76	
3010	PF-122 Large Capacity Cassette - Letter Only	4348-713	\$1,030.59	\$3.00	\$47.20	\$32.88	\$25.76	
3010	FN-117 Basic Finisher	4349-612	\$1,366.05	\$4.00	\$62.56	\$43.58	\$34.15	
3010	PK-6 Punch Kit For FN-117	4512-612	\$451.00		\$20.66	\$14.39	\$11.28	
3010	SK-1 Saddle Kit For FN-117	4511-612	\$1,159.18	\$4.00	\$53.09	\$36.98	\$28.98	
3010	MK-1 Mailbin Kit For FN-117	4510-612	\$903.86		\$41.40	\$28.83	\$22.60	
3010	AK-1 Additional Bin Unit	4625-202	\$39.14		\$1.79	\$1.25	\$0.98	
3010	JS-203 Job Separator	4347-612	\$128.59		\$5.89	\$4.10	\$3.21	
3010	M32-4 32Mb Memory	4388-604	\$117.41		\$5.38	\$3.75	\$2.94	
3010	M64-2 64Mb Memory	4388-605	\$231.09		\$10.58	\$7.37	\$5.78	
3010	M128-3 128Mb Memory	4388-608	\$309.36		\$14.17	\$9.87	\$7.73	
3010	PI-3505e Embedded Print Controller	4513-612	\$516.23		\$23.64	\$16.47	\$12.91	
3010	Post Script Upgrade For Pi-3505e Controller	4513-712	\$851.68		\$39.01	\$27.17	\$21.29	
3010	SU-2 Scan Unit	4514-612	\$411.86		\$18.86	\$13.14	\$10.30	
3010	SU-3 Scan Unit / Internet Fax	4388-602	\$1,416.36	\$4.00	\$64.87	\$45.18	\$35.41	
3010	NC-4 Network Interface Card - NIC	4388-608	\$309.36		\$14.17	\$9.87	\$7.73	
3010	HDD-6 Hard Disk Drive	4599-172	\$419.32		\$19.20	\$13.38	\$10.48	
3010	Tesco Surge Protector		\$104.83		\$4.80	\$3.34	\$2.62	
3010	Fax Kit for DI-3010 (Initial System Order Only)	3010-F Kit	\$800.00		\$36.64	\$25.52	\$20.00	



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INVOICE TO

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LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			RECEIPT TICKET FOR PURCHASE ORDER:		DIGCOP04C
LINE	CATNO	ITEM	NUMBER	DESCRIPTION	QTY      DATE
0001		985-64		PER ATTACHED COST SHEETS	_____
			SIGNATURE _____	DATE _____	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE