



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2015-12-02

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 DEBT15F	Procurement Folder: 61343
Document Name: Change Order 2 - DEBT15F - Conserve	Reason for Modification: CO No. 2 to renew original contract
Document Description: Statewide Contract for Debt Collection	
Procurement Type: Central Master Agreement	
Buyer Name: Sheila L Hannah	
Telephone: (304) 558-4317	
Email: sheila.l.hannah@wv.gov	
Shipping Method:	Effective Start Date: 2015-01-01
Free on Board:	Effective End Date: 2016-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000106783 CONSERVE 200 CROSSKEYS OFFICE PARK FAIRPORT NY 14450 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Sheila L Hannah Requestor Phone: (304) 558-4317 Requestor Email: sheila.l.hannah@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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AGENCY COPY

SO 12/2/15

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>10/16/15</i> DATE: <i>12/16/15</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>Robert Roshie</i> DATE: <i>12/15/15</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: <i>DEC 16 2015</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order #2 - is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 01/01/2016 through 12/31/2016

Renewals Remaining:2

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				\$0.000000
Service From		Service To			
2015-01-01		2015-12-31			

Commodity Line Description: Debt Collection - Colleges and Universities

Extended Description:

Colleges and Universities

Type of Account - Per Debt

% of Amount Collected - 23.00%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				\$0.000000
Service From		Service To			
2015-01-01		2015-12-31			

Commodity Line Description: Debt Collection - Rate of Second Placement - Colleges

Extended Description:

Rate of Second Placement

Type of Account - Colleges

% of Amount Collected - 28.50%

See attached Usage Schedule prior to issuing delivery order.



EARL RAY TOMBLIN
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. Box 50130
CHARLESTON, WEST VIRGINIA 25305-0130

JASON PIZATELLA
ACTING CABINET SECRETARY
DAVID TINCHER
DIRECTOR

November 02, 2015

Mr. William Carey
ConServe
P. O. Box 7
Fairport, NY 14450

Subject: Contract# DEBT15F

Dear Mr. Carey:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 01, 2016 through December 31, 2016. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

Please call if you have any questions.

Very truly yours,

Sheila L. Hannah
Sheila L. Hannah
Buyer

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Continental Service Group, Inc., d/b/a ConServe

Pamela Baird, Secretary
Pamela Baird

November 3, 2015

Date

Secretary
Title