



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2015-12-02

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 DEBT15D	Procurement Folder: 61327
Document Name: Change Order 2- DEBT15D - Premiere Credit	Reason for Modification:
Document Description: Statewide Contract for Debt Collection	CO No. 2 - To renew original contract
Procurement Type: Central Master Agreement	
Buyer Name: Sheila L Hannah	
Telephone: (304) 558-4317	
Email: sheila.l.hannah@wv.gov	
Shipping Method:	Effective Start Date: 2015-01-01
Free on Board:	Effective End Date: 2016-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: VS0000002904 Premiere Credit of North America, LLC 2002 Wellesley Blvd  Indianapolis IN 46219-2417  US Vendor Contact Phone: (317) 917-4850 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Sheila L Hannah Requestor Phone: (304) 558-4317 Requestor Email: sheila.l.hannah@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

Total Order Amount	Open End
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AGENCY COPY

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>T. W. [Signature]</i> DATE: 12/10/15 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>J. Robert [Signature]</i> DATE: 12/15/15 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: 12/16/15 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order #2 - is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 01/01/2016 through 12/31/2016

Renewals Remaining: 2

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - Colleges and Universities

**Extended Description:**

Colleges and Universities

Type of Account - Per Debt

% of Amount Collected - 20.00%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - Workers' Compensation

**Extended Description:**

Workers' Compensation

Type of Account - Default Account

% of Amount Collected - 15.00%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - WV Department of Tax and Revenue

**Extended Description:**

WV Department of Tax and Revenue

Type of Account - New Accounts

% of Amount Collected - 14.75%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - WV Department of Tax and Revenue

**Extended Description:**

WV Department of Tax and Revenue

Type of Account - Levy Account

% of Amount Collected - 9.00%

See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - Div. of Environmental Protection

**Extended Description:**

Div. of Environmental Protection  
 Type of Account - Per Debt  
 % of Amount Collected - 15.00%  
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - Other Spending Units

**Extended Description:**

Other Spending Units  
 Type of Account - Per Debt  
 % of Amount Collected - 15.00%  
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - Rate of Second Placement

**Extended Description:**

Rate of Second Placement  
 Type of Account - Per Debt  
 % of Amount Collected - 19.00%  
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	84101704				\$0.000000
	<b>Service From</b>	<b>Service To</b>			
	2015-01-01	2015-12-31			

**Commodity Line Description:** Debt Collection - Rate of Second Placement - Colleges

**Extended Description:**

Rate of Second Placement  
 Type of Account - Colleges  
 % of Amount Collected - 28.00%  
 See attached Usage Schedule prior to issuing delivery order.



EARL RAY TOMBLIN  
GOVERNOR

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
P.O. Box 50130  
CHARLESTON, WEST VIRGINIA 25305-0130

JASON PIZATELLA  
ACTING CABINET SECRETARY  
DAVID TINCHER  
DIRECTOR

November 02, 2015

Mr. Chris Johnson  
2002 Wellesley Blvd  
Indianapolis, IN 46219-2417

Subject: Contract# DEBT15D

Dear Mr. Johnson:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are January 01, 2016 through December 31, 2016. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an **Affidavit** that is to be part of the purchase order and is required to be signed and dated.

Please call if you have any questions.

Very truly yours,

Sheila L. Hannah  
Buyer

Attachment

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

\_\_\_\_\_  
Name/Signature

11/30/15  
\_\_\_\_\_  
Date

Director of Operations  
\_\_\_\_\_  
Title

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**MANDATE:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Premiere Credit of North America, LLC

Authorized Signature: \_\_\_\_\_

Date: 11/30/2015

State of Indiana

County of Marion, to-wit:

Taken, subscribed, and sworn to before me this 30th day of November, 2015.

My Commission expires 5-24-18, 2018.



NOTARY PUBLIC

Amanda M. Poeppelman

Purchasing Affidavit (Revised 08/01/2015)