



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2015-01-15

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE BUYER.

<b>Order Number:</b> CMA 0212 0212 DEBT15C	<b>Procurement Folder:</b> 61011
<b>Document Name:</b> Change Order #1 - DEBT15C - Credit Management Company	<b>Reason for Modification:</b> Change Order #1 - Administrative change to correct the Department and Unit code.
<b>Document Description:</b> Statewide Contract for Debt Collection	
<b>Procurement Type:</b> Central Master Agreement	
<b>Buyer Name:</b>	
<b>Telephone:</b>	
<b>Email:</b>	
<b>Shipping Method:</b>	<b>Effective Start Date:</b> 2015-01-01
<b>Free on Board:</b>	<b>Effective End Date:</b> 2015-12-31

VENDOR	DEPARTMENT CONTACT
Collection Management Company 2121 Noblestown Rd  Pittsburgh PA 15205-3956  US Vendor Contact Phone: (412) 937-0900 Extension: 161 Discount Percentage: 0.0000 Discount Days: 0	<b>Requestor Name:</b> Misty DeLong <b>Requestor Phone:</b> (304) 558-8802 <b>Requestor Email:</b> misty.m.delong@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

AGENCY COPY

<b>PURCHASING DIVISION AUTHORIZATION</b> SIGNED BY: DATE: ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> SIGNED BY: DATE: 2/3/2015 ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> SIGNED BY: DATE: 2-12-15 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order #1 - Administrative change to correct the Department and Unit code.

The Vendor, Credit Management Company, agrees to enter with the State of West Virginia into an open end contract to provide Debt Collection Services per the Specifications, Terms and Conditions, Bid Requirements, Addendum #1, the Vendor's bid dated 11/20/14, and the Usage Schedule incorporated herein by reference and made apart hereof.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				\$0.000000

Description: Debt collection services

**Extended Description:**

Colleges and Universities  
Type of Account - Per Debt  
% of Amount Collected - 7.00%  
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				\$0.000000

Description: Debt collection services

**Extended Description:**

Workers' Compensation  
Type of Account - Default Account  
% of Amount Collected - 6.99%  
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	84101704				\$0.000000

Description: Debt collection services

**Extended Description:**

WV Department of Tax and Revenue  
Type of Account - New Accounts  
% of Amount Collected - 5.75%  
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	84101704				\$0.000000

Description: Debt collection services

**Extended Description:**

Div. of Environmental Protection  
Type of Account - Per Debt  
% of Amount Collected - 6.75%  
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	84101704				\$0.000000

Description: Debt collection services

**Extended Description:**

Rate of Second Placement  
Type of Account - Colleges  
% of Amount Collected - 14.00%  
See attached Usage Schedule prior to issuing delivery order.

Total Order Amount	Open End
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