

Ordering Instructions

Statewide Contract

CMA PBKCR10A

Rental Car - Hertz

STATE AGENCIES: Ordering Requirements – Spending Unit (s) shall issue a wvOASIS Agency Delivery Order (ADO) to Hertz Car Rental location or order using appropriate agency ordering procedures.

Special Instructions – Refer to the most current Change Order with NASPO ValuePoint Price Sheet attached. This discount is available nationally at any Hertz Car Rental location.

Approvals Required - None

Agency and/or Vendor Contact Information:

Hertz Car Rental
Any Location

Type of Delivery Order – An ADO may be created in Oasis with the appropriate documentation attached.

How to submit the completed order to the Vendor – Assemble document, print and submit the ADO to the vendor.

POLITICAL SUBDIVISIONS: Contact vendor to confirm that contract pricing is available.