

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

25305

DEPARTMENT OF ADMINISTRATION

**Purchase Order** PURCHASE ORDER NO. CPHONE13A

PAGE 1

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CHANGE ORDER

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE PURCHASE ORDER SHOULD BE DIRECTED TO THE PURCHASE ORDER SHOULD BE DIRECTED. TO THE BUYER AS NOTED BELOW.

FILE LOCATION A

ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER

ENDOR

MO-OH

\*709062035 304-932-8194 ATT MOBILITY 7229 PARKWAY DR # 200

HANOVER MD 21076-1317

OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD. E. BUILDING 5, 10TH FLOOR

CHARLESTON, WV

DATE PRINTED TERMS OF SALE FEIN/SSN **FUND** 05/01/2013 912016656 FREIGHT TERMS ACCOUNT NUMBER SHIP VIA F.O.B DESTINATION
P VENDOR ITEM NO BEST WAY PREPAID MUL-MUL UOP QUANTITY UNIT PRICE AMOUNT LINE ITEM NUMBER **DELIVERY DATE** CAT.NO. Purchasing Division's File Copy CHANGE ORDER #01 TO ADD THE COMPLETE PARTICIPATING ADDENDUM AND ALL PAGES 4-6 OF THE PARTICIPATING OTHER ATTACHMENTS. ADDENDUM WERE INADVERTANTLY OMITTED IN ERROR. RETURNED TO BUYER EFFECTIVE DATE OF CHANGE: 04/15/2013 MAY 1 5 2013 DATE: SCANNED **PURCHASING DIVISION CERTIFIED ENCUMBERED** .00000 0001 LS MAY 1 4 2013 12/31/2013 985 - 77WIRELESS EQUIPMENT AND SERVICES Beverly Toler PREVIOUS PO TOTAL ==> OPEN END PO NET CHANGE (+)==>

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE, 🗵

5-7-13 BAS

OPEN END TOTAL

304-558-2596

APPROVED AS TO FORM BY ASSISTANT ATTORNEY GENERAL PURCHASING DIVISION AUTHORIZED SIGNATURE

# PARTICIPATING ADDENDUM UNDER THE WESTERN STATES CONTRACTING ALLIANCE WIRELESS COMMUNICATION SERVICES AND EQUIPMENT BID NUMBER RFP: #1907

PARTICIPANT: State of West Virginia

This Participating Addendum (the "PA") is made this 15<sup>th</sup> day of April , 2013 (the "PA Effective Date"), between State of West Virginia ("Participant"), and AT&T Mobility National Accounts LLC ("Contractor") (Participant and Contractor are, at times, referred to individually as a "Party" or together as the "Parties").

## Section 1. Recitals.

- 1.1 Contractor and the State of Nevada, acting through its Department of Administration, Purchasing Division, and the participating members of the Western States Contracting Alliance ("WSCA"), and the NASPO Cooperative, are parties to that certain WSCA contract #1907, dated March 15, 2012 (the "Contract" or "Master Service Agreement").
  - 1.2 Participant wants to participate in the Contract pursuant to the terms and conditions of the PA.
- <u>Agreement.</u> In consideration of the recitals set forth in §1 above, which are hereby re-stated and agreed to by the Parties, and for valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, Participant and Contractor hereby agree to the terms and conditions of the PA (the Contract and the PA, together with all valid purchase orders submitted to Contractor by Participating Entity, collectively, the "Agreement"). Unless otherwise defined, capitalized terms in the PA have the meanings ascribed to them in the Contract.
- State of West Virginia, including county, public school, municipal, and other local government bodies as the only authorized Participating Entity(ies) under the Agreement.
- Section 4. Purchase Orders. Participating Entity(ies) must issue purchase orders hereunder that reference both Master Service Agreement #1907 and the PA. Upon issuance of any such valid purchase order, Participating Entity will be bound by the terms and conditions of the Agreement including, without limitation, the obligation to pay Contractor for Service, Equipment, and related products provided. Notwithstanding the foregoing, any purchase order submitted that does not properly reference the Contract number and/or the PA may be accepted, at Contractor's sole discretion, if Contractor can reasonably ascertain that such purchase order was properly authorized and intended for use with the PA. In such instances, the corresponding purchase order will be similarly valid and binding. Except as expressly provided in the Agreement, terms and conditions inconsistent with, contrary or in addition to the terms and conditions of the Agreement will not be added to or incorporated into the Agreement by any purchase order; and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of the Agreement will prevail and govern in the case of any such inconsistent or additional terms.

#### Participant:

Name: Krista S. Ferrei!

Title: Buyer Supervisor

Address: 2019 Washington Street, East

Charleston, WV 25305

Telephone: 304-558-2596
Fax Number: 304-558-4115
E-Mail: krista.s.ferrell@wv.gov

#### Lead State:

Name: Teri Smith

Title: Purchasing Officer

Address: 515 E. Musser St., Suite 300

Carson City, NV 89701 Telephone: 775-684-0178 Fax Number: 775-684-0188 E-Mail: tlsmith@admin.nv.gov

#### **Contractor Account Team:**

#### **Contractor Main:**

Name: D. J. Sigman

e: Government Account Executive Title:

Address: 816 Lee Street

Charleston, WV 25301 Telephone: (304) 932-8194

Fax Number:

E-Mail: ds8355@att.com

Name: Twila Lively

Manager, Sales Operations

Address: 2600 Camino Road San Ramon, CA 94583

Telephone: (925) 487-9945 Fax Number: (510) 261-2155 E-Mail: twilalively@att.com

<u>Section 6.</u> <u>Authority.</u> By signing below, the corresponding Party's representative represents that he or she is duly authorized by Contractor or Participant, as applicable, to execute the PA on behalf of the respective Party, and that the Contractor and Participant agree to be bound by the provisions hereof. In addition, Participant represents that it has received the requisite approvals from the applicable Chief Procurement Official and WSCA

## Section 7. Miscellaneous.

to participate in the Agreement.

7.1 American Recovery and Reinvestment Act of 2009 ("ARRA"). Each Participating Entity is responsible for informing Contractor in writing prior to ARRA funds being used for a purchase or purchases under the Contract. If and when Contractor is so notified, Contractor will comply with the data element and reporting obligations (as currently defined in Federal Register Vol. 74 #61, Pages 14824-14829, or subsequent changes or modifications to these requirements as published by the Federal OMB) that are legally required of vendors as providers of goods and services to recipients or sub-recipients of ARRA funds. Contractor will provide the required report, if any, to the Participating Entity with an invoice presented for payment. With respect to ARRA and the Agreement, Contractor is not a sub-contractor, recipient, sub-recipient or sub-grantee, but simply a vendor, as defined in the OMB guidelines. Contractor assumes no responsibilities under ARRA beyond those required of a vendor.

7.2 Employee Benefit Program. Participating Entity(ies) will participate with Contractor in efforts to obtain eligible Employees' participation in the Employee Benefit Program.

<u>Section 8.</u> <u>Notice of Administration Fees.</u> All Participating Entities are hereby on notice of the following charges being paid by Contractor under the Contract.

WSCA Fees. Contractor is being charged a WSCA Administration Fee of 1/10<sup>th</sup> of 1% (one-tenth of
one percent) of the Total Wireless Spend, pursuant to the schedule of payments set forth in the
Contract.

Section 9. Order of Precedence. The Parties acknowledge and agree that in the event of a conflict between the terms contained in the various documents comprising the Agreement, the following order of precedence will control: (a) the PA; (b) the Master Service Agreement; and (c) any valid purchase order issued in connection therewith. This section specifically supersedes any order of precedence provisions set forth elsewhere in the Agreement.

**Custom Offers.** Provided Participant remains in full compliance with the terms and conditions of the Agreement, and subject to all corresponding restrictions set forth in this §10 (including all subsections and Tables), AT&T will provide Participant and its eligible CRUs the following custom offers: (a) the custom Business National Flat Rate Plan described in §10.1 herein (the "Custom Business National Flat Rate Plan"); (b) the custom integrated Plans described in §10.2 herein (the "Custom Integrated Plans"); (c) the custom 5GB Pooled DataConnect Plan described in §10.3 herein (the "Custom 5GB Pooled DataConnect Plan"); and (d)) the monthly recurring credits described in §10.4 herein (The "Recurring Credits") (the Custom Business National Flat Rate Plan, Custom Integrated Plans, the Custom 5GB Pooled DataConnect Plan, and the Recurring Credits, are, at times, referred to together herein as the "Custom Offers"). The Custom Offers are available for the term of the Agreement. For all Custom Offers, the corresponding CRU must be eligible to activate Service on the underlying, non-customized version of the Plan or offer. The Custom Offers are not available to IRUs. In accordance with the Agreement, each of the Custom Offers is subject to its underlying offer's corresponding Sales Information, which is incorporated herein by reference. To the extent of any material conflict between the terms and conditions of this §10 and the applicable Sales Information, this §10 will control. Notwithstanding the foregoing, no Custom Offers will be provided if Participant's account is not active and in good standing with respect to the applicable CRU.

## 10.1 Custom Business National Flat Rate Plan.

Table 10.1
Custom Business National Flat Rate Plan

Monthly Service Charge	\$9.74	
Home Airtime Rate	\$0.09 per minute	
Nationwide Long Distance	Included	
Domestic Roaming	Included	

10.2 Custom Integrated Plans. The Custom Integrated Plans are only available to CRUs. The Custom Integrated Plans are NOT eligible for the MSC Service Discount, any other discount provided under this Agreement, nor any other discounts or promotions otherwise available to Contractor's customers.

10.2.1 Custom Integrated Plan with Smartphone/BlackBerry Enterprise Plan Without Tethering ("Custom Integrated Plan Without Tethering"). The following applies to the Custom Integrated Plan Without Tethering: (a) the Wireless Data Service rates, terms and conditions set forth in the AT&T Smartphone/BlackBerry Enterprise Plan for Smartphones, BlackBerry or iPhone Sales Information; and (b) the Voice Service rates, terms and conditions set forth in the AT&T Business Nation Sales Information. The Custom Integrated Plans are NOT eligible for the MSC Service Discount, any other discount provided under this Agreement, nor any other discounts or promotions otherwise available to Contractor's customers.

Table 10.2.1
Custom Integrated Plan Without Tethering

	Custom	integrated Plan Witho	ut lethering	
	Business Pooled Nation Add A Line Plan	Business Pooled Nation 300 Plan	Business Pooled Nation 450 Plan	Business Pooled Nation 900 Plan
Monthly Service Charge	\$35.99	\$48.75	\$52.00	\$71.68
Anytime Minutes	N/A	300	450	900
Voice	\$0.25	\$0.25	\$0.25	\$0.25

Overage nate		# F (#)		
Included Nights & Weekend Minutes	Unlimited	Unlimited	Unlimited	Unlimited
Included Mobile to Mobile Minutes	5000	5000	UNLIM	UNLIM
Domestic Long Distance	Included	Included	Included	Included
Domestic Roaming	Included	Included	Included	Included
Monthly Service Charge Discount	N/A	N/A	N/A	N/A
Rollover Minutes	N/A	N/A	N/A	N/A
Included Domestic Data Access	Unlimited	Unlimited	Unlimited	Unlimited
Additional Domestic Data Usage	N/A	N/A	N/A	N/A
Unlimited Text	Yes	Yes	Yes	Yes

10.2.2 Custom Integrated Pooled Plan with DataPro 5GB Enterprise Plan With Tethering ("Custom Integrated DataPro 5GB Pooled Plan"). The following applies to the Custom Integrated Plan DataPro 4GB Plan: (a) the Wireless Data Service rates, terms and conditions set forth in the AT&T Data Rate Plan Brochure; and (b) the Voice Service rates, terms and conditions set forth in the AT&T Business Pooled Nation Sales Information. The Custom Integrated Plans are NOT eligible for the MSC Service Discount, any other discount provided under this Agreement, nor any other discounts or promotions otherwise available to Contractor's customers.

Table 10.2.2
Custom Integrated DataPro 5GB Pooled Plan with Tethering

	Business Pooled Nation Add A Line Plan	Business Pooled Nation 300 Plan	Business Pooled Nation 450 Plan	Business Pooled
Monthly Service Charge	\$35.99	\$48.75	\$52.00	\$71.68
Anytime Minutes	N/A	300	450	900
Voice Overage Rate	\$0.25	\$0.25	\$0.25	\$0.25
Included Nights & Weekend Minutes	Unlimited	Unlimited	Unlimited	Unlimited
Included Mobile to Mobile Minutes	5000	5000	UNLIM	UNLIM
Domestic Long Distance	Included	Included	Included	Included
Domestic Roaming	Included	Included	Included	Included
Monthly Service Charge Discount	N/A	N/A	N/A	N/A
Rollover Minutes	N/A	N/A	N/A	N/A
Included Domestic Data Access	5GB	5GB	5GB	5GB
Additional	\$10/GB	\$10/GB	\$10/GB	\$10/GB

Domestic Data Usage					
Unlimited Text	Yes	Yes	Yes	Yes	一

- 10.3 Custom 5GB Pooled DataConnect Plan. Contractor will provide Participant and its qualified End Users with the Custom 5GB Pooled DataConnect Plan with an MSC of \$37.99, pursuant to the terms and conditions of this agreement, and the corresponding Sales information (collectively, the "Custom 5GB Pooled DataConnect Plan"). A minimum of twenty-five (25) active Pooled DataConnect lines receiving Service on one Billing Account Number are required to qualify for this pricing. The Custom 5GB Pooled DataConnect Plan is subject to the terms and conditions of the AT&T DataConnect Sales Information and this Contract. The Custom 5GB Pooled DataConnect Plan is only available to Participant's CRUs eligible to activate Service on the standard AT&T DataConnect Plan. Notwithstanding the foregoing, AT&T and Participant acknowledge and agree that, to the extent of any material conflict between the terms and conditions of this Contract and those set forth in the applicable Sales information, the terms of this Contract will control. The Custom 5GB Pooled DataConnect Plan is NOT eligible for the MSC Service Discount, any other discount provided under this Agreement, nor any other discounts or promotions otherwise available to Contractor's customers.
- 10.4 Recurring Credits. Provided Participant remains in full compliance with the Agreement, and subject to the restrictions set forth in this §10.4, AT&T will provide Participant the following monthly recurring Service credits as described in Table 10.4 (each, a "Recurring Credit") for the term of the Agreement with respect to each qualified CRU who (a) activates Service with a two-year CRU Term on the corresponding Messaging Feature, and (b) remains on Service under such Messaging Feature at the time the Recurring Credit is applied. The Recurring Credit may take up to two billing cycles to appear on the applicable invoice. Notwithstanding the foregoing, no Recurring Credit will be provided if Participant's account is not active and in good standing with respect to the applicable CRU. The Recurring Credit is not available to IRUs.

TABLE 10.4
Recurring Credits

PLAN or FEATURE	MONTHLY RECURRING CREDIT
Business Pooled Add A Line Plan with an MSC of \$19.99	\$5.00
Business Pooled Nation 300 Plan with an MSC of \$34.99	\$3.50
Business Pooled Nation 450 Plan with an MSC of \$44.99	\$5.00
Pooled Telemetry 1MB Plan with an MSC of \$8.99	\$2.32
Pooled Telemetry 2MB Plan with an MSC of \$11.99	\$4.00
Pooled Telemetry 3MB Plan with an MSC of \$13.99	\$5.34
Pooled Telemetry 4MB Plan with an MSC of \$15.99	\$6.80
Pooled Telemetry 5MB Plan with an MSC of \$17.99	\$8.66
Pooled Telemetry 10MB Plan with an MSC of \$20.99	\$7.66
SMS Messaging 200 with an MSC of \$5.00	\$5.00
SMS Messaging 1000 with an MSC of \$10.00	\$5.00
SMS Messaging Unlimited with an MSC of \$20.00	\$10.00

- <u>Section 11.</u> <u>Additional Charges.</u> The Parties acknowledge and agree to the additional charges set forth in Exhibit A, attached hereto and incorporated herein by reference. These charges are subject to change.
- <u>Section 12.</u> Additional Terms. Contractor and the participating entity agree to incorporate the following provisions into the Contract through this Participating Addendum in order to comply with laws specific to the State of West Virginia.
- 12.1 WV-96 Agreement Addendum, All provisions contained in the WV-96 Agreement Addendum, which is attached as EXHIBIT B hereto and incorporated herein by reference, are included in this Participating Addendum.

- 12.2 HIPAA Business Associate Addendum. The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at http://www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Covered entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the Vendor.
- 12.3 Background Check. In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision.

The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Section 13. Entire Agreement. The Agreement sets forth the entire agreement between the Parties with respect to its subject matter, and it supersedes all previous communications, representations or agreements, whether oral or written, with respect thereto.

[TEXT ENDS HERE. SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed the PA as of the PA Effective Date.

State of West Virginia
By: All Aud , duly authorized
Name: David Tincher
Title: <u>Director</u>
Date:
AT&T MOBILITY NATIONAL ACCOUNTS LLC
By: Mah Alist. , duly authorized
Name: MARK FLISTEL
Title: SR. CONTRACT MANAGEL
1/14/2012

## **ADDITIONAL CHARGES**

## **Additional Charges**

The amounts shown below are based on the highest fee/surcharge rates assessed in your state; your actual fees/surcharges may be less.

State	WEST VIRGINIA
Regulatory Cost Recovery Charge	\$1.09
Federal Universal Service Fund	14.4%
State 911 Fee	\$3.00

## **Regulatory Cost Recovery Charge**

The Regulatory Cost Recovery Charge is a charge assessed by AT&T associated with payment of government imposed fees and to recover the costs of compliance with government imposed regulatory requirements. It may include costs incurred in prior years that are not yet fully recovered. It is not a tax or charge which the government requires AT&T to collect from its customers. This charge is subject to change from time to time as the cost of compliance changes.

## Components of the Regulatory Cost Recovery Charge

This charge is composed of the following elements:

#### Federal Regulatory Fee

This component is designed to recover the annual fee imposed on AT&T by the Federal Communications Commission (FCC); this fee is assessed by the FCC on each of the entities it regulates.

#### Telecommunications Relay Service (TRS)

This component is designed to recover the contributions that AT&T is required to make into the Federal TRS fund. This fund is designed to assist hearing and speech impaired persons with making and receiving messages.

#### Wireless Number Portability and Number Pooling

This component is designed to recover the costs associated with the federal mandates of number portability and number pooling:

Wireless Local Number Portability (WLNP)

This enables customers to keep their wireless telephone numbers when they switch wireless service providers.

#### Number Pooling

This is a telephone number conservation method that helps to delay area code exhaust situations.

#### Enhanced 911 (E911)

This component is designed to recover the costs in certain states where E911 cost recovery for wireless carriers does not exist or exists in a fashion that only provides partial recovery of E911-related costs. These E911 costs relate to government mandates requiring wireless carriers to deploy advanced technology to help emergency response agencies to better determine the location of the customer calling 9-1-1.

#### Wireless Tower Mandates Costs

This component is designed to recover certain costs incurred by AT&T to comply with the additional administrative requirements associated with regulations relating to wireless towers, including regulations imposed by the National Environmental Protection Act, Clean Water Act, Clean Air Act, Resource Conservation and Recovery Act, Endangered Species Act, and the Emergency Planning and Community Right to Know Act. This charge also recovers certain costs associated with regulations relating to historic properties impact studies,

antenna registration, and costs incurred to comply with requirements related to the inspection of marked and lighted cell towers.

#### State Area Code Relief Costs

This component is designed to recover certain costs incurred by AT&T to comply with mandated geographic splits to implement new area codes in areas where an existing area code is close to number exhaustion.

#### Customer Proprietary Network Information (CPNI) Notification Costs

This component is designed to recover costs incurred by AT&T to comply with FCC CPNI notice requirements.

#### Network Outage Reporting Costs

This component is designed to recover certain costs incurred by AT&T to comply with FCC mandated network outage reporting requirements.

State Commission Annual Reporting Costs (Applies only in IN, KY, LA, NM, OH, VA, WI, WV, WY)
This component is designed to recover certain costs incurred by AT&T to comply with state-mandated annual reports and filings required to be filed with the state utility commission or other state governmental entities.

#### Gross Receipts Surcharge (Missouri Only)

This component is designed to cover costs incurred and payments made by AT&T Mobility to settle claims related to past gross receipts taxes claimed by certain municipalities applicable to Missouri customers who are also billed a Municipal Gross Receipts Surcharge.

#### Puerto Rico Regulatory Fee (Puerto Rico Only)

This component is designed to recover the intra-island fee imposed on AT&T by the Puerto Rico Telecommunication Regulatory Board (PRTRB); this fee is assessed by the PRTRB on Telecom Service Revenue.

## Federal Universal Service Fund Fee

The Federal USF, created by the federal government, is designed to help ensure first-class, affordable telecommunications service for all consumers across the country, especially residents in high cost rural communities and low-income customers. Additionally, the Federal USF provides for discounted telecommunications services for schools, libraries and rural health-care facilities. All telecommunications providers are required to pay into the Federal USF, and their contributions may be recovered from customers.

## State 911 Fee

A charge imposed on each subscriber to fund and finance the maintenance and operation of a 911 emergency communication system.

Rev. 2/13

# EXHIBIT B TO STATE OF WEST VIRGINIA PARTICIPATING ADDENDUM UNDER WSCA MASTER SERVICE AGREEMENT #1987 WITH AT&T MOBILITY NATIONAL ACCOUNTS LLC.

in the event of conflict between this addengum and the agreement, as it relates to AT&T and the State of West Virginia. this addengum shall control:

- 1. DISPUTES Any references in the agreement to arbitration or to the jurisdiction of any court are hereby deleted. Disputes ansing out of the agreement shall be presented to the West Virginia Court of Claims.
- 2 HOLD HARMLESS Any provision requiring the Agency to indemnity or hold harmless any party is hereby deleted in its entirety.
- 3. GOVERNING LAW Intentionally omitted.
- I. TAXES As a State entity, the Agency is exempt from Federal. State, and local taxes, and will provide proof of its tax-exempt status pursuant to Section 13.2 of the Agreement. Not withstanding Section 4.2 of Attachment AA, the Agency will not pay taxes or governmental fees imposed on any order party, not will the Agency file any tex returns or account on behalf of Vendor or any other party.
- 5. PAYMENT Intentionally Omitted.
- DYTEREST Any provision for interest or charges on late payments is deleted. The Agency has no statutory authority to pay interest or late fees.
- NO WAIVER Any language in the agreement requiring the Agency to waive any rights, claims or defenses is hereby deleted.
- S. FISCAL YEAR FUNDING Service performed under the agreement may be continued in succeeding fiscal years for the term of the agreement, contingent upon funds being appropriated by the Legislature or otherwise being available for this service. In the event funds are not appropriated or otherwise available for this service, the agreement shall terminate without penalty on June 30. After that date, the agreement becomes of no effect and is null and void. However, the Agency agrees to use its best efforts to have the amounts contemplated under the agreement included in its budget. Non-appropriation or non-funding shall not be considered an event of default.
- STATUTE OF LIMITATION Any clauses limiting the time in which the Agency may bring suit against the Vendor, lessor, individual, or any other party are deleted.
- 10. SIMILAR SERVICES Any provisions limiting the Agency's right to obtain similar services or equipment in the event of default or non-funding during the term of the agreement are hereby deleted.
- FEES OR COSTS The Agency recognizes an obligation to pay attorney's fees or costs only when assessed by a court of competent jurisdiction. Any other provision is invalid and considered null and void.
- 12. ASSIGNMENT Notwithstanding any clause to the contrary, the Agency reserves the right to assign the agreement to another State of West Virginia agency, board or commission upon thirty (30) days written notice to the Vendor and Vendor shall obtain the written consent of Agency prior to assigning the agreement.
- 13. <u>LIMITATION OF LIABILITY</u> The Agency, as a State entity, cannot agree to assume the potential liability of a Vendor. *The Limited Liability provisions in Section 23 of the Agreement are acceptable to the Agency. However*, any limitation is null and void to the extent that it precludes any action for injury to persons or for damages to personal property.
- 14. RIGHT TO TERMINATE Agency shall have the right to terminate the agreement upon thirty (30) days written notice to Vendor. Agency agrees to pay Vendor for services rendered or goods received prior to the effective date of termination.
- 15. TERMINATION CHARGES Any provision requiring the Agency to pay a fixed amount or liquidated damages upon termination of the agreement is hereby deleted. The Agency may only agree to reimburse a Vendor for actual costs incurred or losses sustained during the current fiscal year due to wrongful termination by the Agency prior to the end of any current agreement term.
- 16. RENEWAL See Participating Addendum.
- 17. INSURANCE Any provision requiring the Agency to purchase insurance for Vendor's property is deleted. The State of West Virginia is insured through the Board of Risk and Insurance Management, and will provide a certificate of property insurance upon request.
- 18. RIGHT TO NOTICE Any provision for repossession of equipment without notice is hereby deleted. However, the Agency does recognize a right of repossession with notice.
- 19. ACCELERATION Any reference to acceleration of payments in the event of default or non-funding is hereby deleted.
- 20. CONFIDENTIALITY -Any provision regarding confidentiality of the terms and conditions of the agreement is hereby deleted. State contracts are public records under the West Virginia Freedom of Information Act.
- 21. AMENDMENTS All amendments, modifications, alterations or changes to the agreement shall be in writing and signed by both parties. No amendment, modification, alteration or change may be made to this addendum without the express written approval of the Purchasing Division and the Attorney General.

ACCEPTED BY: WV DIVISION OF PURCHASING	AT&T MOBILITY NATIONAL ACCOUNTS, LLC.
Signed:	Signed: Month flish
Title: MRECTOL,	Tille: MARK FLISTER, SR. CONTENT MANHALL
Date: 2/38/13	Aute. 2/27/2013
Approved as to form prior to signature this 2 day of Approved 2013 by	Deputy Attorney General

For Purchasing Use Only:

RFP/CONTRACT # 1907

## MASTER SERVICE AGREEMENT

A Contract between the Western States Contracting Alliance Acting by and through the State of Nevada

and

AT&T MOBILITY NATIONAL ACCOUNTS LLC

## RECITALS

Whereas, pursuant to Nevada Revised Statute (NRS) 277.100, NRS 277.110, NRS 333.162(1)(d), and NRS 333.480 the Chief of the Purchasing Division of Nevada is authorized to enter into cooperative group-contracting consortium;

Whereas, WSCA issued Request for Proposal #1907 for Wireless Voice Service, Wireless Broadband Service, Accessories and Equipment, dated February 3, 2011, as amended, which is attached hereto and incorporated herein as Attachment BB (the "Solicitation");

Whereas, Contractor submitted its Response to the Solicitation, which is attached hereto and incorporated herein as Attachment CC (the "Response");

Whereas, on or about May 24, 2011, and in connection with the Solicitation, WSCA gave notice of its intent to award contracts to certain entities including Contractor (the "Notice of Intent to Award");

Whereas, WSCA and Contractor intend to enter into a contract in connection with the Solicitation and the Notice of Intent to Award that operates to both (a) set forth terms and conditions applicable between WSCA and/or the Lead State, and Contractor with respect to the overall procurement; and (b) set forth the primary, first-in-precedence terms and conditions applicable between Contractor and Participating Entities participating in the Contract.

In consideration of the above premises, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties mutually agree as follows:

1. <u>REQUIRED APPROVAL.</u> The Master Service Agreement (aka the "Contract") shall not become effective until and unless approved by the WSCA Directors.

## 2. <u>DEFINITIONS.</u>

- 2.1 "Contract" and "Master Service Agreement" mean this document, entitled "Master Service Agreement," including, without limitation, Contractor's Special Terms and Conditions, as may be amended by the Lead State, and Contractor, together with other incorporated documents as more fully described in §5 herein.
- 2.2 "Contractor" means the vendor entity that, along with WSCA, is a party to the Contract and that performs services and/or provides goods for WSCA under the Contract.
- 2.3 "Fiscal Year" is the Lead State's fiscal year, which is the period beginning July 1 and ending June 30 of the following year.
- 2.4 "Participant" and/or "Participating State" means a state or other authorized entity that (a) has executed a Participating Addendum; or (b) has signed (and not revoked) an Intent to Contract at the time of the award of this Contract.
- 2.5 "Participating Addendum" and/or "PA" mean an agreement between Contractor and a Participant, in form and substance substantially similar to Exhibit 1 to the Special Terms and Conditions, through which such Participant participates in the Contract.
- 2.6 "Participating Entity" and/or "Buyer" mean a Participant, Participating State or other entity properly authorized by a Participant to purchase services and products under the Contract, or that otherwise participates in the Contract through the corresponding Participating Addendum.
- 2.7 "Special Terms and Conditions" means Contractor's additional terms and conditions, unique to Contractor with respect to its corresponding services and products, which are attached hereto and incorporated herein as Attachment AA.
- 2.8 "State" and/or "Lead State" means the State of Nevada and its state agencies, officers, employees and immune contractors as defined in NRS 41.0307, and for purposes of this Contract, the Lead State is acting on behalf of WSCA with the authority to enter into, and amend the Contract.
- 2.9 "Sub-PA" means a document executed by a Participating Entity participating in an existing PA pursuant to which separate terms and conditions applicable only to that Participating Entity and other authorized entities.
- 2.10 "Total Wireless Spend" means, with respect to the WSCA Administration Fee, the total amount of the charges set forth on the invoices sent by Contractor to Participating Entities under the Contract, less taxes and surcharges.
- 2.11 "WSCA" means the Western States Contracting Alliance, a cooperative group-contracting consortium for state government departments, institutions, agencies and political subdivisions (i.e.,

colleges, school districts, counties, cities, etc.,) for the states of Alaska, Arizona, California, Colorado, Hawai'i, Idaho, Minnesota, Montana, Nevada, New Mexico, Oregon, South Dakota, Utah, Washington and Wyoming.

- 3. CONTRACT TERM. The Contract shall be effective from March 15, 2012 to October 31, 2016, (subject to the WSCA Directors' approval), unless sooner terminated by either Party as specified in paragraph 21 herein. Each Participating Addendum executed in connection with the Contract shall be effective from its corresponding effective date through the end of the Contract's term, unless otherwise specified in that Participating Addendum. Notwithstanding the foregoing, Contractor and the Lead State acknowledge and agree that Contractor may enter into a Participating Addendum with any Participant hereunder on or after this Contract's "effective from "date upon approval of the Lead State. Any such Participating Addendum so executed will be subject to the terms and conditions of this Contract.
- 4. <u>CANCELLATION; NOTICE.</u> The Contract may be canceled by either the Lead State or Contractor upon written notice sixty (60) days prior to the effective date of the cancellation. Cancellation of the Contract due to Contractor's default may be immediate. Further, any Participant may cancel its Participating Addendum upon thirty (30) days written notice to Contractor, unless otherwise limited or stated in the Participating Addendum. Any cancellation under this provision (a) may be in whole or in part; and (b) shall not effect the rights and obligations attending orders outstanding at the time of cancellation, including any right of any Participating Entity to indemnification by the Contractor, rights of payment for goods/services delivered and accepted, and rights attending any warranty or default in performance in association with any order.
- 5. INCORPORATED DOCUMENTS; ORDER OF PRECEDENCE. The Contract consists of this document, entitled "Master Service Agreement," together with the following incorporated documents; Contractor's Special Terms and Conditions, the Solicitation, and the Response. The document entitled Master Service Agreement together with the Contractor's Special Terms and Conditions are intended by the Parties to be the primary Participating Entity-facing contractual document in connection with the Solicitation. To participate in the Contract, each Participating Entity must do so pursuant to a Participating Addendum. In the event of any conflict between the terms and conditions of any of the documents comprising or related to the Contract, the following order of precedence will control:
  - 1. The applicable Participating Addendum and/or Sub-PA;
  - 2. The Master Service Agreement;
  - 3. Contractor's Special Terms and Conditions (Attachment AA);
  - 4. The Solicitation (Attachment BB);
  - 5. The Response (Attachment CC);
  - 6. Any individual order placed on the Contract by a Participating Entity

Notwithstanding the foregoing, Contractor and WSCA expressly acknowledge and agree that the terms and conditions unique to the states of Arizona, Montana, Oregon, and Utah, which were included under Attachment K of the Solicitation, were for informational purposes only and are NOT incorporated into the Contract by inclusion in the Solicitation.

The parties acknowledge and agree that each Participating Addendum executed in accordance herewith incorporates the terms and conditions of the Contract, and that the corresponding Participating Entities will be bound to the terms and conditions of that Participating Addendum and the Contract.

Neither the Special Terms and Condition, nor any purchase order(s) issued under the Contract shall contradict or supersede any terms and conditions in the Contract without written evidence of mutual assent to such change(s) between Contractor and the Lead State.

## 6. [OMITTED]

- 7. <u>ASSENT.</u> The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations specified.
- 8. [OMITTED]
- 9. [OMITTED]
- 10. [OMITTED]
- 11. CONSIDERATION. The parties agree that Contractor will provide the services and products specified in, and in accordance with the Contract. Contracted prices represent ceiling prices for the supplies and services offered. Contractor shall report to the Lead State any price reduction or discount, or other more favorable terms offered to any Participating Entity and the Contractor agrees to negotiate in good faith to re-establish ceiling prices or other more favorable terms and conditions applicable to future orders. Bid prices must remain firm for the full term of the Contract. In the case of error in the extension of prices in the bid, the unit prices will govern. WSCA does not guarantee to purchase any amount under this Contract. Estimated quantities in the Solicitation are for bidding purposes only and are not to be construed as a guarantee to purchase any amount. If Contractor has quoted a cash discount based upon early payment; discounts offered for less than thirty (30) days have not been considered in making the award. WSCA is not liable for any costs incurred by the bidder in proposal preparation.
- 12. PAYMENT. Payment is normally made within thirty (30) days following the date the entire order is delivered or the date a correct invoice is received, whichever is later. After forty-five (45) days the Contractor may assess overdue account charges up to a maximum rate of one (1) percent per month on the outstanding balance. Payments will be remitted by mail. Payments may be made via a Participating State's "Purchasing Card."

## 13. TAXES.

13.1 Payable By Participating Entities. Prices shall be exclusive of state sales and federal excise taxes. Participating Entities may be required to show proof of any tax exemptions. Where a

Participating Entity is not exempt from sales taxes on sales within its state, such Participating Entity will be liable for such taxes, and Contractor shall add the sales taxes on the billing invoice as a separate entry.

- 13.2 Payable by Contractor. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law for it to pay. The Lead State's applicable real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such applicable government obligations not paid by its subcontractors during performance of this Contract. The Lead State may set-off against consideration due any delinquent government obligation owed the Lead State in accordance with NRS 353C.190.
- 14. **FINANCIAL OBLIGATIONS OF PARTICIPATING ENTITIES.** Participating Entities' financial obligations are limited to such entities having available funds. Participants incur no financial obligations on behalf of political subdivisions. Unless otherwise specified in the Solicitation, the resulting award(s) will be permissive.
- 15. <u>ORDER NUMBERS.</u> To the extent described in the Response, Contract order and purchase order numbers shall be clearly shown on all acknowledgments, shipping labels, packing slips, invoices, and on all correspondence.
- 16. WSCA ADMINISTRATION FEE; REPORTS. The Contractor will pay WSCA an Administration Fee of 1/10<sup>th</sup> of 1% (one-tenth of one percent) of the Total Wireless Spend, pursuant to the schedule of payments set forth in the Solicitation and Attachment G thereto. The Contractor shall submit quarterly reports to the WSCA Contract Administrator in accordance with the requisites of Attachment G to the RFP.
- 17. <u>DELIVERY.</u> The prices bid shall be the delivered price to any Participating Entity. All deliveries shall be F.O.B. destination with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage shall remain with the Contractor until final inspection and acceptance, when responsibility shall pass to the Participating Entity except as to latent defects, fraud and Contractor's warranty obligations.
- 18. <u>HAZARDOUS CHEMICAL INFORMATION.</u> The Contractor will provide one set of the appropriate material safety data sheet(s) and container label(s) upon delivery of a hazardous material to any Participating Entity. All safety data sheets and labels will be in accordance with each Participating State's requirements.
- 19. <u>INSPECTIONS.</u> Goods furnished under the Contract shall be subject to inspection and test by the Participating Entity at times and places determined by the Participating Entity. If the Participating Entity finds goods furnished to be incomplete or in non-compliance with the Contract, the Participating Entity may reject the goods and require Contractor to either correct them without charge or deliver them at a reduced price which is equitable under the circumstances. If Contractor is unable or refuses to correct such goods within a time deemed reasonable by the Participating Entity, the Participating Entity may cancel

the order in whole or in part. Nothing in this paragraph shall adversely affect the Participating Entity's rights including the rights and remedies associated with revocation of acceptance under the Uniform Commercial Code.

## 20. INSPECTION & AUDIT.

- **20.1** WSCA's Rights. The inspection and audit provisions of this §20.1 run to the benefit of WSCA, not to Participating Entities.
- a. <u>Books and Records</u>. Contractor will maintain, or supervise the maintenance of all records necessary to properly account for the payments made to the Contractor for costs authorized by the Contract. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to WSCA, the Lead State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.
- b. <u>Inspection & Audit</u>. Contractor agrees that the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Contractor or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Contractor where such records may be found, with or without notice by WSCA; the United States Government; the State Auditor or its contracted examiners, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this paragraph.
- c. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum four (4) years after the Contract terminates or or until all audits initiated within the four (4) years have been completed, whichever is later, and for five (5) years if any federal funds are used in the Contract. The retention period runs from the date of payment for the relevant goods or services by the State, or from the date of termination of the Contract, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.
- 20.2 Participating Entities' Rights. Contractor will provide each Participating Entity with reasonable access to Contractor's books and records related to the corresponding Participating Entity's payments and participation in the Contract.

## 21. DEFAULT; REMEDIES.

- WSCA's Rights Upon Default. Any of the following events shall constitute cause for WSCA to declare Contractor in default of the Contract: (1) nonperformance of contractual requirements under the Contract; and/or (2) a material breach of any term or condition of the Contract. In order to declare Contractor in default, WSCA shall issue a written notice of default providing a period in which Contractor shall have a reasonable opportunity to cure the default(s). Time allowed for cure shall not diminish or eliminate Contractor's liability for damages otherwise available under the Contract. If the default remains after Contractor has been provided the opportunity to cure, WSCA may do one or more of the following: (1) exercise any remedy provided by law; (2) terminate the Contract or portions thereof; and/or (3) suspend Contractor from receiving future bid solicitations.
- 21.2 Participating Entity's Rights Upon Default. Any of the following events shall constitute cause for a Participating Entity to declare Contractor in default of the corresponding Participating Addendum or Sub-PA: (1) non-performance of contractual requirements; and/or (2) Contractor's material breach of any term or condition of the Participating Addendum or Sub-PA. In order to declare Contractor in default, a Participating Entity shall issue a written notice of default providing a period in which Contractor shall have a reasonable opportunity to cure the default(s). Time allowed for cure shall not diminish or eliminate Contractor's liability for damages otherwise available under the Participating Addendum. If the default remains after Contractor has been provided the opportunity to cure, the Participating Entity may do one or more of the following: (1) exercise any remedy provided by law; (2) terminate the Participating Addendum, Sub-PA, or portions thereof.
- 21.3 No Cross Termination. Notwithstanding the foregoing, in the event of a default by Contractor hereunder, then (a) an individual Participating Entity may not terminate the Contract but, instead, may only terminate its own PA; (b) WSCA may not terminate an individual Participating Addendum or Sub-PA, except as a consequence of its termination of the Contract; and (c) a Participating Entity that is not (i) concurrently the Participant or Participating State under the corresponding Participating Addendum, or (ii) a party to a valid Sub-Participation Addendum, may not terminate the corresponding Participating Addendum or Sub-PA and, instead may only terminate any outstanding, unfilled purchase orders made in connection with the corresponding Participating Addendum or Sub-PA.
- 21.4 Post-Termination Issues. In the event of termination of the Contract or a Participating Addendum for any reason, the parties agree that the provisions of this paragraph survive termination:
- a. The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under the Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
- b. Contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by WSCA or a Participating Entity;

- c. Contractor shall execute any documents and take any actions necessary to effectuate an assignment of this contract if so requested by WSCA;
- d. Contractor shall preserve, protect and promptly deliver into WSCA's possession all of WSCA's proprietary information in accordance with paragraph (31).
- 22. REMEDIES NON-EXCLUSIVE. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include without limitation \$125 per hour for attorneys employed by the Lead State. The Lead State may set off consideration against any unpaid obligation of Contractor to Lead State in accordance with NRS 353C.190, or the applicable Participating Addendum. A Participating Entity's right of set-off shall be in accordance with the law of the Participating Entity's state, and the provisions of the applicable Participating Addendum.
- 23. <u>LIMITED LIABILITY</u>. The Lead State will not waive and intends to assert available NRS chapter 41 liability limitations in all cases. Contract liability of Contractor, WSCA, the Lead State, and/or any and all Participating Entities shall not be subject to punitive damages. In no event shall Contractor be liable for inability of users to access 911 or E911 service. In no event shall either Contractor, WSCA, the Lead State and/or any and all Participating Entities be liable for any indirect, special, consequential or incidental damages, however caused, which are incurred by the other party and which arise out of any act or failure to act relating to this agreement, even if such party has been advised of the claim or potential claim or the possibility of such damages, and in no event shall either party be liable to the other party for punitive damages.
- 24. FORCE MAJEURE. Neither party to this Contract shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases. WSCA may terminate this Contract after determining such delay or default will reasonably prevent successful performance of the Contract.

## 25. INDEMNIFICATION.

25.1 Contractor's Obligations to WSCA. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the Lead State's right to participate, the Lead State and/or WSCA from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents.

- 25.2 Contractor's Obligations to Participating Entities. The Contractor shall release, protect, indemnify and hold Participating Entities and their officers, agencies, employees, harmless from and against any damage, cost or liability, including reasonable attorney's fees for any or all injuries to persons, property or claims for money damages arising from acts or omissions of the contractor, his employees or subcontractors or volunteers.
- 25.3 Exception. Contractor will not be liable for damages that are the result of negligence or willful misconduct by WSCA, the Participating Entities, and/or their respective employees, officers and agencies.
- 26. <u>INSURANCE SCHEDULE</u>. Unless expressly waived in writing by the Lead State or Participating States, Contractor, as an independent contractor and not an employee of the Lead State or Participating States, must carry policies of insurance in amounts specified in this Insurance Schedule and/or any Insurance Schedule agreed by Contractor and a Participating State via a participating addendum, and pay all taxes and fees incident hereunto. The Lead State and Participating States shall have no liability except as specifically provided in the Contract. The Contractor shall not commence work before:
  - 1) Contractor has provided the required evidence of insurance to the Lead State.

The Lead State's approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of the Lead State to timely approve shall not constitute a waiver of the condition.

<u>Insurance Coverage</u>: The Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force for the duration of the Contract the following insurance conforming to the minimum requirements specified below. Unless specifically stated herein or otherwise agreed to by the Lead State, the required insurance shall be in effect prior to the commencement of work by the Contractor and shall continue in force as appropriate until the latter of:

- 1. Final acceptance by the Lead State of the completion of this Contract; or
- 2. Such time as the insurance is no longer required by the Lead State under the terms of this Contract.

Any insurance or self-insurance available to the Lead State shall be excess of and non-contributing with any insurance required from Contractor. Contractor's required insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by the Lead State, Contractor shall provide the Lead State with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify the State and immediately replace such insurance or bond with an insurer meeting the requirements. Contractor agrees that the following insurance coverages and policy limits shall also apply to, and operate for the benefit of, each Participating Entity that participates in this Contract pursuant to a Participating Entity.

Workers' Compensation and Employer's Liability Insurance

1) Contractor shall provide proof of worker's compensation insurance.

2) Employer's Liability insurance with a minimum limit of \$500,000 each employee per accident for bodily injury by accident or disease.

## Commercial General Liability Insurance

1) Minimum Limits required:

**\$25,000,000.00** General Aggregate

\$25,000,000.00 Products & Completed Operations Aggregate

\$5,000,000.00 Personal and Advertising Injury

\$5,000,000.00 Each Occurrence

2) Coverage shall be on an occurrence basis and shall be at least as broad as ISO form CG 00 01 (or a substitute form providing equivalent coverage); and shall cover liability arising from premises, operations, independent contractors, completed operations, personal injury, products, civil lawsuits, Title VII actions and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Business Automobile Liability Insurance

1) Minimum Limit required: \$\text{Waived}\$ Each Occurrence for bodily injury and property damage.

2) Coverage shall be for "any auto" (including owned, non-owned and hired vehicles). The policy shall be written on ISO form CA 00 01 or a substitute providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

Professional Liability Insurance

1) Minimum Limit required: \$ Waived Each Claim

- 2) Retroactive date: Prior to commencement of the performance of the Contract
- 3) Discovery period: Three (3) years after termination date of Contract.
- 4) A certified copy of this policy may be required.

Umbrella or Excess Liability Insurance

- 1) May be used to achieve the above minimum liability limits.
- 2) Shall be endorsed to state it is "As Broad as Primary Policy"

## Commercial Crime Insurance

Minimum Limit required: **\$Waived** Per Loss for Employee Dishonesty

This insurance shall be underwritten on a blanket form amending the definition of "employee" to include all employees of the Vendor regardless of position or category.

## General Requirements:

- b. <u>Waiver of Subrogation</u>: Each liability insurance policy shall provide for a waiver of subrogation as to additional insureds.
- c. <u>Cross-Liability</u>: All required liability policies shall provide cross-liability coverage as would be achieve under the standard ISO separation of insureds clause.
- d. <u>Deductibles and Self-Insured Retentions</u>: Any deductible or self-insured retention shall be at the sole risk of the Contractor.
- e. <u>Policy Cancellation</u>: Except for ten (10) days notice for non-payment of premium, each insurance policy shall be endorsed to state that; without thirty (30) days prior written notice to the Lead State, the policy shall not be canceled or non-renewed, and shall provide that notices required by this paragraph shall be sent by mail to the address identified on page 1 of the Contract.

- f. Approved Insurer: Each insurance policy shall be:
  - Issued by insurance companies authorized to do business in the Lead State and Participating States or eligible surplus lines insurers acceptable to the Lead State and Participating States and having agents upon whom service of process may be made, and
  - 2) Currently rated by A.M. Best as "A-VII" or better.

## Evidence of Insurance:

Prior to the start of any Work, Contractor must provide the following documents to the Lead State:

- 1) <u>Certificate of Insurance</u>: The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the State to evidence the insurance policies and coverages required of Contractor.
- 2) <u>Schedule of Underlying Insurance Policies:</u> If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlyer Schedule from the Umbrella or Excess insurance policy may be required.

Review and Approval: Documents specified above must be submitted for review and approval by the Lead State prior to the commencement of work by Contractor. Neither approval by the Lead State nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of Contractor or its sub-contractors, employees or agents to the Lead State or others, and shall be in addition to and not in lieu of any other remedy available to the Lead State or Participating States under this Contract or otherwise.

## Mail all required insurance documents to the Lead State identified on page one of the Contract

- 27. <u>COMPLIANCE WITH LEGAL OBLIGATIONS.</u> Any and all supplies, services and equipment bid and furnished shall comply fully with all applicable Federal and State laws and regulations. Contractor shall procure and maintain for the duration of this Contract any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract.
- 28. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
- 29. <u>SEVERABILITY</u>. If any provision of this Contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected; and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.
- 30. <u>ASSIGNMENT/DELEGATION</u>. To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Contract. Contractor shall not assign, sell, transfer, subcontract or sublet rights, or

delegate responsibilities under this Contract, in whole or in part, without the prior written approval of the WSCA Contract Administrator, which approval shall not be unreasonably withheld.

- OWNERSHIP OF PROPRIETARY INFORMATION. Any reports, histories, studies, tests, 31. manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code, or any other documents or drawings, prepared or in the course of preparation by Contractor (or its subcontractors) specifically for WSCA in performance of Contractor's obligations under this Contract (collectively, the "Specially Prepared Proprietary Information") shall be the exclusive property of WSCA and all such Specially Prepared Proprietary Information, that has not already been delivered into WSCA's possession, shall be delivered into WSCA possession by Contractor upon completion, termination, or cancellation of this Contract. For purposes of this delivery obligation, Contractor shall provide the Specially Prepared Information to the Lead State. Contractor shall not use, willingly allow, or cause to have such Specially Prepared Information used for any purpose other than performance of Contractor's obligations under this Contract without the prior written consent of WSCA. Notwithstanding the foregoing, unless otherwise specifically stated in the Contract, neither WSCA nor any Participating Entities shall have any proprietary interest in any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code, or any other documents or drawings, any pre-existing works or materials, or any materials licensed to WSCA (or otherwise provided for WSCA's use) that are NOT specifically prepared by Contractor for WSCA in performance of Contractor's obligations under this Contract, whether such materials are subject to patent, trademark or copyright protection or otherwise.
- 32. <u>PATENTS, COPYRIGHTS, ETC.</u> The Contractor shall release, indemnify and hold WSCA, the Lead State, and Participating States and their officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance of this Contract.
- 33. <u>PUBLIC RECORDS.</u> Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The Lead State will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. Contractor may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that Contractor thereby agrees to indemnify and defend the Lead State for honoring such a designation. The failure to so label any document that is released by the Lead State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

The above provision applies to WSCA and the Lead State, and does not inure to the benefit of Participating Entities. Information or documents produced or received by a Participating Entity in connection with participation in this Contract shall be subject to the public records laws of the Participating Entity's state, and the provisions of the applicable Participating Addendum.

34. <u>CONFIDENTIALITY.</u> Contractor shall comply with applicable laws with respect to confidentiality of all information, in whatever form, produced, prepared, observed or received by

Contractor in connection with the Contract. Unless otherwise mandated by court order, or unless otherwise required by applicable law, Contractor shall keep confidential all information observed or received by Contractor in connection with the Contract to the extent that such information is made confidential under the terms of this Contract.

- 35. NONDISCRIMINATION. Contractor agrees to abide by the provisions of Title VI and Title VII of the Civil Rights Act of 1964 (42 USC 2000e), which prohibit discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age, and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Contractor further agrees to furnish information and reports to requesting Participating Entities, upon request, for the purpose of determining compliance with these statutes. Contractor agrees to comply with each individual Participating State's certification requirements, if any, as stated in the special terms and conditions. This Contract may be canceled if the Contractor fails to comply with the provisions of these laws and regulations. Contractor must include this provision in very subcontract relating to purchases by the States to insure that subcontractors and vendors are bound by this provision.
- 36. <u>FEDERAL FUNDING.</u> In the event federal funds are used for payment of all or part of this Contract:
- a. Contractor certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, §67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
- b. Contractor and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.
- c. Contractor and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

- 37. <u>LOBBYING.</u> The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
- a. Any federal, state, county or local agency, legislature, commission, counsel or board;
- b. Any federal, state, county or local legislator, commission member, counsel member, board member, or other elected official; or
- c. Any officer or employee of any federal, state, county or local agency; legislature, commission, counsel or board.
- 38. <u>NON-COLLUSION</u>. Contractor certifies that this Contract and the underlying bid, have been arrived at independently and have been without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition.
- Contractor warrants that all services, deliverables, and/or work product under 39. WARRANTIES. this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry. Except as specifically set forth above, Contractor makes no representations or warranties, express or implied, and specifically disclaims any representation or warranty of merchantability, fitness for a particular purpose, title, non-infringement or any warranty arising by usage of trade or course of dealing. Further, Contractor makes no representation or warranty that wireless calls or other transmissions will be routed or completed without error or interruption (including calls to 911 or any similar emergency response number), or guarantee regarding network security, the encryption employed by any service, the integrity of any data that is sent, backed up, stored or subject to load balancing, or that contractor's security procedures will prevent the loss or alteration of, or improper access to, a Participating Entity's data and information. Contractor does not authorize anyone to make a warranty of any kind on its behalf, and Participating Entities should not rely on anyone making such statements. Contractor is not the manufacturer of equipment purchased by or provided to participating entities in connection with use of the service.
- **40. CONFLICT OF INTEREST.** Contractor certifies that it has not offered or given any gift or compensation prohibited by the state laws of any WSCA Participating Entities to any officer or employee of WSCA or Participating Entities to secure favorable treatment with respect to being awarded this Contract.
- 41. <u>INDEPENDENT CONTRACTOR.</u> Contractor shall be an independent contractor, and as such shall have no authorization, express or implied to bind WSCA or the respective Participating Entities to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as agent for WSCA or the Participating Entities, except as expressly set forth herein.

- 42. <u>POLITICAL SUBDIVISION PARTICIPATION</u>. Participation under this Contract by authorized political subdivisions shall be voluntarily determined by the corresponding political subdivision. Contractor agrees to provide products and services to such political subdivisions based upon the same terms, conditions and prices set forth in the corresponding Participating Addendum.
- 43. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract, a Participating Addendum, and/or order, as applicable, on behalf of the corresponding party has full power and authority to do so. Contractor acknowledges that as required by statute or regulation the Contract is effective only after approval by the WSCA Board of Directors and only for the period of time specified in the Contract. Except as otherwise provided herein, any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor. The Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract) by any governmental department or agency.

## 44. GOVERNING LAW; JURISDICTION.

- 44.1 Lead State. The parties acknowledge and agree that with respect to Contractor and the Lead State and/or WSCA, the rights and obligations of the parties hereto shall be governed and construed in accordance with the laws of the state of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.
- 44.2 Participating Entities. The construction and effect of any Participating Addendum or order against the Contract shall be governed by and construed in accordance with the laws of the corresponding Participating Entity. Venue for any claim, dispute or action concerning an order placed against the Contract or the effect of a Participating Addendum shall be in the Participating Entity's State.
- 45. <u>SIGNATURES IN COUNTERPART.</u> The Contract may be signed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one in the same instrument.
- 46. <u>AMENDMENTS.</u> The terms of this Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever without prior written approval of the WSCA Contract administrator. Each Participating Entity expressly acknowledge and agree that it will be bound by the terms and conditions of the Contract and by all existing or future amendments or modifications thereto, all of which are incorporated herein by reference, without the necessity of further action or notice by Contractor or the Lead State. Each Participating Entity hereby consents to and waives notice of any such amendments and modifications.
- 47. ENTIRE CONTRACT. This Contract, its integrated attachment(s) and, the Participating Addenda, as applicable constitute the entire agreement of the parties and such are intended as a complete

terms and conditions of the Contract and by all existing or future amendments or modifications thereto, all of which are incorporated herein by reference, without the necessity of further action or notice by Contractor or the Lead State. Each Participating Entity hereby consents to and waives notice of any such amendments and modifications.

47. ENTIRE CONTRACT. This Contract, its integrated attachment(s) and, the Participating Addenda, as applicable constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Independent Contractor's Signature	Date Independent's Contractor's Title
Signature	Director of Contracts  Date Title
Greg Smith, Administrator, State of Nevada	APPROVED BY WSCA DIRECTORS
On 3-14-12 (Date)	On(Date)
Approved as to form by:	*
Deputy Attorney General for Attorney General	On 14 Mar. 12 (Date)