



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 09-16-2022

<b>Order Number:</b>	CMA 0212 0212 AIRFARE21 3	<b>Procurement Folder:</b>	764557
<b>Document Name:</b>	AIRFARE21 - SWC for Discount Air Line Travel Services	<b>Reason for Modification:</b>	CO#02: Issued to renew the original contract per the attached documents.
<b>Document Description:</b>	Change Order #2		
<b>Procurement Type:</b>	Statewide MA (Open End)		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-10-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-09-30

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000215734			<b>Requestor Name:</b>	Mark A Atkins
DELTA AIRLINES INC				<b>Requestor Phone:</b>	(304) 558-2307
DEPT 514ATG				<b>Requestor Email:</b>	mark.a.atkins@wv.gov
ATLANTA	GA	30354		<div style="font-size: 2em; font-weight: bold;">23</div> FILE LOCATION _____	
US					
<b>Vendor Contact Phone:</b>	404-773-2717	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ALL STATE AGENCIES	STATE OF WEST VIRGINIA
VARIOUS LOCATIONS AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

**Total Order Amount:** \_\_\_\_\_ **Open End**

Purchasing Division's File Copy

**ENTERED**

MA 09/16/2022  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: 9/16/22  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: 9/19/2022  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: 9/20/2022  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CHANGE ORDER - STATEWIDE CONTRACT - DISCOUNT AIR LINE TRAVEL SERVICES

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/01/2022 through 09/30/2023.

Renewal Years Remaining: (1)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	78111503			LS	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Discount AirFare

**Extended Description:**

See attached Exhibit\_A for Contract Discount Price Percentages.



MARK D. SCOTT  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS  
DIRECTOR

September 15, 2022

Ms. Renee Walton-Smith, Sales Account Executive  
DELTA AIRLINES, Inc.  
1030 Delta Blvd  
Atlanta, GA 30354

Subject: WV Statewide Contract No.: CMA 0212 AIRFARE21 Discount Air Line Travel Services

Dear Ms. Walton-Smith:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are October 01, 2022, through September 30, 2023. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible. You may return all renewal documents via email to [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov).

*We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

Renee Walton-Smith		Sales Account Executive	9/15/22
<i>Print Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>

Please call if you have any questions.

Very truly yours,

*Mark A. Atkins, CPPB*

**Buyer Supervisor, Statewide Contracts**  
West Virginia Department of Administration  
Purchasing Division  
2019 Washington Street, East  
POB 50130  
Charleston, WV 25305-0130  
Phone: 304.558.2307  
Email: [Mark.A.Atkins@wv.gov](mailto:Mark.A.Atkins@wv.gov)