

# **Ordering Instructions**

## **Statewide Contract**

(Non-Mandatory use by Agencies)

**AED22C – Automatic External Defibrillators**

**(NASPO ValuePoint Master Agreement No. OK-SW-300)**

**Ordering Requirements** – An Agency should use this contract for Automatic External Defibrillators and Accessories.

**Special Instructions**– Agencies should obtain confirmation for every order and this should be retained for all orders. Agency should submit a copy of a quote or order confirmation with every invoice to ensure payment.

**Approvals Required**- See below.

**Agency and/or Vendor Contact Information:**

Sales Professionals responsible for West Virginia State Government:

Chris Ward, Account Manager

Tel: 314-445-4779

Email: [christopher.ward@stryker.com](mailto:christopher.ward@stryker.com)

**Type of Delivery Order** –

- A. An ADO should be processed for any orders.
- B. Agencies must indicate the master agreement number MA OD-SW-300 on all orders or quotes.

**How to submit the completed order to the Vendor** – To place orders, Agencies may utilize this contract via internet, phone and fax.

**POLITICAL SUBDIVISIONS:** Contact vendor to confirm that contract pricing is available.