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# Surplus Sense

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surplus property 2700 charles avenue, dunbar, wv 25064

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spring 1997 • volume 14, issue 2

## Webster County OES Tackles Flood Disaster with a Surplus Hummv

When the streams began to rise in March, officials in Webster County, as in many other West Virginia counties, began to react. With limited resources, Don McCourt, director of the Webster County Emergency Services Office, was prepared with a *hummer* acquired from the WV State Agency for Surplus Property.

You may recall first learning about the availability of surplus hummers in the last issue of **Surplus Sense**. These high mobility multipurpose wheeled vehicles, commonly known as "hummer" or "hummv", were originally placed into use in the federal government in 1985.

With only 9,000 miles and a price tag of only a fraction of the \$60,000 acquisition cost, McCourt said he calls the purchase 'a good buy.' He didn't have to wait long to use it for what they intended. Shortly

*Continued on Page 2*

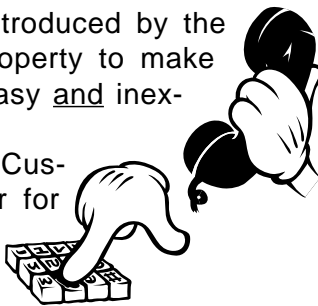
1-800-576-7587

### Toll-Free Number Provides Easy and Inexpensive Access to Surplus

A toll-free telephone number has been introduced by the West Virginia State Agency for Surplus Property to make doing business with our agency pleasant, easy and inexpensive.

The telephone number is **1-800-576-7587**. Customers are encouraged to use this number for questions or requests. As a toll-free number, there will be no cost incurred by the customer calling from a long distance location. Customers within the local calling area should not use this toll-free number, but continue to contact our agency by calling 766-2626.

The introduction of our toll-free telephone number is just one of many projects which our staff has implemented to enhance accessibility to the Surplus Property Program.



PICTURE  
UNAVAILABLE

**Webster County OES is now prepared for emergency situations with the purchase of this surplus hummv.**

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### In Other News...

- Defibrillator Grants Available to EMS Squads...
- Taking our Customers Seriously by Introducing New Services...
- An Automated Fixed Assets System Targets the Acquisition and Disposal of State Property...
- Over 600 Chairs Available in the State Surplus Property Warehouse

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## Helping Hearts Program

# Volunteer EMS Squads Now Eligible for Defibrillator Grant Assistance



*(A special thanks to Congressman Nick J. Rahall, II for providing us with this public service announcement.)*

Volunteer emergency medical squads across the United States will be given a jump start in their efforts to save lives with a one million dollars nationwide expansion of The Prudential Insurance Company of America's *Helping Hearts* program. This program assists EMS squads to acquire heart defibrillators.

The expanded program will provide matching grants of up to \$2,000 to qualifying volunteer EMS squads in any state to help defray the cost of purchasing a defibrillator. Defibrillators, which admin-

ister jolts of electricity to "reset" the heart's natural rhythm, have been called one of the most important lifesaving inventions of the 20th century. Studies indicate that, if used within minutes of an attack, they could save most of the 250,000 Americans who die each year from sudden cardiac arrest.

To be eligible for a *Helping Hearts* grant, volunteer EMS squads must meet state defibrillation training requirements and finance the remaining cost of the defibrillator. Applications will be considered on a first-come basis. Squads interested in applying should contact their nearest Prudential insurance office for an application and additional details. The application also can be downloaded from Prudential's Internet website at <http://www.prudential.com/community>.

"Prudential has seen the difference volunteer ambulance crews can make with a portable defibrillator," said Prudential Chairman Art Ryan. "By expanding our *Helping Hearts* program nationwide, we hope many more communities will support their volunteers in purchasing this gift of life."

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## **Webster County OES**

Continued from Page 1

after their purchase is when the flooding began in areas near the Elk, Holley, and Williams Rivers, according to McCourt.

"The flood waters were very swift and, by the time we could activate the National Guard to get a multipurpose vehicle in here to transport people and medication, it was somewhere between 8 to 12 hours," he said. "Therefore, to provide any immediate response from the County Office of Emergency Services, we needed something on hand, especially in times of flooding." *This is where the hummer comes in...*

The hummer has been used to take medication to people through high water who were isolated.

They have also used it when logging accidents have resulted in impassable roads. "When we looked at the

hummer, we saw something that we could use to transport a hurt patient or provide emergency personnel access to people in dangerous areas or situations," he said.

Examples of other surplus property which the OES has acquired include emergency generators, which are used as a backup electrical source for the OES center, and chemical light sticks, which are used for Health Net landing zones and in searching efforts.

McCourt is no stranger to the Surplus Property Program. He

*When we looked at the hummer, we saw something that we could use to transport a hurt patient or provide emergency personnel access to people in dangerous areas or situations.*

**Don McCourt**  
Director, Webster Co. OES

was introduced to the program over 25 years ago and has continued to promote the program within Webster County.

"I got the county commission looking at the cost savings that we have if we go to Surplus Property rather than buying things on the open market," he explains. "The fact is that we are a very small county and do not have the funds and resources to provide a lot of services for people. We just make our money go further by taking that drive down to Surplus Property."

## Taking Our Customers Seriously... Continuous Improvements Pursued

**Tired of hearing the term "customer service"?** The staff of the West Virginia State Agency for Surplus Property sure isn't...we take our responsibilities in serving our customers very seriously.

We recently initiated two projects with our customers in mind. As mentioned on page one of this issue, a toll-free telephone number is now available to our customers who previously had to call long distance to request information from our office.

Another service which we are testing is the repair and refurbishing of personal computers.

The *test* units are limited to computers which have been turned into us by state agencies. Regrettably, some agencies turn in computers with parts removed. They may feel that they are saving the state money; however, in many cases, by removing the part, it completely disables the computer. Without the expertise to repair that computer, it is rendered essentially worthless.

We have signed an agreement with an individual to repair our surplused computers three days a week. Obviously, the availabil-

## THE MANAGER'S PERSPECTIVE

KEN FRYE

ity of good, usable computers is on the rise. We offer these computers for about \$200-\$300 each, with a 30 day warranty.

These are the two most recent attempts that we've made to improve our level of customer service. Working together, we can make the Surplus Property Program perform in the manner it was designed...*to offer governmental agencies and non-profit organizations good, usable property at low, affordable prices.*

## Automated Fixed Assets System Tracks Acquisition and Disposal of State Property

In December of 1996, the automated West Virginia Financial Information Management Fixed Asset System (WVFIMS-FA) was designated as the official "**Fixed Assets System of Record**" for the state of West Virginia.

This system, which is ready for implementation, will accurately record all state-owned property from acquisition to disposal. Although some agencies are currently using the system, others will be offered training soon. In accordance with the **West Virginia Code** §5A-3-34, the Purchasing Division has full authority over inventories and property owned by the state of West Virginia. The Purchasing Division is responsible for the management of this system.

The Administration Unit of the Purchasing Division is overseeing the property acquisition aspect of the system, while Surplus Property is handling the property disposal. *Let's take a closer look at the various methods of disposal...*

There are six different ways to dispose surplus property: 1] delivering property to Surplus Property; 2] requesting Surplus Property



to pick up property; 3] requesting sale on-site; 4] requesting a vendor trade-in; 5] selling the property for scrap; and 6] sending the property to the landfill.

"All methods of disposal have to be approved by Surplus Property with the exception of lost, stolen or damaged; those must be reported to Jo Ann Dunlap of the Administration Unit, along with documentation, supporting the

**Continued on Page 6**

***Pull up a chair and take a load off your feet ...*** At the West Virginia State Agency for Surplus Property (WVSASP), variety is certainly the spice of life.

In the state surplus warehouse, there are currently approximately 600 chairs, primarily executive and secretarial styles and most in very good condition.

WVSASP has acquired this large stock of chairs from the FBI Finger Printing Center in Clarksburg. They are available to eligible organizations on a first-come, first-service basis at a low, discounted price of \$25 each.

"There are various styles and levels of quality, although most are in good to very good condition," according to Ken Frye, Surplus Property Manager. "We encourage our customers to come to our Dunbar location and pick out the chairs they like. We don't expect these chairs to last long at this price."

Frye suggests that agencies contact the WVSASP office as soon

## Variety of Chairs Currently in Stock at Surplus Property

PICTURE  
UNAVAILABLE

For those choosy customers, Surplus Property Manager Ken Frye shows off the large variety of surplus chairs...*in all shapes and sizes.* For additional information on the availability of the surplus chairs, contact WVSASP at 766-2626.

as possible by calling (304) 766-2626 or stop by their warehouse location at 2700 Charles Avenue in Dunbar. While you are visiting, you just might run into some other great bargains that you just can't pass up...

# INVENTORY CLEARANCE

# Sale

**May 5-9, 1997**

We're getting ready to move the property in the federal warehouse in order to gear up for our annual inventory...and you, our customer, are in luck! Visit our warehouse facility during the week of May 5th for outstanding savings on such items as vehicles, shop equipment, tools, and more. For more details, call the West Virginia State Agency for Surplus Property at 766-2626.



### Purchasing Conference

## Surplus Property Workshop Offered

A workshop explaining the State and Federal Surplus Property Programs was offered at the 1997 Spring Purchasing Conference, which was held at Canaan Valley State Resort & Conference Center on April 14-17, 1997.

Nearly 260 agency procurement officers were in attendance. Over 20 purchasing-related topics were offered in small workshop sessions. Surplus Property Manager Ken Frye discussed the types of property available, eligibility procedures and the disposal methods of state property.

# City of Beckley's Public Works Makes Preparations for All Seasons

PICTURE  
UNAVAILABLE

The city of Beckley's Public Works Office recently purchased this 1986 GMC 2½ ton, four-wheel drive truck to be used for snow removal. They have future plans to install a dump bed onto the truck.

The fear of a major snowfall is a distant memory in most of our minds. However, if you work for a municipal public works department, planning for all weather conditions is your job.

At the end of this winter season, the city of Beckley's Public Works acquired a surplus 1986 GMC 2½ ton, four-wheel drive truck.

Little work was required to get it ready for the road. "We put a salt spreader on the back and a plow blade on the front," according to Jim Perry, Recycling Coordinator/Surveyor for the public works office. "Beckley has

*Beckley has streets over some real monster hills, so the truck will be used strictly for snow removal.*

Jim Perry, Recycling Coordinator  
City of Beckley  
Public Works Department

## Federal Property Decrease Expected

A decrease in the availability of federal property is expected to occur, according to the U.S. General Services Administration.

At a recent meeting held in Washington, D.C. for directors of all state agencies for surplus property (SASP), GSA representatives estimated that the available federal surplus property will be reduced by one third over the next year.

"We are facing tougher times," WVSASP Manager Ken Frye said. "This is a very significant decrease." Although this reduction is substantial, Frye said the staff will continue to work with our customers to find ways to strive for an optimum level of customer satisfaction.

streets over some real monster hills, so the truck will be used strictly for snow removal." Eventually, Perry said they may install a dump bed and use it as a utility truck in addition to snow removal.

Bargains are what most city and county governments thrive on across the nation, due to limited resources and funds. Beckley is no different. "We paid \$7,000 for this surplus truck, with only 10,000 miles," he said. "Earlier this year, we bought a similar 2 ton, four-wheel drive new truck for about \$90,000."

Perry and other city officials in Beckley are pleased with their cost-saving purchases made at the West Virginia State Agency for Surplus Property. "We tell everyone that we met about Surplus Property and the deals that we've gotten there," Perry adds.

*WVSASP encourages all municipal and county governments in West Virginia to join in on the savings. Savings is only a telephone call away!*

**Surplus Sense** newsletter is published quarterly by the West Virginia State Agency for Surplus Property and distributed to all active customers.

**Cecil Underwood**  
Governor  
State of West Virginia

**David Tinch**  
Director  
Purchasing Division

**Ken Frye**  
Manager  
WV State Agency for Surplus  
Property

**Diane Holley**  
Editor  
(304) 558-0661

# SURPLUS PROPERTY LISTING

PICTURE  
UNAVAILABLE

## **FIRE TRUCK**

Item #33497  
Ford, Model F-700  
\$2,500  
*Federal Property*

## **FLAMMABLE LOCKERS**

Item #33304  
\$75  
*Federal Property*

## **LOADSTAR FLATBED TRUCK**

Item #33470  
1-1/2 Ton, Model 1600  
\$2,500  
*Federal Property*

## **ENGINE HOIST**

Item #33525  
\$250  
*Federal Property*

## **NEW WORK TABLES**

Item #33467  
\$125 each  
*Federal Property*

## **SHORT HANDLE SHOVELS**

Item #33521  
\$5 each  
*Federal Property*

## **VACUUM JUG**

Item #33409  
\$30 each  
*Federal Property*

## **COMBAT BOOTS**

Item #33526  
Size 11-1/2 R  
\$10 pair  
*Federal Property*

PICTURE  
UNAVAILABLE

## **ALL TERRAIN FORKLIFT**

Item #32947  
10,000# Capacity, New Engine  
\$10,000  
*Federal Property*

## **TANKER TRUCK**

Item #33359  
1200 Gallon Capacity  
\$4,500  
*Federal Property*

## **PUMP UNIT**

Item #33493  
\$500  
*Federal Property*

## **BAYER COMPRESSOR**

Item #33451  
Used to Fill Oxygen Tanks  
\$2,500  
*Federal Property*

## **ELECTRIC HEATERS**

Item #33477  
\$25 each  
*Federal Property*

## **2-DRAWER SAFE**

Item #33339  
\$250  
*Federal Property*

## **GENERAL PURPOSE TENTS**

Item #33496  
\$500  
*Federal Property*

## **NEW 1/2" WIRE ROPE**

Item #33386  
\$100 roll  
*Federal Property*

## **Fixed Assets System**

Continued from Page 3

disposal method," Surplus Property Manager Ken Frye said.

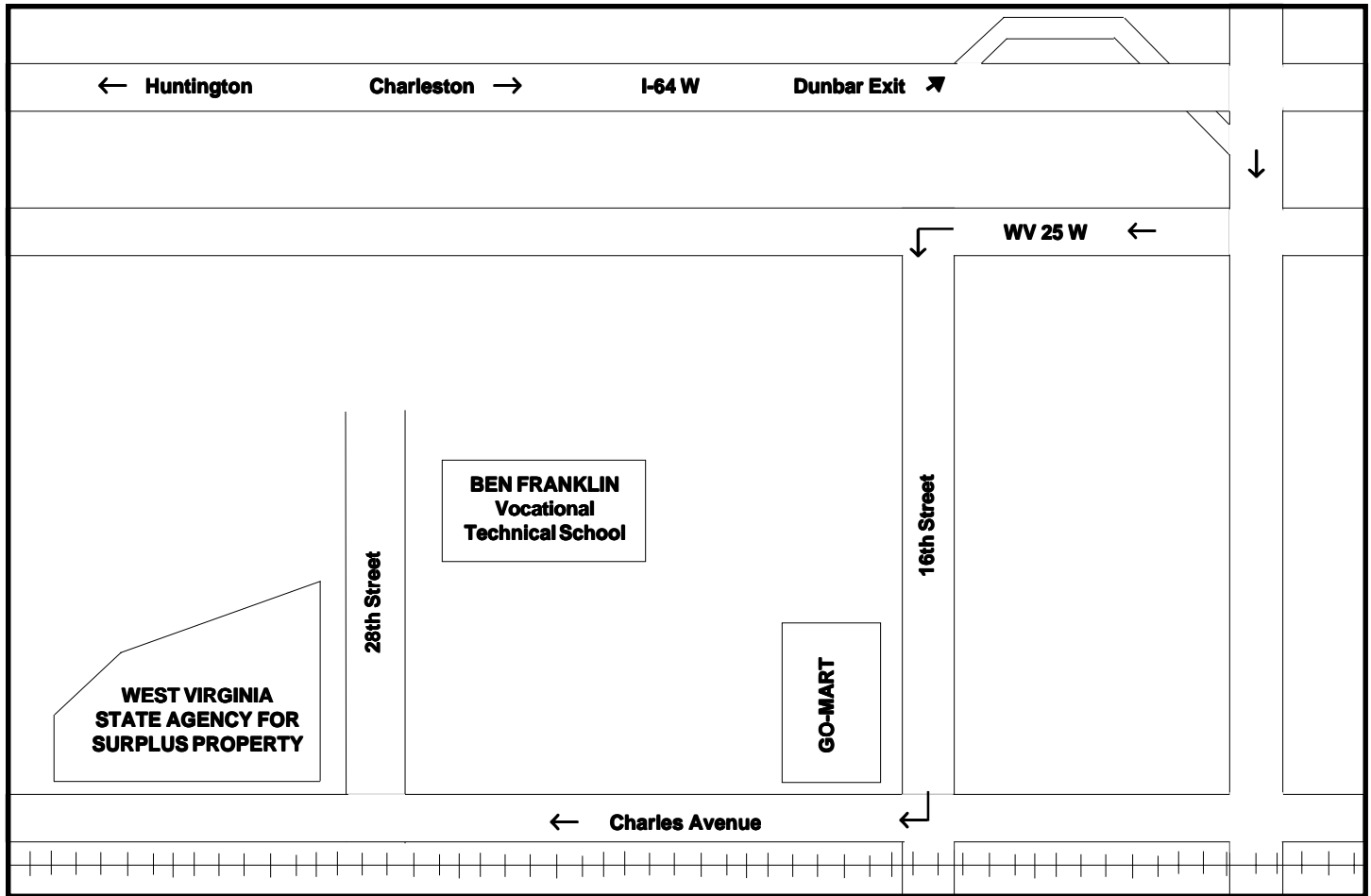
With the Purchasing Division establishing a capitalization figure for reporting purposes at \$1,000, Frye expressed a misperception among some state agencies regarding property disposal. "The Purchasing Division requires that any personal property with an original cost of \$1,000 or more must be added to the fixed assets system. This has caused confusion among state agencies," he said. "Some agencies think that they do not have to retire items with a value of less than \$1,000 to Surplus Property and that is not true."

The **West Virginia Code** clearly states that **all** personal property, regardless of whether the items are maintained on an inventory, must be disposed of by the West Virginia State Agency for Surplus Property. Frye added that although the capitalization figure of \$1,000 is required for inventory purposes, many agencies are adding items under that dollar value to their inventory.

Frye advises agencies to plan their retirements in advance. "When retiring items, especially when delivering those items to Surplus Property, please call us in advance and make an appointment so that we may expeditiously unload your trucks," he said. "If you just show up without advance notice, you may have to wait possibly hours until we unload others who have made appointments."

Agencies who call in advance are given a specific date and time to ensure expedient unloading of their trucks.

# Surplus Property Warehouse Location



**DIRECTIONS:** Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue — if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

## SHARE THE GOOD NEWS!

If you know of an organization that might be interested in our Program, please clip this coupon and pass it on—

### IS YOUR ORGANIZATION...

- 1.** [ ] Local or State unit of government  
 [ ] Agency created by government  
*OR*
- 2.a.** [ ] Educational Institution  
 [ ] Public Health Agency  
 [ ] Senior Citizen Group  
 [ ] Child Care Center  
 [ ] Library  
 [ ] Museum  
 [ ] Public Service Agency  
*AND*
- b.** [ ] Non-Profit (IRS 501(c)(3) status required)

If either **1.** or **2.a.** and **b.** is checked, you may be eligible to participate in the Surplus Property Program.

MAIL THIS FORM FOR MORE INFORMATION

**RETURN TO:** West Virginia State Agency for Surplus Property  
 2700 Charles Avenue  
 Dunbar, W 25064

- Please send me an **Application for Eligibility**
- Please have a representative contact me
- Please visit our organization and offer a presentation

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Telephone Number \_\_\_\_\_

## Questions? Suggestions? Comments?



We want to hear from **YOU!** Are you pleased with our Program?..Call us or write to us with any questions, suggestions or comments. We would also like to hear the 'success stories' you have in utilizing surplus property!

### West Virginia State Agency for Surplus Property

2700 Charles Avenue  
Dunbar, WV 25064

#### Hours:

8:30 am to 4:30 pm  
Monday through Friday

#### Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

**Information:** For property information and availability, contact the Federal or State Warehouse Supervisors at 766-2626 or call toll free at 1-800-576-7587.

**Terms:** All organizations must present check — no cash. Organizations may be billed if proper credentials are presented. State agencies will be billed.

## Terms and Conditions of Sale

**FEDERAL & STATE REGULATIONS:** Acceptance of Federal equipment and supplies by users who have established eligibility to participate in the WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document.

1. Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year.
2. All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter.
3. During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered, or otherwise disposed of or removed from the State of West Virginia without the express approval of the WVSASP. The recipients of Federal property are urged to contact the WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

**TERMS:** Net 30 days to all users unless previous arrangements have been made. Payment must be by check issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

**SHIPPING:** All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling (304) 766-2626. Delivery charges will be added to the invoice.

RETURN TO SENDER

### West Virginia State Agency for Surplus Property



2700 Charles Avenue  
Dunbar, WV 25064  
(304) 766-2626  
1-800-576-7587

Manager — Ken Frye  
Editor — Diane Holley

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Pass this issue of **SURPLUS SENSE** along to others