



## Vehicle Purchases from WVSASP Help EnAct Community Action Support Local WV Counties

EnAct Community Action is a West Virginia Community Action Agency that offers a wide variety of services to low income residents of Clay, Boone, Fayette, Kanawha and Putnam Counties. When this agency was looking for items at a low cost, they approached the West Virginia State Agency for Surplus Property

(WVSASP), which was pleased to help the organization serve the citizens of these counties.

One of the programs offered by EnAct Community Action provides non-emergency medical transportation to West Virginia Medicaid members under the Medicinal Transportation Management agreement with the

West Virginia Department of Health and Human Resources.

EnAct Community Action has purchased many vehicles from WVSASP ranging from Chevy Malibus and Dodge Caravans to Dodge Nitros and Ford Escapes in order

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**EnAct Community Action offers a wide variety of services to low income residents. The organization recently purchased four vehicles from WVSASP to provide non-emergency medical transportation for West Virginia Medicaid members.**



### In Other News...

- **Manager's Perspective:** New and Exciting Changes Coming to WVSASP This Summer
- **New WVSASP Warehouse** Plans to Open During the Month of July
- **Design Ideas Featured on** WVSASP's Facebook

## WVSASP to Introduce its New Inventory System this Summer

While construction on the new warehouse and administrative building at the West Virginia State Agency for Surplus Property (WVSASP) may steal the spotlight, there are many other improvements currently happening behind the scenes as well. A new inventory system has been procured by WVSASP and is expected to be implemented this summer.

Customers visiting WVSASP will greatly benefit from the new inventory system. Currently, each time an individual makes a purchase from WVSASP, his or her information must be entered into the existing computer system. The new inventory system will eliminate this process for returning customers by building a customer database with their contact information. When returning customers make a purchase, they will find the checkout and paying

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# New Changes Coming to WVSASP This Summer

Good things come to those who wait. And this announcement has been long awaited. After a year of construction, the West Virginia State Agency for Surplus Property (WVSASP) is finally ready to open the doors to its new warehouse this July!

At this time last year, I shared the news about renovations that were planned for our facility. It has been an interesting journey! We worked hard to keep operations running as smoothly as possible despite the construction occurring all around.

The WVSASP staff would like to offer a sincere *Thank You* to all of our customers who have been so patient and supportive during this process. I cannot wait for you to see the new warehouse in person, but we have included a special sneak peak in this issue of *Property Connection* on page three.

When WVSASP began making renovation plans, the new warehouse

area was designed to be more inviting and retail-oriented. With the administrative offices and warehouse now in the same building, visitors will not have to walk across the parking lot for services. In addition to the improved retail area, WVSASP is also adopting a new inventory system this summer that will assist in providing a more pleasant shopping experience.

Throughout our construction process, the WVSASP Facebook page has played a critical role by allowing us to keep our customers up-to-date with our progress and share special hours. Each week, our Facebook community grows and the response has been humbling. In addition to merchandise deals and hours, WVSASP is also running a special design series that you can learn more about on page five.

Unfortunately, there is still a lot of work ahead of us. Plans are in place to remove our old office building

## THE MANAGER'S PERSPECTIVE

ELIZABETH PERDUE



and the old federal warehouse building this summer. A security fence will also be installed around the vehicle lot. Despite these additional construction projects, WVSASP is dedicated to reducing the impact it will have on our business operations. We promise to use these ongoing projects to inspire us to keep improving the customer experience.

As always, WVSASP remains committed to serving West Virginia, its agencies and its people. I invite you to stop by our location in Dunbar to see these new improvements for yourself and be sure to let us know what you think!



## 3,000+ Facebook Friends and Growing

From the ongoing support of our customers, the West Virginia State Agency for Surplus Property (WVSASP) is pleased to announce we have reached over 3,000 “likes” on Facebook.

Thank you to those who have followed us on our Facebook page, invited friends to “like” our page and shared our content. We are grateful for your support and interest in WVSASP.

With our Facebook page, WVSASP strives to provide the best information about our services, inventory and special events. With new features, such as the *Work With It Wednesday* series mentioned on page five, WVSASP will continue to bring new information and ideas to our customers.

Got an idea on how to make our page better? Send us a Facebook message and we will be sure to address that need. Thank you again for your support!

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# New Surplus Warehouse Opens this Month

The West Virginia State Agency for Surplus Property (WVSASP) is pleased to share that its new office and warehouse will be opening this July. This opening has been anxiously awaited by customers and staff for the past year.

Featuring a climate controlled showroom and utilizing a new inventory system, WVSASP will be able to provide better customer service and a more notable purchasing experience to state agencies, qualifying organizations and the general public.

“We’ve waited a long time for this moment,” said Surplus Property Manager and Assistant Purchasing Director Elizabeth Perdue. “Our staff has worked tirelessly to ensure a smooth transition to the new office and warehouse and we know that our customers will be impressed with

the new shopping experience. We encourage folks to come check out what we have to offer, see the new building, and let us know what you think!”

In addition to the climate controlled showroom, the new warehouse will also include a loading dock and a designated vehicle lot and sales area. When designing the new warehouse, much consideration was given to how to best use the space to improve the customer experience and improve functionality for staff members.

This process started last July, when the construction project began, with the removal of the old auction site and vehicle lot. While the new warehouse will be fully operational this month, construction will continue around the WVSASP campus as the old administrative and federal ware-

house buildings are removed. The next phase of construction should not disrupt normal business hours and is expected to be completed later this summer. WVSASP temporarily closed in late June to move inventory into the recently completed warehouse and allow staff to relocate to their new offices.

A grand re-opening ceremony is planned for later this fall and more information will be shared on the WVSASP Facebook page as details become available. Be sure to “like” WVSASP on Facebook at [www.facebook.com/WVSurplus](http://www.facebook.com/WVSurplus) to keep updated with additional construction news and inventory availability.

The new warehouse can be visited Monday-Friday from 8:30 a.m. to 4:30 p.m. at 2700 Charles Avenue in Dunbar.



The new and improved West Virginia State Agency for Surplus Property (WVSASP) warehouse is expected to open this month. In the three photos above, the construction process began with the foundation (left), placing the framework (middle) and finalizing the building (right) with its finishing touches. Customers will enter through the new warehouse lobby (bottom left) before entering the new warehouse (bottom right).



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to support their organization's outreach. "To date, we have purchased 11 vehicles to be used throughout our service area to transport West Virginia Medicaid members to and from their medical appointments," shared Brent Pauley, CEO of EnAct Community Action. "We have found the Surplus vehicles to be not only reasonably priced, but also very dependable."

In addition to vehicle purchases, EnAct Community Action has routinely purchased other items from WVSASP to support their operations. Previous purchases include office furniture, such as desks, chairs and file cabinets, and computer monitors.

"As a non-profit organization, the pricing [at WVSASP] affords us the ability to stretch our budget, purchase more vehicles, and serve more Medicaid members," adds Pauley.

WVSASP employees are proud to support organizations, such as EnAct Community Action, with afford-

able merchandise options. Does your organization have a need? Are you interested in learning how WVSASP can benefit your organization? Contact WVSASP at 304.766.2626 or by visiting our website at [wvsurplus.gov](http://wvsurplus.gov) to learn how WVSASP can partner with your eligible organization for future purchases.



**EnAct Community Action is this quarter's featured eligible organization. WVSASP is proud to support organizations, such as EnAct Community Action, by offering budget friendly pricing on vehicles, office equipment, and other needs.**

## We Want to Hear From You!

What are some of your success stories with using items acquired through the West Virginia State Agency for Surplus Property? Please e-mail [Samantha.S.Knapp@wv.gov](mailto:Samantha.S.Knapp@wv.gov) so we can know how our program has benefited your agency. In a future issue of *The Property Connection*, we may highlight YOUR organization!

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## INVENTORY

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process expedited.

The implementation of this new inventory system has been in development since the spring; therefore, WVSASP staff is anxious for the final implementation to take place. The wait will definitely be worth it! Several additional training sessions are planned to help staff become more familiar with the system.

As the construction and move is completed on the new WVSASP warehouse, this inventory system could not be introduced at a better time. While the shopping experience is undergoing several major updates at WVSASP, customers can still expect the same great service from our friendly and helpful staff.

For more information on the inventory system and other WVSASP updates, "like" our Facebook page at [www.facebook.com/wvsurplus](http://www.facebook.com/wvsurplus).



**The West Virginia State Agency for Surplus Property (WVSASP) is implementing a new inventory system. This system will improve and expedite the customer experience during the checkout process. WVSASP staff members are pictured during the training for this new system, which is expected to be in use later this summer.**

# Design Ideas Featured on WVSASP Facebook

To assist eligible organizations as well as the general public, the West Virginia State Agency for Surplus Property (WVSASP) Facebook page has started featuring design ideas for products in the warehouse. This feature, known as *Work With It Wednesday*, has become a popular series on the Facebook page.

In recent years, the process of upcycling (i.e. reusing older materials in a new way) has become a popular design trend. Upcycling projects can range from a simple coat of new paint to reupholstering a chair or making

an old item into something completely different and new.

While the postings on *Work With It Wednesday*, do not include detailed instructions on how to complete these projects, guides on how to upcycle these items can easily be found by using any search engine. The focus on this initiative is to inspire WVSASP customers who may want to add a fun design twist to their next purchase. Projects that have been featured on the Facebook page include office desks, filing cabinets, wooden student school desks and a variety of office chairs.

This will be an ongoing series featured on the Facebook page and will provide ideas for inventory that is currently in stock at WVSASP. To check out the ideas that have been previously posted, visit the WVSASP Facebook page at [www.facebook.com/WVSurplus](http://www.facebook.com/WVSurplus).



The West Virginia State Agency for Surplus Property (WVSASP) Facebook page has been running a design inspiration feature known as “Work With It Wednesday.” This series presents upcycling ideas for WVSASP inventory. Design ideas include suggestions for desk chairs, filing cabinets and wooden student school desks.

## West Virginia State Agency for Surplus Property

**Hours:** 8:30 a.m. to 4:30 p.m., Monday through Friday

### Specializing in:

- Office Furniture and Equipment
- Shop Equipment
- Electronic Equipment
- Tires, Engines, and Vehicle Parts
- Rolling Stock and Heavy Equipment
- Plus Many More Items

**Information:** For property information and availability, contact the Federal or State Warehouse Supervisors at 304.766.2626 or call toll free at 800.576.7587.

**Terms:** All organizations must pay by check or credit card. No cash transactions permitted.

## The Property Connection

This online publication is made available to all eligible participants of the West Virginia State Agency for Surplus Property on a quarterly basis.

For information on becoming an eligible organization, call 304.766.2626 or complete an Application for Eligibility at:

[WVSurplus.gov](http://WVSurplus.gov)

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# Surplus Property Warehouse Location



**DIRECTIONS:** Exit I-64 at Dunbar/Roxalana Road, turn right on Roxalana Road then turn onto WV-25 West. At 16th Street, turn left. Go to intersection with Charles Avenue -- if you miss 16th Street, go to 22nd Street which is also a throughway. Turn right onto Charles Avenue, continue to 28th Street and turn right. The West Virginia State Agency for Surplus Property is on that corner inside the cyclone fence.

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## Terms and Conditions of Sale

**FEDERAL AND STATE REGULATIONS:** Acceptance of Federal equipment and supplies by users who have established eligibility to participate in WVSASP is subject to certifications and agreements identified on the reverse side of the Distribution Document. **1:** Federal equipment and supplies are restricted to institutional use only, not personal use, and are to be used for a minimum of one year; **2:** All vehicles and items with an acquisition cost of \$5,000.00 or more shall be used for the purpose(s) for which acquired within one year from the date the property was invoiced and used for 18 months thereafter. **3:** During the restriction period, the property shall not be sold, traded, leased, lent, bailed, cannibalized, encumbered or otherwise disposed of or removed from the State of West Virginia without the express approval of WVSASP. The recipients of Federal property are urged to contact WVSASP prior to taking any actions which might be interpreted as modifying any of the certifications and agreements stated on the reverse side of the Distribution Document.

**TERMS:** Payment required upon receipt unless previous arrangements have been made. Payment must be by check or credit card issued against an eligible organization. No personal checks, money orders or cash transactions are permitted.

**SHIPPING:** All service charges are FOB Dunbar Warehouse unless expressly indicated. Out-shipping can be arranged by calling 304.766.2626. Delivery charges will be added to the invoice.