

# INVITATION TO BID FOR THE SALE OF WV STATE SURPLUS PROPERTY

## **RETURN BID TO:**

West Virginia State Agency for Surplus Property  
2700 Charles Avenue  
Dunbar, WV 25064

Phone: (304) 766-2626

Bid Opening Date: August 27<sup>th</sup>, 2021  
Bid Opening Time: 2:00 p.m. EST  
Req. Number: SPB 21-01  
Bids Received Until: 2:00 p.m. EST  
[www.wvsurplus.gov](http://www.wvsurplus.gov)

**Purpose:** The West Virginia State Agency for Surplus Property (“WVSASP”) is soliciting bids from buyers interested in purchasing the property identified and described below for a 1 year contract with four renewals.

**Bid Form:** All bids must be submitted on this form and signed in the space provided. **Bidder’s failure to sign and submit its bid on this form shall result in disqualification of bid.** Bid must be received by the WVSASP at the address listed above prior to the bid opening date and time listed above.

**Property:** The property included in this invitation to bid are used pallets. **This bid does not include Blue or Red pallets.** Bidder may inspect samples of the pallets at WVSASP prior to the bid opening date and time. WVSASP is a secured facility. Business hours are Monday through Friday, except State holidays, from 8:30 a.m. to 4:15 p.m. EST, gates are closed at 4:30 p.m.

## **PLEASE NOTE:**

**This bid is not for one specific size or condition. Bid is for ALL pallets that have been deemed surplus solely at the discretion of WVABCA. This includes usable and cut pallets. MUST TAKE ALL.**

**Approximate** quantities per week, though not guaranteed are:

<b>Approximately 100:</b>	40” x 48” pallets per week
<b>Approximately 75:</b>	2/3 cut pallets per week
<b>Approximately 250:</b>	1/3 cut pallets per week

*“All information provided is based on an average monthly volume and are subject to the varying volume of product received from inbound and product sent on outbound deliveries, thus any amount of good or usable pallets is solely in the discretion of the WVABCA.”*

Pallets are located at WV Alcohol Beverage Control Administration Distribution Center; HUB Industrial Park, 97 Independent Avenue, Nitro, WV 25143. WVABCA is a secure facility, no admittance without prior approval. Winning bidder must contact **Ronnie Briscoe** at **304-356-5570** in advance to arrange date and time for pick-ups. Due to safety restrictions, WVABCA staff and equipment may only help load IF a semi-trailer or box truck is covered/enclosed and matches up with the loading dock. All other means of transportation must be hand loaded by the bidder.

By signing this Invitation To Bid: (1) Bidder agrees to pay the bid price specified below, per pallet received, within one week of the pick-up date, for a term of 12 (twelve) months. (2) Bidder agrees to pick up every other week unless the WVSASP agrees to fewer pickups due to a decline in the number of available pallets. (3) The bidder shall be deemed to have inspected property prior to submitting a bid or declined the opportunity and assume any risk associated with the failure to inspect, (4) understands and agrees that the property is being sold “AS IS, WHERE IS” without any express or implied warranties including the warranty of merchantability and the warranty of fitness for a particular purpose, and (5) that any sales transaction resulting from bidder submitting the highest bid will be subject to the terms and conditions attached hereto.

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**Payment:** Payment must be made by business check, cashier's check, money order, Visa, MasterCard or Discover. Personal checks nor cash will not be accepted. Checks or money orders are made payable to the WVSASP.

No bid will be considered unless submitted on the form prescribed by and available from the WV State Agency for Surplus Property. Bids must be enclosed in a sealed envelope marked "**Req. # SPB 21-01**" to be **OPENED August 27<sup>th</sup>, 2021** at 2:00 p.m. EST, in the lower left-hand corner of the envelope.

*Please note that your signature is required on the Sealed Bid Terms and Conditions and must be returned with this Invitation to Bid.*

**BID PER..... 40"X48" pallet \$** \_\_\_\_\_ (each pallet)    **X 100**    = \$ \_\_\_\_\_

**BID PER..... 2/3 cut pallet \$** \_\_\_\_\_ (each pallet)    **X 75**    = \$ \_\_\_\_\_

**BID PER..... 1/3 cut pallet \$** \_\_\_\_\_ (each pallet)    **X 250**    = \$ \_\_\_\_\_

**TOTAL BID**    = \$ \_\_\_\_\_

PLEASE SIGN BELOW VERIFYING YOUR BID ON PROPERTY LISTED ABOVE.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_