



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
<b>MOC13837</b>

PAGE
<b>1</b>

ADDRESS CORRESPONDENCE TO ATTENTION OF
<b>TARA LYLE</b> <b>304-558-2544</b>

VENDOR

**RFQ COPY**  
**TYPE NAME/ADDRESS HERE**

SHIP TO

**DIVISION OF CORRECTIONS**  
**MT. OLIVE CORRECTIONAL**  
**CENTER**  
**1 MOUNTAINSIDE WAY**  
**MT. OLIVE, WV**  
**25185**                      **304-442-7213**

DATE PRINTED
<b>08/06/2013</b>

BID OPENING DATE: **08/15/2013**                      **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1 SEE ATTACHED PAGES. END OF ADDENDUM NO. 1		
0001		LS		840-45 1 CABLE TELEVISION SERVICES		
***** THIS IS THE END OF RFQ MOC13837 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Addendum Number: 1

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The purpose of this addendum is to modify the solicitation identified as MOC13837 ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. Pre-bid sign in sheets attached – Exhibit 1.
2. To move the bid opening date from 08/13/2013 to 08/15/2013 at 1:30 pm.
3. Responses to vendor questions attached.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

## ATTACHMENT A

### Questions:

- Q1: Contract term: to keep the rates affordable would you consider a 3 year initial term and two one year renewals—even lower at a five year term with option for another five years...this is how the majority of our contracts are written
- A1: The term of the contract may be found in Section 3 Contract Term; Renewal; Extension on page 6 of the RFQ.
- Q2: Bid Bond, Performance Bond, Labor/Material Payment Bond.....this is very uncommon with television service, Were these checked in error.
- A2: No, all specified information in the RFQ is required.
- Q3: WV Contractor's License....we currently do not have a license and it would be impossible to achieve this prior to bid opening. I have contacted the Board and we would be required to take the Business & Law exam only. Will you accept bids if at least registration for exam is complete?
- A3: This is governed by West Virginia Code § 21-11-11. See Section 1 in the Additional Terms and Conditions (Construction Contracts Only).
- Q4: Can Vendors utilize the existing off-air antennas.
- A4: The existing off air antennas are old and non-functional and are scheduled to be removed with our current roofing project. They will not be available for use.
- Q5 3.2.1 wiring....can you clarify? I assume you are referring to the wiring of the receivers/modulators and NOT the distribution.
- A5: Vendor is responsible to maintain any and all equipment up to and including the head end. The facility will be responsible for wiring after the head end.

- Q6: Can a new location be used for the headend? We would recommend a Contractor installed outside shelter for the Headend and dish farm outside the fence with Facility running electricity to the shelter
- A6: The location of the head end will remain at its current location in the Administrative Building.
- Q7: Some wording throughout it is unclear WHO is responsible for the existing wiring/distribution of the system. In discussions, it has been noted that the Facility is responsible for everything beyond the Headend and/or demark and same hold true for preventative maintenance. Please clarify
- A7: Vendor is responsible to maintain, and provide preventative maintenance for any and all equipment up to and including the head end. The facility will be responsible for maintenance of equipment after the head end.
- Q8: Channel clarification on the following
- Q8.1: Local
- A8.1: *Vendor has flexibility with this channel to provide a channel which is available for viewing in the local market, providing the channel is determined to be appropriate by the Agency.*
- Q8.2: Local-Cable
- A8.2: *Vendor has flexibility with this channel to provide a channel which is available for viewing in the local market, providing the channel is determined to be appropriate by the Agency.*
- Q8.3: Create
- A8.3: The TV channel for cooking, arts & crafts, gardening, home improvement, and travel. As seen in the following link: <http://createtv.com/>
- Q8.4: Prison TV
- A8.4: Prison TV channel is needed. We currently filter out channel 18 from current vendor so we can broadcast prison information on that channel. What we need is a blank channel to allow us to broadcast information..

Q8.5: CSpan2 (Book TV)

A8.5: CSpan2 (Book TV) - Agency agrees to remove this channel as a mandatory channel since it is a news channel and is redundant.

Q9: Will you consider additional channel packages? Appears that you are missing some core basic programming such as A&E, History, The Learning Channel, ESPN2, CNN, CNN HLN, Hallmark, Some not so popular in corrections that are requested: Golf, Cspan2, MSNBC, Oxygen, GSN

A9: The Channels listed in "Required Channels – Exhibit A" are mandatory requirements of this RFQ.

As stated in 3.3.3.1, Vendor may provide additional channels at no charge to the Agency. Said additional channels must be approved by the Agency.

Q9.1: I do not show WSAZ to be in your market??

A9.1: WSAZ is currently available for viewing at the facility and is a mandatory requirement of the RFQ.

Q9.2: Do you also want WSWP-PBS and WLFB-IND?

A9.2: As stated in 3.3.3.1, Vendor may provide additional channels at no charge to the Agency. Said additional channels must be approved by the Agency.

Q10: is there a need for a Hispanic Channel

A10: As stated in 3.3.3.1, Vendor may provide additional channels at no charge to the Agency. Said additional channels must be approved by the Agency.

Q11: Is there video cable distribution in place between the head end location and the drops that we will get access to?

A11: Once the signal leaves the head end it belongs to the state, which consists of amplifiers and splitters. The channel 18 system is a bank of DVD players operated by Leightronics mini-T that is broadcasted.

Q11.1: If so is the existing cable infrastructure owned by the State agency and available to the winning bidder?

A11.1: The existing cable infrastructure is owned by the State agency and is available to the winning bidder.

Q12: Being an open ended contract will the winning bidder be required to provide television services to other facilities at the same rates?

A12: This RFQ only applies to Mount Olive Correctional Center. It is defined as an open-ended contract, since the number of drops may vary. The 1,100 Television drops listed is only an estimated number of drops for bidding purposes only, more or less may be utilized by the facility.

Other Information:

1. Pre-Bid Sign-In Sheet attached – Exhibit 1.
2. The bid opening has moved from 08/13/2013 to 08/15/2013. The bid opening remains at 1:30 pm.
3. No additional questions will be accepted on this RFQ.

MOCCL → MOC13837

SIGN IN SHEET

Page 1 of 1

Request for Proposal No.

PLEASE PRINT

Date: 7/25/13

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>CCTV</u>		PHONE <u>903-939-7225</u>
Rep: <u>Keith A. McConville</u>	<u>Tyler TX</u>	TOLL FREE
Email Address: <u>Dianne.Huffstickler@suddenlink.com</u>		FAX <u>314-315-8149</u>
Company: <u>Suddenlink Communications</u>	<u>108 Brent Way</u>	PHONE <u>304-760-8927</u>
Rep: <u>Dustin Thomas</u>	<u>Hurricane, WV 25526</u>	TOLL FREE
Email Address: <u>dustin.thomas@suddenlink.com</u>		FAX <u>304-760-8950</u>
Company: <u>Suddenlink Communications</u>	<u>108 Brentway</u>	PHONE <u>304-993-3843</u>
Rep: <u>Tony Carroll</u>	<u>Hurricane, WV 25526</u>	TOLL FREE
Email Address: <u>anthony.carroll@suddenlink.com</u>		FAX <u>304-760-8950</u>
Company: <u>Frontier Communications</u>	<u>1500 McCorkle Ave</u>	PHONE <u>304-410-5659</u>
Rep: <u>R. Chad Stepp</u>	<u>Charleston, WV 25396</u>	TOLL FREE
Email Address: <u>chad.stepp@ftr.com</u>		FAX
Company: _____		PHONE TOLL FREE
Rep: _____		FREE
Email Address: _____		FAX

EXHIBIT #1  
000007

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: MOC13837**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.