



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
MCH14027

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BOB KILPATRICK 304-558-0067

RFQ COPY

VENDOR

TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 BPH/MCH--MATERNAL CHILD HEALTH
 350 CAPITOL STREET, ROOM 427
 CHARLESTON, WV
 25301-3714 304-558-5388

DATE PRINTED
02/10/2014

BID OPENING DATE: 02/18/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM ISSUED TO:		
				1. PROVIDE RESPONSES TO QUESTION SUBMITTED REGARDING THE ORIGINAL SOLICITATION. QUESTION AND ANSWER ARE ATTACHED.		
				2. TO PROVIDE COPY OF THE MANDATORY PRE-BID SIGN-IN SHEET, AS ATTACHED.		
				3. TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				***** END OF ADDENDUM NO.1 *****		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: MCH14027

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum #1 issued to:

1. Publish vendor submitted questions and Agency responses.
2. Add Mandatory Pre-Bid Sign-in Sheet to Request for Proposal

NO OTHER CHANGES

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

RFP#MCH14027

Addendum #1

Attachment A: Technical Questions and Answers

Question#1: Could the state provide a contact phone number for Robert Kilpatrick, Senior Buyer.

Answer#1: Robert Kilpatrick's phone number is (304)558-0067.

Request for Proposal No. MCH14027

SIGN IN SHEET

PLEASE PRINT

Page 1 of 2
Date: January 29, 2014

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>CSC</u> Rep: <u>Angie Stevens</u> Email Address: <u>astevens1@csc.com</u>	<u>10975 Grandview, Ste. 500</u> <u>Bldg. 27, Box 11</u> <u>Overland Park, KS 66210</u>	PHONE <u>913-469-8700 x4840</u> TOLL FREE <u>800-786-7909</u> FAX <u>913-469-5814</u>
Company: <u>DHHR - MIS</u> Rep: <u>SHAVIK SENGUPTA</u> Email Address: <u>SHAVIK.A.SENGUPTA@DWR.GOV</u>	<u>ONE DAVIS, STE 200</u> <u>CHARLESTON, WV</u>	PHONE <u>304-558-7996</u> TOLL FREE FAX
Company: <u>WVDHHR/BPH PURCHASING</u> Rep: <u>Curt Godby</u> Email Address: <u>curt.g.godby@wv.gov</u>	<u>350 Capital St, Room 206</u> <u>Charleston, WV 25301</u>	PHONE <u>304-358-4117</u> TOLL FREE FAX
Company: <u>WVDHHR Office of Purchasing</u> Rep: <u>Donna McCormick</u> Email Address: <u>donna.l.mccormick@wv.gov</u>	<u>ONE Davis Square, Suite 100</u> <u>Charleston, WV</u>	PHONE <u>304-558-1998</u> TOLL FREE FAX
Company: <u>WVDHHR/GRACFH/BTT</u> Rep: <u>Sarah Robinette</u> Email Address: <u>Sarah.C.Robinette@wv.gov</u>	<u>350 Capital St, Rm 427</u> <u>Charleston, WV 25301</u>	PHONE <u>304-558-4445</u> TOLL FREE FAX

Request for Proposal No. MCH14027

SIGN IN SHEET

PLEASE PRINT

Page 2 of 2

Date: January 29, 2014

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: WVPARR/OMCFH/BTT	250 Capitol St. Rm 407	PHONE 304 558 4569
Rep: Sharon Canterbury	Charleston, WV 25301	TOLL FREE
Email Address: sharon.h.canterbury@wv.gov		FAX
Company: Pam Roush -WBTT	350 Capitol St. Rm 27	PHONE 304 356 4365
Rep:	Charleston, WV 25301	TOLL FREE
Email Address: pam.s.rous@wv.gov		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: MCH14027

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012