State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Solicitation

NUMBER	PAGE
MCH14020	1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

VENDOR
RFQ COPY
TYPE NAME/ADDRESS HERE

SHIP TO
HEALTH AND HUMAN RESOURCES
BPH - MCH WAREHOUSE

900 BULLITT STREET
CHARLESTON, WV
25301 304-558-3417

DATE PRINTED
08/23/2013

BID OPENING DATE: 09/04/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT

ADDENDUM NO. 1

ADDENDUM IS ISSUED:

1. TO PROVIDE RESPONSES TO VENDORS' QUESTIONS REGARDING THE ABOVE SOLICITATION.

2. TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.

********** END OF ADDENDUM NO. 1 **********

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

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Solicitation

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MCH14020	2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		948-21		
	CYTOLOGY SERVICES - LIQUID BASED PAP TEST					
0002	2,700	EA		948-21		
	HPV/DNA TESTING (HIGH-RISK ONLY)					
0003	2,600	EA		948-21		
	CYTOLOGY SERVICES - LIQUID BASED PAP TEST (PRIVATE)					
	****** THIS IS THE END OF RFQ MCH14020 ****** TOTAL:					

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: MCH14020
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

[ ] Modify bid opening date and time

[ ] Modify specifications of product or service being sought

[✓] Attachment of vendor questions and responses

[ ] Attachment of pre-bid sign-in sheet

[ ] Correction of error

[✓] Other

Description of Modification to Solicitation:

1. To provide responses to vendors' questions.
2. To provide Addendum Acknowledgement.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.

2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

MCH14020

ADDENDUM #1

VENDOR QUESTION #1:
Subparagraph 2.1. Does the definition of "Contract Services" include cytology services for the Family Planning Program or "FPP"?

RESPONSE:
FPP is the Family Planning Program. It is listed in the Purpose and Scope, Family Planning Program (FPP).

VENDOR QUESTION #2:
Mandatory Requirements, Specimen Processing, Evaluation and Reporting, Subparagraphs 4.1.1.1., 4.1.1.8 and Exhibit A, Pricing. Please clarify the requirement for the Vendor to use only the single specimen ThinPrep Liquid Medium/Monolayer System for processing and reporting Pap and HPV specimens

RESPONSE:
Federal specifications for both Programs require one liquid-based testing methodology for both pap and HPV testing. If bidding using and alternate testing method/product, the vendor must provide literature to prove it is equal.

VENDOR QUESTION #3:
What is the State's requirement with respect to FDA approval for follow up HPV reflex testing?

RESPONSE:
Federal specifications for both Programs require FDA-approved testing methodology.

VENDOR QUESTION #4:
Paragraph 5, Contract Award. The contract is to be awarded to the Vendor meeting the required specifications for the lowest overall total cost. In the event the requirement under the RFQ is not solely ThinPrep Liquid Medium/Monolayer system for processing and reporting Pap and HPV specimens, please explain the evaluation criteria to be used to determine "or equal" for an alternate testing system under the required specifications.

RESPONSE:
Federal specifications for both Programs require one liquid-based testing methodology for both Pap and HPV testing. The testing method/product must have evidence it is equal to ThinPrep Liquid Medium/Monolayer System. If bidding using and alternate testing method/product, the vendor must provide literature to prove it is equal.

VENDOR QUESTION #5:
Mandatory Requirements Subparagraph 4.1.1.2. Does this requirement mean that the Vendor must include space for these specified data fields on its cytology requisition form for the State to pre-populate?

RESPONSE:
The cytology requisition form needs to remain the same as it is now.

VENDOR QUESTION #6:
Mandatory Requirements Subparagraph 4.1.1.3. Please clarify the time requirement for processing and reporting Pap and HPV results under MCH14020.

RESPONSE:
The time frame for reporting Pap test results is "in a period not to exceed ten (10) calendar days" of receipt of the specimen. HPV test results "in a period not to exceed ten (10) calendar days of receipt of the pap result".

VENDOR QUESTION #7:
Mandatory Requirements Subparagraph 4.1.1.7, Slide retention. Please explain the rationale for requiring retention of "positive slides for twenty (20) years", exceeding the regulatory requirements specified in CLIA '88 guidelines. See, CLIA '88 at 42 CFR 493.1105 (as amended 10/01/2012) Standard: Retention Requirements, which states in pertinent part, "... (7) Slide, block and tissue retention (i) Slides. (A) Retain cytology slide preparations for at least 5 years from the date of examination...." See also, CAP guidelines (rev. Mar 2010), Retention of Laboratory Records and Materials. In addition, a 20 year retention policy is not mandated for hospitals in the State.

RESPONSE:
Slide retention is standard for slides with abnormal results.

VENDOR QUESTION #8:
Mandatory Requirements Subparagraph 4.1.1.7, Slide retention. In the event the State's requirement for slide retention exceeds CLIA '88 and includes a separate retention standard for "positive slides", please define what the State means by the term "positive".

RESPONSE:
"Positive" means slides with an abnormal cytology result.

VENDOR QUESTION #9:
General Terms and Conditions, Required Documents Paragraph 8, Worker's Compensation Insurance. Please verify that out of state Vendors are able to meet this requirement with the applicable insurance certificate(s) for the state(s) in which it is located.

RESPONSE:
The vendor must provide proof of Worker's Compensation if the Vendor would need to go on-site.

VENDOR QUESTION #10:
General Terms and Conditions, Required Documents Paragraph 8, Insurance. Please clarify the insurance requirement as to type (professional liability/malpractice?), and please explain the requirement to "list the state as certificate holder" under such a professional liability/malpractice policy.

RESPONSE:
The type of insurance is professional liability. The successful vendor shall furnish proof of insurance prior to contract award and shall list the state as a certificate holder.

VENDOR QUESTION #11:
General Terms and Conditions, Paragraph 44, Purchasing Card Acceptance. Does the state intend to use the purchasing card for services provided under the contract?

RESPONSE:
The purchasing card can only be used for purchases that do not exceed $2,500.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: MCH14020

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

[ ] Addendum No. 1	[ ] Addendum No. 6
[ ] Addendum No. 2	[ ] Addendum No. 7
[ ] Addendum No. 3	[ ] Addendum No. 8
[ ] Addendum No. 4	[ ] Addendum No. 9
[ ] Addendum No. 5	[ ] Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

_____
Company

_____
Authorized Signature

_____
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012