



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
LSH14035

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES  
 BHHF  
 LAKIN HOSPITAL  
 11522 OHIO RIVER ROAD  
 WEST COLUMBIA, WV  
 25287 304-675-0860

DATE PRINTED
08/21/2013

BID OPENING DATE: 09/03/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 3		
				ADDENDUM IS ISSUED:		
				1. TO MOVE THE BID OPENING DATE;		
				FROM: 08/27/2013 @ 1:30 P.M.		
				TO: 09/03/2013 @ 1:30 P.M.		
				2. TO INFORM VENDORS THAT A RE-VISIT ON SITE ON		
				08/27/2013, 10:00 A.M. @ LAKIN HOSPITAL IS		
				EXTENDED ONLY TO VENDORS THAT ATTENDED THE		
				MANDATORY PRE-BID MEETING.		
				3. TO PROVIDE RESPONSES TO THE ADDITIONAL QUESTIONS		
				SUBMITTED REGARDING THE SOLICITATION.		
				4. TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT		
				SHOULD BE SIGNED AND RETURNED WITH YOUR BID.		
				FAILURE TO SIGN AND RETURN MAY RESULT IN THE		
				DISQUALIFICATION OF YOUR BID.		
				***** END OF ADDENDUM NO. 3 *****		

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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DATE PRINTED
08/21/2013

BID OPENING DATE: 09/03/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		770-93		
FULLY ADHERED MEMBRANE ROOFING SYSTEM						
***** THIS IS THE END OF RFQ LSH14035 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER:** LSH14035**Addendum Number:** 3

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To move the bid opening date from 08/27/2013 to 09/03/2013, the bid opening time @ 1:30 remains the same.
2. To extend site visit to Vendors that attended the mandatory pre-bid meeting only.
3. To provide responses to additional questions submitted.
4. To provide Addendum Acknowledgement.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

## Addendum #3 for LSH14035

Bid Opening date has been changed from 8/27/13 at 1:30 PM to 9/3/13 at 1:30 PM.

1. Question: The response to question 6 in addendum 2 states that insulation is to be tapered at  $\frac{1}{4}$ " slope per foot. This was not addressed at the pre-bid or in the original solicitation. We will need to make another visit to the site to measure drain locations. Is there anyone in particular at Lakin Hospital that we should coordinate this visit with?

Answer: Lakin is allowing a site visit on Tuesday, August 27, 2013 at 10:00 AM to allow vendors to revisit the site.

2. Question: The original specification was for 2 layers of 2" insulation. The response to question 6 in addendum 2 calls for insulation to be tapered at  $\frac{1}{4}$ " slope per foot. Typically, a minimum thickness at the roof drains is specified as well. Can a minimum thickness of tapered insulation at the drains be provided? Another way of doing this is to specify an average R-value for the tapered insulation system. As the original specification was for 2 layers of 2", which is an R-24.2, you could specify that the average R-value of the insulation system is to be R-24.2. Either a minimum thickness or an average R-value is required to supply the tapered insulation system.

Answer: Tapered insulation shall be a minimum of 24.2.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: LSH14035**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1<br><br><input type="checkbox"/> Addendum No. 2<br><br><input type="checkbox"/> Addendum No. 3<br><br><input type="checkbox"/> Addendum No. 4<br><br><input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 6<br><br><input type="checkbox"/> Addendum No. 7<br><br><input type="checkbox"/> Addendum No. 8<br><br><input type="checkbox"/> Addendum No. 9<br><br><input type="checkbox"/> Addendum No. 10 |
|---|--|

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

---

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012