



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
LOT518

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
EVELYN MELTON
304-558-2306

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

WEST VIRGINIA LOTTERY

SHIP TO

900 PENNSYLVANIA AVE
 CHARLESTON, WV
 25302 304-558-0500

DATE PRINTED
03/06/2014

BID OPENING DATE: 03/18/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				ADDENDUM ISSUED:		
				1. TO PROVIDE A RESPONSE TO A VENDOR'S QUESTION REGARDING THE ABOVE SOLICITATION.		
				2. TO PROVIDE VENDORS A COPY OF THE MANDATORY PRE-BID MEETING SIGN-IN SHEETS.		
				3. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
				END OF ADDENDUM NO. 2		
0001	1	LS		910-36		
				HVAC PREVENTATIVE MAINTENANCE AND REPAIRS		
				***** THIS IS THE END OF RFQ	***** TOTAL:	

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: LOT518
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

Description of Modification to Solicitation:

1. To provide answer to Vendor's question.
2. To provide Vendors a copy of the Mandatory Pre-bid Meeting sign-in sheets.
3. To provide Addendum Acknowledgment.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM NO. 1
QUESTION & RESPONSES – LOT 518

1. Question regarding the certification portion of the pre-bid packet. When you state journey-man and entry level what particular certifying organization are you talking about? I am a licensed WV HVAC Contractor and a Universal Technician Through Esco Institute as well as a graduate from R.R.Willis Career and Technical Center of Logan. I have additional certifications but I don't think that they would be pertinent to this particular situation. I have worked on various chillers for gas processing and distillation as well as chillers in commercial heating and cooling applications. Please clarify and advise.

A: In addition to the requirements listed in Section 3.1 and Section 3.3 requiring WV HVAC Certifications, the Lottery further clarifies that the vendor and vendor's staff assigned to the Lottery's service contract must be certified by Daikin and Liebert to fully service our Daikin and Liebert equipment.

**PRE-BID CONFERENCE
SIGN IN SHEET**

Request for Quotation Number:

LOT518

Date:

2/25/2014

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	WV LOTTERY
Firm Address:	900 PENNSYLVANIA AVENUE CHARLESTON WV 25302
Representative Attending:	BECKY JONES
Phone Number:	(304)558-0500 EXT 242
Fax Number:	(304)558-4183
Email Address:	bjones@wvlottery.com

Firm Name:	Casto Technical
Firm Address:	540 Leon Sullivan Way Charleston WV 25301
Representative Attending:	Traci Ray
Phone Number:	304-346-0549
Fax Number:	304-346-8920
Email Address:	tray@castotech.com

Firm Name:	Tri State Roofing
Firm Address:	PO Box 1231 Charleston WV 25324
Representative Attending:	Bill Fletcher
Phone Number:	304-419-0817
Fax Number:	304-755-5275
Email Address:	bfletcher@tri-stateservice.com

Firm Name:	Alpha Mechanical
Firm Address:	401 27th Street Dunbar, WV 25064
Representative Attending:	John Jennings
Phone Number:	(304) 550-5289
Fax Number:	(502) 400-4958
Email Address:	john.jennings@aamservice.com

Firm Name:	Mason & Barry
Firm Address:	301 Smiley Dr. St. Albans WV 25177
Representative Attending:	Terry Vaughan
Phone Number:	304-755-0781
Fax Number:	304-755-4010
Email Address:	tvaughan@masonbarry.com

Firm Name:	WV Lottery
Firm Address:	900 PA Ave Charleston, WV 25302
Representative Attending:	Ray Moore
Phone Number:	304-558-0500-EX 201
Fax Number:	
Email Address:	rmoore@wvlottery.com

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number:

LOT518

Date:

2/25/2014

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>WV Lottery</u>
Firm Address:	
Representative Attending:	<u>John Myers</u>
Phone Number:	<u>304-561-8023</u>
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
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Email Address:	

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: LOT518

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012