



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
LOT510

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CONNIE OSWALD 304-558-2157

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

WEST VIRGINIA LOTTERY

 900 PENNSYLVANIA AVE
 CHARLESTON, WV
 25302 304-558-0500

DATE PRINTED
06/27/2013

BID OPENING DATE: 07/11/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
1.				TO PROVIDE ANSWERS TO QUESTIONS RECEIVED FOR THIS SOLICITATION.		
2.				TO PROVIDE THE MANDATORY PRE-BID SIGN IN SHEETS.		
3.				TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				END OF ADDENDUM NO. 1		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: LOT510

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide answers to questions received for this solicitation.
2. To provide the mandatory pre-bid sign in sheets.
3. To provide the addendum acknowledgment.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

WEST VIRGINIA LOTTERY
RFQ LOT510
ADDENDUM 1

Q#1 Regarding Resident Vendor Form –

RFQ Page 11 section 21. "Preference" states "Resident Vendor Certification form has been attached hereto to allow vendor to apply for the preference."

Question - We were unable to locate this certification form attached to the RFQ. Will Purchasing department make this form available or are we permitted to obtain this standard WV Resident Vendor certificate form ourselves and submit with the bid?

ANSWER #1: Resident Vendor Preference will not apply to this project. Vendor preference does not apply to construction projects.

Q#2 Regarding Qualifications –

RFQ Page 22 Section 3 Qualifications and Section 4 Mandatory Requirements,

Question – During the pre-bid meeting verbal conversation indicated prime bidder may submit bid that includes subcontractor(s) to provide specialized services required by the RFQ. This RFQ includes multiple types of systems and requires multiple types of certifications required to inspect and maintain them. Confirm that Prime Bidder may utilize subcontractor(s) to meet requirements of Section 3 and 4. We request RFQ be amended to require prime bidder to list each vendor-subcontractor included in their bid and indicate the associated system type and equipment for each subcontractor.

ANSWER #2: Vendor may subcontract specialized services to certified responsible parties. Vendor should list each subcontractor and associated system type and provide copies of certifications.

Q#3 Regarding Existing Warranty –

Question – RFQ does not reference how bidder is to manage any existing warranty for systems recently installed or modified as WV Lottery renovated the building. We request WV Purchasing include requirement in this RFQ that prime bidder shall include all services of vendor(s) as needed to preserve Owner's existing equipment and/or labor warranties. We request RFQ be amended to

require prime bidder to list each vendor-subcontractor included in the bid and indicate associated system type and equipment.

ANSWER 3: Vendor shall include all services as needed to preserve Lottery's existing equipment and/or labor warranties.

Q#4 Regarding Fire Alarm System –

Question – RFQ does not reference minimum qualifications for fire alarm service provider. We request WV Purchasing require prime bidder to include all costs associated with providing factory authorized service organization utilizing factory certified technician(s) to provide operational system inspections and maintenance on the fire alarm system brand and model currently installed in this facility. Existing fire alarm equipment is Edwards brand with model EST3 addressable control panel with fire fighter intercom and voice-audio notification. We request RFQ be amended to require prime bidder to list vendor-subcontractor included in their bid to provide fire alarm services and include copy of factory certification of current service technicians for Edwards EST3 system. We further request that prime bidder include all costs associated with having subcontracted fire alarm service company meet the minimum response time frames and minimum five (5) years' experience and other requirements of Section 3 and 4 included in the RFQ.

ANSWER 4: Vendor shall provide factory authorized system inspection and maintenance of the Edwards EST3 fire alarm system to include but not be limited to the control panel with fire fighter intercom and voice-audio notification. Vendor may subcontract specialized services to certified responsible parties meeting the requirements stated in Section 3 and 4. Vendor should list each subcontractor and associated system type and provide copies of certifications.

Q#5 Regarding Exhibit "A" Pricing Page –

Question – Please clarify item #4 and #5 regarding quarterly and annual inspection of fire alarm system. We can provide either; Four partial inspections within 12 months providing 100% inspection annually **OR** One 100% inspection within a 12 month period The bid form requests pricing on both quarterly and annual. For a facility of this size with an enhanced, high rise type fire alarm system, fire fighter intercom, voice audio notification, and numerous floors we recommend quarterly visits to test, inspect and provide reports for quarter of all building devices and the control panel operation each visit. This allows minimum

intrusion with Owner, multiple tests of the control panel during 12 month period, and flexibility regarding Owner's schedule for the inspection. We request bid form clarify and request cost for either four scheduled inspections in 12 months or one 100% inspection within a 12 month period.

ANSWER 5: The Lottery would like this service priced both ways.

Q#6 Clean Agent (FM200) System Inspections –

Question – Page 25 of the RFQ indicates (1) Clean Agent (FM200) System on the 2nd Floor, but there is no section in Exhibit "A" to record inspection pricing. Where does pricing need to be applied? We request that there is a separate section for this since it is a specialized system that requires factory training and certification to inspect, test, maintain, and service. Also, code requires semi-annual inspections, will the frequency of inspection be annual or semi-annual?

ANSWER 6: FM200 will be inspected semi-annually and billed at normal business hourly rate.

Q#7 Backflow Preventers –

Question – The bid request does not make reference to backflow preventers on the fire suppression systems. From past experience, there are two(2) backflow preventers on the existing fire waterline. Please clarify if this part of the bid as well since they have to be inspected annually to meet State Code and provide and provide a separate line item on bid form. We request that if this is to be included in the bid, it is separated from other systems since specific licensing and certifications are needed to test backflow preventers.

ANSWER 7: Backflow preventers will be inspected and certified annually and billed at normal business hourly rate. Vendor should list each subcontractor and associated system type and provide copies of certifications.

Q#8 Fire Pumps –

Question – The bid request indicates that there are (2) fire pumps on the 6th floor. From past experience, there is only (1) fire pump and (1) jockey pump. Is this a typo or is the bid request referring to the jockey pump as a fire pump? Please clarify if only the fire pump is included in the bid or should we include the jockey pump as well.

ANSWER 8: Both pumps shall be inspected.

Q#9 Fire Doors, Fire Dampers and Fire Pumps –

RFQ Page 27 section 4.1.1.1.F. requests “Fire Door and Smoke Dampers - Inspection, testing, maintenance, and repair of fire pumps shall be performed in accordance with NFPA 80 and manufacturer’s recommendations. Service will be performed on a semi-annual basis by certified technician.” Code requirements for damper inspection sections state; 19.4.1 each damper shall be tested and inspected 1 year after installation. 19.4.1.1 test and inspection frequency shall then be every 4 years, except in hospitals where the frequency shall then be every 6 years. Questions- This section references fire doors, fire dampers and fire pumps included together in the same paragraph. Please confirm WV Lottery wants to have fire dampers inspected semi-annually while code requires every four years. Please confirm bid is to include the inspection of fire doors in this facility.

ANSWER 9: Fire dampers shall be inspected semi-annually. Fire doors shall be inspected annually.

**PRE-BID CONFERENCE
SIGN IN SHEET**

Request for Quotation Number:

LOT510

Date:

6/24/2013

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION

Firm Name:	WV LOTTERY
Firm Address:	900 PENNSYLVANIA AVENUE CHARLESTON WV 25302
Representative Attending:	BECKY JONES
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Fax Number:	(304)558-4183
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Firm Name:	SimplexGrinnell BE SAFE <small>A Tyco International Company</small>
Firm Address:	Bob Peters Service Sales Representative
Representative	2800 7th Ave - Suite 102 Charleston, WV 25387
Phone Number	P: 304.206.0011 C: 304.546.0165 F: 304.746.4089 24 Hr Service: 800.999.0512
Fax Number:	rapeters@simplexgrinnell.com • www.simplexgrinnell.com
Email Address:	

Firm Name:	<i>Electronic Specialty Company</i>
Firm Address:	<i>1325 Dunbar Avenue Dunbar, WV 25064</i>
Representative Attending:	<i>Les Milam</i>
Phone Number:	<i>304-766-6277</i>
Fax Number:	<i>304-766-6270</i>
Email Address:	<i>les-milam@electronic-specialty.com</i>

Firm Name:	ELECTRONIC SPECIALTY COMPANY
Firm Address:	1325 DUNBAR AVENUE - P.O. BOX 400 DUNBAR, WV 25064 304/766-6277 1-800-642-5500
Representative	LES MILAM, JR.
Phone Number	DIRECTOR OF TECHNICAL SERVICES les_milam@electronic-specialty.com cell 304-741-7285
Fax Number:	
Email Address:	SALES ... INSTALLATION ... SERVICE OF QUALITY SYSTEMS SOUND ... FIRE ALARM ... CCTV ... TIME ... MONITOR CONTROL

Firm Name:	<i>SimplexGrinnell</i>
Firm Address:	<i>2800 7th Ave Suite 102 Charleston WV 25387</i>
Representative Attending:	<i>Bob Peter</i>
Phone Number:	<i>304-946-4089</i>
Fax Number:	<i>304-746-4089</i>
Email Address:	<i>rapeters@simplexgrinnell.com</i>

Firm Name:	tyco <i>SimplexGrinnell</i>
Firm Address:	Thomas Mitchell Route 5ve/Sls Rep R5SR SimplexGrinnell 2800 7th Ave. Ste. 102 Charleston, WV 25387 U.S. Cell: 304.550.8185 Tel: 304.746.4081 X223 Fax: 304.746.4089 ThoMitchell@simplexgrinnell.com www.simplexgrinnell.com
Representative At	
Phone Number:	
Fax Number:	
Email Address:	Safer. Smarter. Tyco.™

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: LOT510

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
 Revised 6/8/2012