



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
HOP14111

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

RFQ COPY  
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HEALTH AND HUMAN RESOURCES  
 HOPEMONT HOSPITAL  
 CENTRAL RECEIVING  
 150 HOPEMONT DRIVE  
 TERRA ALTA, WV  
 26764-7728 304-789-2411

DATE PRINTED
12/10/2013

BID OPENING DATE: 01/02/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM IS ISSUED:		
				1. TO PROVIDE A COPY OF THE PRE-BID MEETING SIGN-IN SHEET FOR THE ABOVE SOLICITATION.		
				2. TO PROVIDE RESPONSES TO VENDORS' QUESTIONS REGARDING THE ABOVE SOLICITATION. QUESTION AND ANSWER PAGES ARE ATTACHED.		
				3. TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
				***** END OF ADDENDUM NO. 1 *****		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER:** HOP14111  
**Addendum Number:** 1

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To provide copy of the pre-bid meeting sign-in sheet.
2. To provide copy of vendor questions and responses.
3. To provide Addendum Acknowledgment form.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

SIGN IN SHEET

Request for Proposal No. HOP14111

PLEASE PRINT

Page 1 of 1

Date: 12/03/13

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>GEC Inc</u>	<u>13553 N Preston Hwy</u>	PHONE <u>304-379-2982</u>
Rep: <u>Gary Sypolt Jr</u>	<u>Bruceton Mills WV</u>	TOLL
Email Address: <u>Sypolt@gecincorporated.com</u>	<u>26525</u>	FREE Cell <u>304-288-4379</u>
Company: <u>Bills Tree Service</u>	<u>PO Box 232 Kingwood WV</u>	FAX <u>304-379-3985</u>
Rep: <u>Bill Greaser</u>		PHONE <u>304-246-1925</u>
Email Address: _____		TOLL
Company: <u>Earl Penick</u>	<u>8005 Beechmont Hwy Oakland</u>	FAX
Rep: <u>Barker Stump &amp; Tree</u>		PHONE <u>301-644-9784</u>
Email Address: _____		TOLL
Company: <u>CHARLES E. BOLYARD - 1st INC</u>	<u>125 EAST HIGH ST</u>	FAX <u>301-834-6202</u>
Rep: <u>Earl Bolyard</u>	<u>Kingwood WV 26837</u>	PHONE <u>304-329-1330</u>
Email Address: <u>cebsinc@frontier.com</u>		TOLL
Company: _____		FREE
Rep: _____		FAX <u>304-329-1571</u>
Email Address: _____		PHONE
_____		TOLL
_____		FREE
_____		FAX

## HOP14111-ADDENDUM#1 Tree Removal

**Question #1:** Is the Certified Line Clearance acceptable in the place of the Arborist Certification? This is in reference to page 9 from instruction to vendors, licenses/certifications/permits; we listed the Arborist Certification required.

**Answer:** It is acceptable to have either Arborist Certification or Certified Line Clearance.

**Question #2:** Specifications 2.1 Contract Services, means to remove 40 foot of trees on each side of the estimated 600 feet of power lines to create a 80 foot safe zone. Can you please clarify this?

-Does that mean 40 feet ground to Sky? Or 40 feet center to base of tree?

-  
If that is 40ft ground to sky, any tree beyond 40 feet that has limbs protruding past the 40 foot clearance can they be removed or do they have to be trimmed?

**Answer:** 40 Feet center to base of tree.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: HOP14111**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.