



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
HHR14131

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BOB KILPATRICK 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES  
 RAPIDS PROJECT  
 1012 KANAWHA BLVD., EAST  
 CHARLESTON, WV  
 25301 304-348-0854

DATE PRINTED
02/10/2014

BID OPENING DATE: 02/13/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
ADDENDUM ISSUED TO:						
1. PROVIDE RESPONSES TO QUESTIONS SUBMITTED REGARDING THE ORIGINAL SOLICITATION. QUESTIONS AND ANSWERS ARE ATTACHED.						
2. TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
***** END OF ADDENDUM NO.1 *****						
0001	2	EA	939-22	ANNUAL COST FOR MAINTENANCE AND SUPPORT FOR TWO		
0002	2	EA	939-22	ANNUAL COST FOR MAINTENANCE AND SUPPORT FOR TWO		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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0003	2	EA	939-22	ANNUAL COST FOR MAINTENANCE AND SUPPORT FOR TWO		
0004	2	EA	939-22	ANNUAL COST FOR MAINTENANCE AND SUPPORT FOR TWO		
0005	2	EA	939-22	ANNUAL COST FOR MAINTENANCE AND SUPPORT FOR TWO		
0006	2	EA	939-22	ANNUAL COST FOR MAINTENANCE AND SUPPORT FOR TWO		
0007	2	EA	939-22	YEAR TWO - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		

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0008	2	EA	939-22	YEAR TWO - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0009	2	EA	939-22	YEAR TWO - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0010	2	EA	939-22	YEAR TWO - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0011	2	EA	939-22	YEAR TWO - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0012	2	EA	939-22	YEAR TWO - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0013	1	EA	939-22	YEAR 3 - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0014	1	EA	939-22	YEAR 3 - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0015	2	EA	939-22	YEAR 3 - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0016	2	EA	939-22	YEAR 3 - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		
0017	2	EA	939-22	YEAR 3 - ANNUAL MAINTENANCE AND SUPPORT FOR TWO		

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0018	2	EA		939-22		
YEAR 3 - ANNUAL MAINTENANCE AND SUPPORT FOR TWO						
***** THIS IS THE END OF RFQ HHR14131 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
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**SOLICITATION NUMBER: HHR14131**  
**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Addendum #1 issued to publish vendor submitted questions and Agency responses.

NO OTHER CHANGES

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

**HHR14131****Questions & Answers****Addendum No. 1**

Question 1 - Per my voicemail, I have several questions regarding the attached RFQ -0 HHR14131. After review it seems that one item is missing from the RFQ, Qty. 1 Reader Extensions Server. According to Adobe's records, there should be a total of 7 line items being renewed on the RFQ.

Answer 1 – The State is not asking for warranty/support of the Adobe Live Cycle Reader Extension Server.



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: HHR14131**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012