



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
FUELTT14

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER
304-558-2316

RFQ COPY

TYPE NAME/ADDRESS HERE

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VARIOUS AGENCY LOCALES
 AS INDICATED BELOW

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DATE PRINTED
03/10/2014

BID OPENING DATE: 03/25/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED TECHNICAL QUESTIONS AND ANSWERS.		

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: FUELTT14
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

Description of Modification to Solicitation:

Provide the attached Vendor technical questions & answers

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

March 10, 2014

RFQ FUEL13TT
Questions and Answers

- 1. Question: Will you accept up to 5% bio diesel in your diesel fuel?**
Answer: Yes.
- 2. Question: Do you currently receive a discount for prompt payment of invoices?**
Answer: No.
- 3. Question: Do you normally pay by credit card, check, or electronic funds transfer?**
Answer: Unknown the agencies may pay invoices by various means; however the vendor is required to accept P-card payment.
- 4. Question: What are your payment terms?**
Answer: See Section 17. of the Terms & conditions.
- 5. Question: Are you billed net or gross gallons?**
Answer: Gross gallons
- 6. Question: In the bid it says 1 original technical and 1 original cost, is just the bid packet ok to return?**
Answer: As this is a Request for Quotation a single bid response is required.
- 7. Question: For the heating oil is No2 dyed ultra-low sulfur diesel ok?**
Answer: Yes.
- 8. Question: Is a bid bond required?**
Answer: No.
- 9. Question: Is a performance bond required?**
Answer: No.

RFQ FUEL13TT
Questions and Answers

10. **Question:** **Can we get a copy of a recent invoice?**
 Answer: **Copy attached**
11. **Question:** **Can we get the corresponding BOL that goes with that invoice?**
 Answer: **Copy attached**
12. **Question:** **Can we get a copy of the last winning vendor's pricing page?**
 Answer **Copy attached**

***** PLEASE PAY *****
***** FROM THIS *****
***** ORIGINAL *****
***** INVOICE *****

INVOICE # 983249

SHIP TO:
W V DIVISION OF HWYS DISTRICTS
WV DIVISION OF HWY D-5
US ROUTE 50
BURLINGTON, WV 26710

REMIT TO:
MANSFIELD OIL COMPANY
P. O. BOX 934067
ATLANTA, GA 31193-4067
FEIN 58-1091383

ACCOUNT # 18954-01-983249
ORDER #

BILL TO: W V DIVISION OF HWYS DISTRICTS
PO BOX 99

BURLINGTON, WV 26710

----- CONTROL # -----
983249

TERMS: SHIP VIA: TERMINAL: REL # DEL DATE INV DATE

NET 30 DAYS GOODMAN TANK L ALTOONA, PA 267-584 08/13/2013 08/15/2013

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
1770230	87 UNL W/10%ETH	09:22	4901	4891	2.870200	14,066.85
	FED EXC LUST GOVT TA				.001000	4.90
	WEST VA CONSUMER USE				.142000	695.94
	WEST VA MOTOR FUEL				.205000	1,004.71

DUE DATE 9/14/2013

AMOUNT DUE \$15,772.40

Petroleum Products Corp.

P.O. BOX 2821

HARRISBURG, PA. 17105

OFFICE COPY

INSTRUCTIONS TO DRIVER

1. REMOVE ENTIRE SHIPPING DOCUMENT FROM PRINTER.
2. FILL OUT TRUCK OR TRANSPORT NUMBER, TANK NUMBER, BILL OF LADING NUMBER AND SIGN BELOW.
3. TAKE THE LAST TWO (2) COPIES OF THE DOCUMENT FOR THE DELIVERY, LEAVE THE REMAINING TWO (2) COPIES IN THE DESIGNATED AREA AT THE TERMINAL.

"THIS IS TO CERTIFY THAT THE BELOW NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION."

VIN/TANK/HAZ. MAT. NO. VIN 211009705		TANK/TRAILER I.D. 44		DRIVERS SIGNATURE <i>[Signature]</i> Insurance Expires 08/17/13				
TRUCK NUMBER 196	SHIPPERS BOL 731664	SCAC GFSE	CARRIER/DRIVER 141 GOODMAN TANK LINES I / 204 FREDERICK BODEN					
TERMINAL INFO ALTOONA (NORTH) Burns Ave Altoona, PA 16602		TERMINAL ID / FAC # T-25-PA-1767 412381514		DATE 13-Aug-2013	TIME IN 09:13	TIME OUT 09:23	BOL # 1770230	REVERSES
SUPPLIER Philadelphia Energy Sol 1256		CUSTOMER MANSFIELD OIL COMPANY 1025 AIRFORT PARKWAY S.W. GAINESVILLE, GA 30501-6813		SHIP TO: 9		MANSFIELD OIL RACK NV 1160541000		
				POL		STATE NV	99999	
				CUSTOMER'S SIGNATURE				

DOT HAZARDOUS MATERIALS DESCRIPTION

UN1203, Gasoline, 3, FG II, Total quantity 4,901 gallons - 3 cargo tanks.

For help in case of leaks, spills, fire, or exposure call 1-215-246-8727

PRODUCT DESCRIPTION	ACCT	TEMP	GRAV	GROSS GALLONS	NET GALLONS
<p>CONVENTIONAL GASOLINE PRODUCT DOES NOT MEET THE REQUIREMENTS FOR REFORMULATED GASOLINE, AND MAY NOT BE USED IN ANY REFORMULATED GASOLINE AREA. DETERGENT-ADJUSTED GASOLINE. GASOLINE COMPLIES WITH THE NATIONAL CAP SULFUR LEVEL.</p> <p>This gasoline does not meet the requirements of a "Low RVP Gasoline" (Reid vapor pressure less than or equal to 7.8 psi) and is not for sale at a gasoline distribution facility (GDF) located within the Pittsburgh-Beaver Valley Area - [Allegheny, Armstrong, Beaver, Butler, Fayette, Washington and Westmoreland Counties].</p> <p>E10/87 OCTANE GASOLINE W/10Z ETHANOL</p>		62.8	60.1	4901	4891
TOTAL				4901	4891

PRODUCT(S) MEET APPLICABLE RVP STANDARDS FOR STATE WHERE LOADED.
~~2000 E10: Contains between 9 and 10 vol % ethanol. The RVP does not exceed 10 psi.~~
 The 1.0 psi RVP waiver applies to this gasoline. Do not mix with gasoline containing anything other than between 9 and 10 vol % ethanol.

VEHICLE FUELING DURING DELIVERY

4837

FUEL 12 VENDOR QUOTE SHEET

VENDOR: MANSFIELD OIL COMPANY				
DISTRICT	FUEL TYPE	Six Month's ESTIMATED NEEDS (gals.)	T/T Markup Bid per Gallon	Potential Terminal Locations fuel will be pulled from
ONE	Unleaded Gasoline/E 10	201,000	+0.1295	CWV, AKY
	No. 2 Diesel	50,000	+0.1348	
	No. 2 Diesel w/ Winter add.	170,000	+0.1598	
TWO	Unleaded Gasoline/E 10	214,000	+0.1332	CWV, AKY
	No. 2 Diesel	33,000	+0.1582	
	No. 2 Diesel w/ Winter add.	120,000	+0.1429	
THREE	Unleaded Gasoline/E 10	166,000	+0.1429	MOH, CWV
	No. 2 Diesel	63,000	+0.1485	
	No. 2 Diesel w/ Winter add.	181,000	+0.1735	
FOUR	Unleaded Gasoline/E 10	243,000	+0.1619	MOH, PPA
	No. 2 Diesel	87,000	+0.1683	
	No. 2 Diesel w/ Winter add.	245,000	+0.1933	
FIVE	Unleaded Gasoline/E 10	167,000	+0.1530	APA
	No. 2 Diesel	55,000	+0.1770	
	No. 2 Diesel w/ Winter add.	143,000	+0.2020	
	No. 2 Heating**	25,500	+0.1954	
SIX	Unleaded Gasoline/E 10	127,000	+0.1497	MOH, PPA
	No. 2 Diesel	52,000	+0.1545	
	No. 2 Diesel w/ Winter add.	110,000	+0.1795	
SEVEN	Unleaded Gasoline/E 10	207,000	+0.1602	CWV
	No. 2 Diesel	98,000	+0.1729	
	No. 2 Diesel w/ Winter add.	184,000	+0.1979	
EIGHT	Unleaded Gasoline/E 10	126,000	+0.1804	CWV, PPA, APA RVA
	No. 2 Diesel	58,000	+0.1986	
	No. 2 Diesel w/ Winter add.	170,000	+0.2236	
	No. 1 Heating/Kerosene**	12,000	+0.2328	
	No. 2 Heating**	440,000	+0.2078	
NINE	Unleaded Gasoline/E 10	173,000	+0.1544	CWV, RVA, APA
	No. 2 Diesel	75,000	+0.1943	
	No. 2 Diesel w/ Winter add.	210,000	+0.1671	
	No. 2 Heating**	20,000	+0.2416	
TEN	Unleaded Gasoline/E 10	214,000	+0.1596	CWV, RVA
	No. 2 Diesel	68,000	+0.2000	
	No. 2 Diesel w/ Winter add.	145,000	+0.1750	

Minimum gallonage for T/T delivery: 6000

Able to split deliveries between multiple locations? YES NO

Minimum Qty: T/T delivery for 2 locations within 20 mile proximity: 6000 Total Gals.

Minimum Qty: T/T delivery for 4 locations within 30 mile proximity (upcharge): 6000 Total, \$35.00 per Stop

Emergency Delivery Fee (upcharge): 150.00

Terminal Abbreviations:
 Altoona, PA - APA Fairfax, VA - FVA
 Ashland, KY - AKY Marietta, OH - MOH
 Charleston, WV - CWV Pittsburgh, PA - PPA
 Roanoke, VA - RVA

Vendor Contact/Coordinator: David Zarfoss

Telephone Number: 678-450-2107

Fax Number: 678-450-2242

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: FUELTT14

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
 Revised 6/8/2012