



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DRS140100

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CONNIE OSWALD 304-558-2157

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIV OF REHABILITATION SERVICES
 WV REHABILITATION CENTER
 ATTENTION: RECEIVING
 INSTITUTE, WV
 25112 766-4621

DATE PRINTED
09/06/2013

BID OPENING DATE: 09/19/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. TO PROVIDE THE ANSWERS TO QUESTIONS RECEIVED. 2. TO PROVIDE REVISED PRICING PAGES. 3. TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
END OF ADDENDUM NO. 1						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DRS140100
Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide the answers to questions received
2. To provide revised pricing pages.
3. To provide the addendum acknowledgment.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgment should be submitted with the bid to expedite document processing.

ATTACHMENT A

DRS140100

ADDENDUM # 01

1. There is no mention of web-based reporting software allowing the Nitro office to communicate with all 6 locations. The Microsale software does not include this as a standard option. Another software package (Enterprise) is required to interface to Microsale to enable this function at an additional cost. As this was not listed in the bid does that mean it will not be required at this time?

Answer: We are requesting the software to provide an interface for web-based reporting software. Per specifications 3.1.6.1 and 3.1.6.2, full system reporting is a requirement. Additional lines have been added to the attached, revised Cost Pages to allow pricing of the separate module's pricing and firm, fixed costs for additional years' maintenance. Any vendor bidding an integrated solution that meets the mandatory specifications and does not require separate pricing of modules, may enter zero in any lines not applicable to their quote.

2. In the General Requirements section it states that the "unit must be covered by a 3 year parts and labor manufacturer warranty to include all repairs at no cost to the agency". In the Cost Sheet section there is a listing for "3 Year Warranty/*" on the different hardware devices and a "1 Year software maintenance" listing. Do I need to enter totals representing our labor costs for the periods listed? (as the manufacturer's 3 Year warranty is for hardware only)

Answer: Yes. You must decide how to reflect any possible labor repair cost in your bid for the warranty.

REQUEST FOR QUOTATION
DRS140100 POS Systems
 Revised per Addendum No. 1

COST SHEET

Capitol Bldg. Lower Rotunda

Qty	Description	Unit Price	Extended Price
3	PC – Touch Dynamic Inc., Saturn PC Plus, or equal	\$	\$
3	3 Year Warranty/PC's	\$	\$
3	22" Monitor – ELO Touch System Model 2201L, or equal, with Credit Card Swipe Reader	\$	\$
3	3 Year Warranty/Monitors	\$	\$
3	Receipt Printer - Epson TM-88, or equal	\$	\$
3	3 Year Warranty/Printers	\$	\$
3	Cash Drawer – Touch Dynamic Model 2000, or equal	\$	\$
3	3 Year Warranty/Cash Drawers	\$	\$
1	Network Switch – Linksys EZX S55W, or equal	\$	\$
1	3 User Microsale Software, or equal, License	\$	\$
1	3 User Microsale, or equal, Software Maintenance, Year 1	\$	\$
1	3 User Integrated Reporting Software Module License	\$	\$
1	3 User Integrated Reporting Software Module Maintenance, Year 1	\$	\$
1	3 User Credit Card Software	\$	\$
1	3 User Credit Card Software Maintenance, Year 1	\$	\$
	Programming, Set-up, Installation and Training	\$	\$
	TOTAL		\$

REQUEST FOR QUOTATION
DRS140100 POS Systems
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Capitol Complex Bldg. 7

Qty	Description	Unit Price	Extended Price
1	PC – Touch Dynamic Inc., Saturn PC Plus, or equal	\$	\$
1	3 Year Warranty/PC's	\$	\$
1	22" Monitor – ELO Touch System Model 2201L, or equal, with Credit Card Swipe Reader	\$	\$
1	3 Year Warranty/Monitors	\$	\$
1	Receipt Printer - Epson TM-88, or equal	\$	\$
1	3 Year Warranty/Printers	\$	\$
1	Cash Drawer – Touch Dynamic Model 2000, or equal	\$	\$
1	3 Year Warranty/Cash Drawers	\$	\$
1	1 User Microsale Software, or equal, License	\$	\$
1	1 User Software Maintenance, Year 1	\$	\$
1	1 User Integrated Reporting Software Module License	\$	\$
1	1 User Integrated Reporting Software Module Maintenance, Year 1	\$	\$
1	1 User Credit Card Software	\$	\$
1	1 User Credit Card Software Maintenance, Year 1	\$	\$
1	Programming, Set-up, Installation and Training	\$	\$
	TOTAL		\$

REQUEST FOR QUOTATION
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Capitol Complex, Bldg. 4			
Qty	Description	Unit Price	Extended Price
1	PC – Touch Dynamic Inc., Saturn PC Plus, or equal	\$	\$
1	3 Year Warranty/PC's	\$	\$
1	22" Monitor – ELO Touch System Model 2201L, or equal, with Credit Card Swipe Reader	\$	\$
1	3 Year Warranty/Monitors	\$	\$
1	Receipt Printer - Epson TM-88, or equal	\$	\$
1	3 Year Warranty/Printers	\$	\$
1	Cash Drawer – Touch Dynamic Model 2000, or equal	\$	\$
1	3 Year Warranty/Cash Drawers	\$	\$
1	1 User Microsale Software, or equal, License	\$	\$
1	1 User Software Maintenance, Year 1	\$	\$
1	1 User Integrated Reporting Software Module License	\$	\$
1	1 User Integrated Reporting Software Module Maintenance, Year 1	\$	\$
1	1 User Credit Card Software	\$	\$
1	1 User Credit Card Software Maintenance, Year 1	\$	\$
1	Programming, Set-up, Installation and Training	\$	\$
	TOTAL		\$

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Bureau of Public Debt

Qty	Description	Unit Price	Extended Price
3	PC – Touch Dynamic Inc., Saturn PC Plus, or equal	\$	\$
3	3 Year Warranty/PC's	\$	\$
3	22" Monitor – ELO Touch System Model 2201L, or equal, with Credit Card Swipe Reader	\$	\$
3	3 Year Warranty/Monitors	\$	\$
3	Receipt Printer - Epson TM-88, or equal	\$	\$
3	3 Year Warranty/Printers	\$	\$
3	Cash Drawer – Touch Dynamic Model 2000, or equal	\$	\$
3	3 Year Warranty/Cash Drawers	\$	\$
1	Network Switch – Linksys EZX S55W, or equal	\$	\$
1	3 User Microsale Software, or equal, License	\$	\$
1	3 User Software Maintenance, Year 1	\$	\$
1	3 User Integrated Reporting Software Module License	\$	\$
1	3 User Integrated Reporting Software Module Maintenance, Year 1	\$	\$
1	3 User Credit Card Software	\$	\$
1	3 User Credit Card Software Maintenance, Year 1	\$	\$
1	Programming, Set-up, Installation and Training	\$	\$
	TOTAL		\$

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WV Lottery Building

Qty	Description	Unit Price	Extended Price
1	PC – Touch Dynamic Inc., Saturn PC Plus, or equal	\$	\$
1	3 Year Warranty/PC's	\$	\$
1	22" Monitor – ELO Touch System Model 2201L, or equal, with Credit Card Swipe Reader	\$	\$
1	3 Year Warranty/Monitors	\$	\$
1	Receipt Printer - Epson TM-88, or equal	\$	\$
1	3 Year Warranty/Printers	\$	\$
1	Cash Drawer – Touch Dynamic Model 2000, or equal	\$	\$
1	3 Year Warranty/Cash Drawers	\$	\$
1	1 User Microsale Software, or equal, License	\$	\$
1	1 User Software Maintenance, Year 1	\$	\$
1	Integrated Reporting Software Module License	\$	\$
1	1 User Integrated Reporting Software Module Maintenance, Year 1	\$	\$
1	1 User Credit Card Software	\$	\$
1	1 User Credit Card Software Maintenance, Year 1	\$	\$
1	Programming, Set-up, Installation and Training	\$	\$
	TOTAL		\$

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Ohio County Court House

Qty	Description	Unit Price	Extended Price
1	PC – Touch Dynamic Inc., Saturn PC Plus, or equal	\$	\$
1	3 Year Warranty/PC's	\$	\$
1	22" Monitor – ELO Touch System Model 2201L, or equal, with Credit Card Swipe Reader	\$	\$
1	3 Year Warranty/Monitors	\$	\$
1	Receipt Printer - Epson TM-88, or equal	\$	\$
1	3 Year Warranty/Printers	\$	\$
1	Cash Drawer – Touch Dynamic Model 2000, or equal	\$	\$
1	3 Year Warranty/Cash Drawers	\$	\$
1	1 User Microsale Software, or equal, License	\$	\$
1	1 User Software Maintenance, Year 1	\$	\$
1	1 User Integrated Reporting Software Module License	\$	\$
1	1 User Integrated Reporting Software Module Maintenance, Year 1	\$	\$
1	1 User Credit Card Software	\$	\$
1	1 User Credit Card Software Maintenance, Year 1	\$	\$
1	Programming, Set-up, Installation and Training	\$	\$
	TOTAL		\$

REQUEST FOR QUOTATION
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Additional Software Maintenance Firm, Fixed Quotes

All Locations

Qty	Description	Unit Cost	Extended Firm, Fixed Cost
2	3 User License - Microsale, or equal, software maintenance, Year 2	\$	\$
2	3 User License - Microsale, or equal, software maintenance, Year 3	\$	\$
4	1 User License – Microsale, or equal, software maintenance, Year 2	\$	\$
4	1 User License – Microsale, or equal, software maintenance, Year 3	\$	\$
2	3 User Integrated Reporting Software Maintenance, Year 2	\$	\$
2	3 User Integrated Reporting Software Maintenance, Year 3	\$	\$
4	1 User Integrated Reporting Software Maintenance, Year 2	\$	\$
4	1 User Integrated Reporting Software Maintenance, Year 3	\$	\$
2 each	3 User Credit Card Software Maintenance, Year 2	\$	\$
2 each	3 User Credit Card Software Maintenance, Year 3	\$	\$
4 each	1 User Credit Card Software Maintenance, Year 2	\$	\$

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4 each	1 User Credit Card Software Maintenance, Year 3	\$	\$
	TOTAL	\$	

SUMMARY OF COSTS:

<u>Location - Systems</u>	<u>Totals From Charts Above</u>
Capitol Bldg., Lower Rotunda	\$
Capitol Complex, Bldg. 7	\$
Capitol Complex, Bldg. 4	\$
Bureau of Public Debt	\$
WV Lottery Bldg.	\$
Ohio County Court House	\$
<u>Sub-Total 1</u>	\$
<u>Firm, Fixed Maintenance Cost</u>	
<u>Sub-Total 2</u>	\$

<u>Sub-Total 1</u>	\$
<u>Sub-Total 2</u>	\$
<u>GRAND TOTAL</u>	\$

Quotes shall be all inclusive. No separate reimbursement will be made to the vendor for shipping, travel, or any other expense.

Award shall be made to the lowest bid Grand Total meeting specifications.

Signature: _____ Date: _____

Company: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DRS140100

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012