



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DPS1438

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

V E N D O R	RFQ COPY
	TYPE NAME/ADDRESS HERE

S H I P T O	WEST VIRGINIA STATE POLICE
	4124 KANAWHA TURNPIKE
	SOUTH CHARLESTON, WV 25309 304-746-2141

DATE PRINTED
06/23/2014

BID OPENING DATE: 07/10/2014 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		936-48		
ADDENDUM NO. 1 SEE ATTACHED PAGES. END OF ADDENDUM NO. 1 GENERATOR REPAIR SERVICES						
***** THIS IS THE END OF RFQ					DPS1438 ***** TOTAL:	

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DPS1438

000002

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as DPS1417 (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. The bid opening has moved from 06/26/2014 to 07/10/2014. The bid opening time remains at 1:30 pm.
2. Responses to vendor questions attached.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A**Questions:**

- Q1: If possible we would like to have physical addresses for the gensets along with the owner (ie. State Police, DHHR, Dept. of Corrections).
- A1: Due to security concerns, we will not release the physical addresses of the generators except to the successful bidder.
- Q2: We would also like to have Model and serial numbers on the generators so we can accurately quote these services and give the best possible pricing.
- A2: This information is not available at this time.
- Q3: For the planned maintenance the oil and filters are billed as parts items on the maintenance agreements do we need to incorporate the costs into the labor rate.
- A3: Parts are not part of the labor rate. Parts are covered in sections 4.1.3.3 and 4.1.3.4.
- Q4: Also would lodging be a part of travel costs and need to be incorporated in the labor rates.
- A4: See Section 8, Travel, under the General Terms and Conditions.
- Q5: Our Sunday rate is considered holiday rate. All other time would be regular time or overtime as stated in your RFQ. Will that be an issue?
- A5: See Section 5.2, Pricing Page in the specifications which states in part, "vendor should complete the pricing page by indicating the hourly labor rate, overtime labor rate and emergency labor rate."

Other Information:

1. The bid opening has moved from 06/26/2014 to 07/10/2014. The bid opening time remains at 1:30 pm.
2. No additional questions will be accepted on this RFQ.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DPS1438

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1

<input type="checkbox"/> Addendum No. 2

<input type="checkbox"/> Addendum No. 3

<input type="checkbox"/> Addendum No. 4

<input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 6

<input type="checkbox"/> Addendum No. 7

<input type="checkbox"/> Addendum No. 8

<input type="checkbox"/> Addendum No. 9

<input type="checkbox"/> Addendum No. 10 |
|---|--|

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.