



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
DNR214127

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
DEAN WINGERD
304-558-0468

RFQ COPY

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DIVISION OF NATURAL RESOURCES  
 JOBSITE  
 SEE SPECIFICATIONS

DATE PRINTED
05/27/2014

BID OPENING DATE: 06/10/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM IS ISSUED:		
				1. TO CHANGE THE BID OPENING DATE TO JUNE 10, 2014 AT 1:30PM.		
				2. TO PROVIDE A COPY OF THE PRE-BID MEETING SIGN-IN SHEET FOR THE ABOVE SOLICITATION. ALSO A SUMMARY OF ITEMS DISCUSSED AT THE MEETING AND CLARIFICATIONS IS PROVIDED.		
				3. TO PROVIDE RESPONSES TO VENDORS' QUESTIONS REGARDING THE ABOVE SOLICITATION. QUESTION AND ANSWER PAGES ARE ATTACHED. AND TO PROVIDE A CD WITH A COMPLETE SET OF FLOOR PLANS FOR THE MUSEUM.		
				4. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
				***** END OF ADDENDUM NO. 1 *****		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER:** DNR214127**Addendum Number:** 1

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To change the bid opening date to June 10, 2014 at 1:30pm.
2. To provide a copy of the pre-bid meeting sign-in sheet and a summary of items discussed at that meeting along with clarifications is provided.
3. To provide responses to vendors questions regarding the solicitation and a CD of the floor plans for the museum.
4. To provide Addendum Acknowledgment form.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number DNR 214127 Date 05-14-14 Park Blennerhassett Island Historical State Park – Museum HVAC Repairs

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>WV Division of Natural Resources</u> Firm Address: <u>324 4<sup>th</sup> Avenue</u> <u>South Charleston, WV 25303-1228</u></p> <p>Representative Attending: <u>Carolyn Mansberger, Project Manager</u> Phone Number: <u>(304) 558-2764</u> Fax Number: <u>(304) 558-0077</u> Email Address: <u>Carolyn.M.Mansberger@wv.gov</u></p>	<p>Firm Name: <u>Rock Branch Mechanical</u> Firm Address: <u>132 HARRIS DR. POCA WV 25159</u></p> <p>Representative Attending: <u>DAVE MILES</u> Phone Number: <u>304-955-0373</u> Fax Number: <u>304-755-5290</u> Email Address: <u>DAVEM@ROCKBRANCHMECHANICAL.COM</u></p>
<p>Firm Name: <u>Miller ENGINEERING</u> Firm Address: <u>250 Scott Ave Suite #3</u> <u>Morgantown, WV 26354</u></p> <p>Representative Attending: <u>Rob Angus</u> Phone Number: <u>(304) 291-2234 ext. 5</u> Fax Number: <u>(304) 291-2246</u> Email Address: <u>RAngus@Millereng.net</u></p>	<p>Firm Name: <u>Blennerhassett State Park</u> Firm Address: <u>137 Juliana Street</u> <u>Parkersburg, WV 26101</u></p> <p>Representative Attending: <u>Matthew Baker</u> Phone Number: <u>304-420-4800</u> Fax Number: <u>304-420-4802</u> Email Address: <u>Matthew.S.Baker@WV.gov</u></p>
<p>Firm Name: <u>Stuart-McMunn Company</u> Firm Address: <u>137 N. 6<sup>th</sup> Street</u> <u>Clarksburg, WV 26301</u></p> <p>Representative Attending: <u>Damon Waters</u> Phone Number: <u>(304) 623-6667 ext. 105</u> Fax Number: <u>(304) 623-4146</u> Email Address: <u>Damon.W@smco.us</u></p>	<p>Firm Name: <u><del>Tri-State</del> Tri-State Resting &amp; Sheet Metal</u> Firm Address: <u>101 South Meadows Lane</u> <u>Davisville WV 26142</u></p> <p>Representative Attending: <u>Randy Gainer</u> Phone Number: <u>(304) 485-6593</u> Fax Number: <u>(304) 485-2241</u> Email Address: <u>rgainer@tri-stateservice.com</u></p>

**PRE-BID CONFERENCE  
SIGN IN SHEET**

Request for Quotation Number DNR 214127 Date 05-14-14 Park Blennerhassett Island Historical State Park – Museum HVAC Repairs

**PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.**

<p>Firm Name: <u>Pennington Plumbing Heating</u>            Firm Address: <u>301-A George St,            Beckley WV 25801</u></p> <p>Representative Attending: <u>Michael Flint</u>            Phone Number: <u>(304) 252-7529</u>            Fax Number: <u>(304) 253-1123</u>            Email Address: <u>ericm@pph.wv.com</u></p>	<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>
<p>Firm Name: <u>Steers Heating &amp; Cooling</u>            Firm Address: <u>3311 Audley Ave            Parkersburg W.Va. 26104</u></p> <p>Representative Attending: <u>Bruce Bolden</u>            Phone Number: <u>304-422-8446</u>            Fax Number: <u>" " 8440</u>            Email Address: <u>bbolden@steersheating.com</u></p>	<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>
<p>Firm Name: <u>Stuart McMunn</u>            Firm Address: <u>137 North Six Street            Clarksburg WV 26301</u></p> <p>Representative Attending: <u>Steve Velthei</u>            Phone Number: <u>304-474-5615</u>            Fax Number: _____            Email Address: _____</p>	<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>

**ADDENDUM NUMBER 01**

**Blennerhassett Island Historical State Park  
Museum HVAC Repairs  
RFQ # DNR 214127  
Date: May 14, 2014**

This Addendum forms a part of the Contract Documents and modifies the original bidding documents as noted below.

Pre-Bid Conference Information and Clarifications:

Attendees: See attached sign-in sheet(s).

All questions regarding this project must be submitted in writing to the Division of Purchasing, contact information is in the project manual. Addenda will be only issued by the Division of Purchasing.

The Pre-Bid Conference was intended to provide a general introduction to the project and the site conditions. Only responses included in formal Addenda shall be relied upon as requirements of the project. This includes discussion during the meeting or any dialogue with representative of the WV DNR Engineering, Park personnel, or the Design Team.

1. Recent changes have been made to the state purchasing "Instructions to Vendors and Terms and Conditions" related to bidding. Contractors should pay careful attention to these changes. Also noted: contractors should closely follow all instructions to bidders when filling out bid forms and providing supplemental information.
2. It was specifically mentioned that the apparent low bidders will be required to provide a list of subcontractors within 24 hours of bid opening.
3. Clarification on date of substitutions as outlined in the Information to Bidders - "Requests for approval of substitutions must be addressed to and received by the Engineer, Division of Natural Resources, Park and Recreation Section, c/o Dean Wingerd, Purchasing Division, 2019 Washington Street, East, Charleston, WV 25305, and to be given consideration must be received by the date of the cut-off for technical questions."
4. This is a prevailing wage project.
5. The Park/Museum will remain open while this Work is being performed. Museum hours are 8am to 5pm, and closed on Mondays. Park grounds and parking areas are accessible by the public 24 hours/7 days per week. Safe access and egress must be maintained at all times. Safety and security of guests, staff personnel, and the building/contents must be maintained at all times. Any especially disruptive construction activities should be scheduled during the museum's closed hours.

RFQ # DNR214127

Blennerhassett Island Historical State Park – Museum HVAC Repairs

ADDENDUM NO. 1

6. The work area must be flagged, fenced, signed, etc. Contractor is responsible for all safety. Clean-up must be thorough. Contractor is responsible for providing their own dumpster. Coordinate location with Park personnel.
7. Be courteous of guests and staff. Coordinate any utility disruptions, anticipated noise, and any other disruptions with Park personnel. A minimum of 24 hour notice of any disruptions to power, communication, traffic, parking, use of sidewalks, extreme noise, etc. is required.
8. Contractor is responsible for protecting the building and its contents from moisture, dust, etc. entering the building due to this Work. Any issues resulting from areas being unprotected will be the responsibility of the contractor.
9. Be cautious of utilities. Contractor is responsible for any damages created by this Work. No shut down times can occur. If utilities need disconnected, contractor is responsible for providing temporary provisions approved by DNR. Coordinate any disruptions with Park personnel.
10. Any Testing, B & O taxes, and Obtaining of any Licenses, permits, certifications, and warranties will be the responsibility of the contractor.
11. Electricity and water will be available to the contractor for this work. A small section of designated parking spaces can be used for staging and contractor parking. Coordinate use of these with Park personnel.
12. Park restrooms will be available during museum open hours.
13. List of pre-bid attendees is attached.



Technical Questions and Responses  
DNR214127

Question 1: Most major equipment representatives said they cannot meet the 92% furnace that will give you the required air flow for the 12.5 and 15 Ton units.

Answer 1: Reznor's series CAUA furnace and coil; and Reznor series MASA Condensing units will meet the requirements of the project except the 92% efficiency requirement. The standard non condensing efficiency of the Reznor unit is acceptable for the project.

Question 2: After another walk through of the site and checking the duct sizing along with the area for sizing for the equipment, here is what I found. Two (2) 10 Ton systems per floor are more than adequate and would give you better de-humidification. The basement unit is way oversized and should be re-sized. Therefore can we quote the project this way?

Answer 2: The Reznor units above are 2 stage up to 7.5 ton and 3 stage 10 ton and up. These units should adapt to load conditions well, they are capable of up to 1.3" of static, and can meet the CFM requirements of the project.

Question 3: All 95% furnaces, three (3) 10 Ton condensers, line sets, and coils. One (1) 5 Ton for basement with new air handler and two (2) new coils on the first floor south system. This way all equipment will be matched and will meet all AHRI equipment ratings and the EPA efficiency required ratings.

Answer 3: All units in the first floor and second floor will be replaced with the aforementioned units as complete systems to include: furnace, cooling coil, line sets, condenser, control wiring, thermostats (digital, programmable, multi stage, 7 day), and inlet and venting to meet both code and manufacturer's requirements. The basement system will be an electric air handler with variable speed ECM blower with 2 stage/ 2 speed 5 ton heat pump, with 30KW aux heat, and low speed dehumidification capability. Carrier Infinity Series will be the basis with approval of substitutions by the Engineer in the submittal phase.

The DNR has included CD's with a complete set of floor plans to be mailed out to the vendors listed on the mandatory pre-bid meeting sign-in sheet



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: DNR214127**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012