



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DNR214057

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
DEAN WINGERD
304-558-0468

RFQ COPY

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DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE

324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED
03/18/2014

BID OPENING DATE: 03/27/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
ADDENDUM IS ISSUED:						
1. TO PROVIDE RESPONSES TO VENDOR QUESTIONS REGARDING THE ABOVE SOLICITATION. QUESTION AND ANSWER PAGES ARE ATTACHED.						
2. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.						
***** END OF ADDENDUM NO.1 *****						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DNR214057
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide copy of vendor questions and responses.
2. To provide Addendum Acknowledgment form.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Technical Questions

DNR214057

- Q. 1. The request asks for a geneticist from the particular University to be part of the study. I am wondering if that geneticist needs to be from Virginia Tech (for example if VT submitted a proposal) or whether we could use a geneticist from the University of Idaho who specializes in conservation genetics? In our case, we have now had an excellent relationship with the University of Idaho's Laboratory for Ecological and Conservation Genetics, where our students get trained in PCR techniques from low quality/quantity DNA (i.e. from scats and hair). We work with a professor at Idaho who is on the Graduate Students committees. Dr. Waits from Idaho would be willing to provide a letter to this effect.
- A. 1. Section 3.2 of DNR214057 dealing with Vendor Qualifications is modified so that the Ph.D. person serving on the committee with a genetics specialty may be from outside of the respective Vendor's university. The specialist may be a faculty member at a different university or work outside of academia. The Vendor must still provide documentation that the genetics specialist is willing to serve on the students' committees (i.e., a letter directly to the vendor, and turned in with the bid, that the specialist is willing to serve on the committees).
- Q. 2. Under 4.1.7.1 of the above referenced solicitation it indicates the DNR will be collecting samples per recommendations of the student and major advisor. Do you have any idea on the number of persons or the amount of time each district has available for the project (which influences the number of samples and hence this cost)?
- A. 2. It is anticipated that the DNR will have 2-3 field personnel in each of the 5 ecological regions that will be able to collect hair samples per the Ph.D. student's study design. We would anticipate approximately 75-100 hair snares in each region but need additional advice from the winning Vendor on study design and sample size. Specific methodology, collection dates and sample size will be worked out with the winning Vendor. This study will be the major field research project for the Game Management Unit of the DNR during the next 4 years. Therefore, the Agency is committed to working with the Vendor and using any resources to ensure the project is completed on time and at a high quality.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DNR214057

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
 Revised 6/8/2012