



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
DNR214045

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 44 304-558-2306

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES  
 CATHEDRAL STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 12 CATHEDRAL PARK DR  
 AURORA, WV  
 26705 735-3771

DATE PRINTED
03/03/2014

BID OPENING DATE: 03/13/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				ADDENDUM IS ISSUED:		
				1. TO PROVIDE A COPY OF THE PRE-BID MEETING SIGN-IN SHEET FOR THE ABOVE SOLICITATION.		
				2. TO PROVIDE MODIFICATIONS TO THE SCOPE OF WORK AS NOTED IN THE ATTACHED DOCUMENT.		
				3. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
				***** END OF ADDENDUM NO. 2 *****		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DNR214045

Addendum Number: 2

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To provide a copy of the pre-bid meeting sign-in sheets.
2. To provide modifications to the scope of work as noted in the attached document.
3. To provide Addendum Acknowledgment form

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

WV DIVISION OF NATURAL RESOURCES

Request for Quotation/Proposal No.

DNR214045

SIGN IN SHEET

PLEASE PRINT

Page 1 of 3

Date: 02/27/14

\*PLEASE BE SURE TO PRINT LEGIBLY. IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>AsplundH Tree CO</u> Rep: <u>Sammy Roy</u> Email Address: <u>S.Roy@AsplundH.com</u>	<u>104 VAN KIRK DR</u> <u>Fairmont W.V. 26554</u>	PHONE <u>304-211-2674</u> FAX _____
Company: <u>Preston Stump &amp; Tree</u> Rep: <u>John Kaufman</u> Email Address: <u>prestonstump@aol.com</u>	<u>171 Gillie Rd</u> <u>Eglen WV 26716</u>	PHONE <u>240-371-1266</u> FAX _____
Company: <u>Green River Group</u> Rep: <u>Bob Calvert Jr.</u> Email Address: <u>BobCalvert@Yahoo</u>	<u>(GREEN RIVER GROUP)</u>	PHONE <u>304-594-3991</u> FAX <u>304-594-3992</u>
Company: <u>Astech Corp</u> Rep: <u>DENVER DAVIS</u> Email Address: <u>Astech50@hotmail.com</u>		PHONE <u>304-5545</u> FAX <u>304-342-3972</u>

WV DIVISION OF NATURAL RESOURCES

Request for Quotation/Proposal No.

SIGN IN SHEET

Page 2 of 3

DNR 214045

PLEASE PRINT

Date: 02/27/14

\*PLEASE BE SURE TO PRINT LEGIBLY. IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Snipes H coast</u> Rep: <u>Howard Harper</u> Email Address: _____	_____ _____ _____	PHONE <u>304 636 1192</u> <u>304 636 4777</u> FAX <u>304 636 4773</u>
Company: <u>Todd Arnold Const</u> Rep: <u>Todd Arnold</u> Email Address: _____	<u>5280</u> <u>Maple Spring Hwy</u> <u>AURORA WV 26705</u>	PHONE <u>304.735.5113</u> _____ FAX <u>304.735.5757</u>
Company: <u>Stoney Hill corp</u> Rep: <u>Joe Hauser</u> Email Address: _____	<u>5544</u> <u>Stemple Ridge Rd</u> <u>Aurora WV 26705</u>	PHONE <u>304 290 2409</u> _____ FAX <u>304 735 6104</u>
Company: <u>DAVEY TREE</u> Rep: <u>Ed Legg</u> Email Address: <u>ed.legg@davey.com</u>	_____ _____ _____	PHONE <u>304 791-1681</u> _____ FAX <u>304 785-3534</u>

WV DIVISION OF NATURAL RESOURCES

SIGN IN SHEET

PLEASE PRINT

Request for Quotation/Proposal No.

DNR 214 045

Page 3 of 3

Date: 2/27/2014

\*PLEASE BE SURE TO PRINT LEGIBLY. IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>JAR Landscaping &amp; Tree</u> Rep: <u>JR Lucas</u> Email Address: <u>JAR Excavation LLC at arko.com</u>	<u>RT 1 Box 112</u> <u>F Keyser WVa 24724</u>	PHONE _____ <u>304-788-6240</u> FAX <u>304-788-3825</u>
Company: <u>Ridgeview Tree &amp; Land.</u> Rep: <u>Christopher W. Aliff</u> Email Address: <u>cwaliff@frontier.com</u>	<u>155 Bakers DR.</u> <u>Morgantown, W.V. 26505</u>	PHONE <u>(304)906-6484</u> FAX <u>(304)291-5120</u>
Company: <u>Curtiss Dillon Construction LLC</u> Rep: <u>Curtiss Dillon</u> Email Address: <u>Curtiss Dillon@yahoo.com</u>		PHONE <u>304-887-3029</u> FAX <u>304-467-8712</u>
Company: _____ Rep: _____ Email Address: _____		PHONE _____ FAX _____

DNR214045  
Mandatory Pre-Bid Meeting Summary

Meeting Summary:

On February 27, 2014, a Mandatory Pre-Bid meeting was held at Cathedral State Park at 1:00 pm. The meeting was conducted by Eric Risinger, Park Superintendent, Cathedral State Park and James G. Schotsch, State Parks Project Manager. Vendors signed in. Using the Pre-Bid Meeting Checklist, J Schotsch and Eric Risinger discussed the Project Manual Documents and discussed the defined scope of work. Bid submittal documents and location for the bid submittal were also discussed.

Walk-Through

Vendors accompanied Eric Risinger and J Schotsch, through the park areas included in the defined scope of work.

Modifications to the Bidding Documents and Scope of Work

1. The hours of work are revised to daylight hours..
2. Contractor may park equipment, overnight, in the parking areas.
3. The void resulting from removing the root ball in the Picnic Area must be filled. Fill material is available on site.
4. Trees and branches must be left on the ground within the park trail areas; however, debris must be removed from the trail to a clearance of 12" beyond the existing trail width.
5. Trees may be felled to the ground into wooded areas, without crossing trails or vehicular access, and left in place.
6. Tree climbing spurs may not be used for pruning trees.
7. Log debris, in lengths convenient to the vendor, may be stacked in the park area designated by Superintendent Risinger.



James G. Schotsch, PE

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: DNR214045**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012