



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DNR214010

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET 304-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE
 324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED
10/25/2013

BID OPENING DATE: 11/21/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO.3 ADDENDUM ISSUED TO DISTRIBUTE THE ATTACHED INFORMATION TO THE VENDOR COMMUNITY.						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DNR214010
Addendum Number: No.03

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish the following information to the vendor community.

1. Summary of on-site visits of US Hotels and Resorts and Benchmark Hospitality per the attached information.
2. Rate Sheet attachment.
3. No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

MEMORANDUM TO: Paul Redford, District Administrator

FROM: Stan Beafore, Assistant Superintendent
Canaan Valley Resort State Park

SUBJECT: Site Tour Summary – DNR-214010

DATE: 10-23-2013

Upon their request, site tours were provided to two perspective Vendors for the Management Contract to operate Canaan Valley State Park.

The first tour was provided to Tom Arvon of US Hotels and Resorts on Tuesday October 8, 2013.

The second tour was provided to Mike Hager and his five person team of Benchmark Hospitality, Inc. on Tuesday October 22, 2013.

Both tours were handled in an identical fashion, with the exception that Benchmark toured one of the deluxe cabins but declined the offer of touring one of the standard cabins. US Hotels and Resorts toured both a standard and deluxe cabin.

The tour consisted of:

- Tour of new portico, entrance, lobby, pre-conference area, snack bar and gift shop;
- Tour of three new rooms in the south wing including the Governor's Suite, Junior Suite and a standard double queen room;
- Tour of the Laurel Lounge, Hickory Dining Room and kitchen;
- Tour of conference rooms;
- Tour of the indoor pool;
- Tour of cabin area and campgrounds;
- Tour of ski area including new wobble clay range, tube run and warming hut;
- Tour of Bear Paw Lodge and food court, Quenchers Pub and Ski School;
- Tour of golf course and pro shop.

The following questions were asked during the tour. Listed below are the questions asked and the answers provided:

QUESTION: How many rooms are there?	ANSWER: 160 Rooms
QUESTION: How many different room types?	ANSWER: 16 Room Types
QUESTION: What is the price range?	ANSWER: \$119 - \$309 (Rate sheet provided)
QUESTION: What is the dining room capacity?	ANSWER: 175 Seats
QUESTION: What is going to be done with the old units?	ANSWER: Slated to be razed
QUESTION: When is the north wing scheduled to be opened?	ANSWER: October 23, 2013 is the opening date
QUESTION: How long is the tube run?	ANSWER: 1,200' – up to 18 lanes
QUESTION: Why isn't the ski area lot paved?	ANSWER: Lack of project funding
QUESTION: Who owns the snow grooming equipment?	ANSWER: State of WV owns the equipment

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2014 New Room Rates

Resort fees +

1 day - 6.36
2 days - 12.72
3 days - 19.08
4 days - 25.44
5 days - 31.80
6 days - 38.16
7 days - 44.52
8 days - 50.88
9 days - 57.24
10 days - 63.60

Pet fee + tax
first nt - 44.8
add'l - 5.60

Winter 2014 1/1-3/15						
	Price		W/ tax & resort fee		With VQQB	
	Mdwk	Wknd	Mdwk	Wknd	Mdwk	Wknd
Std. Queen	139	159	162.04	184.44	NA	NA
Jr Suite	149	169	173.24	195.64	NA	NA
VV-2Q/1K	149	169	173.24	195.64	NA	NA
VV-2Q/1K w/ B	159	179	184.44	206.84	NA	NA
VV 1BRM Suite	199	219	229.24	251.64	413.68	458.48
Gov. Suite	259	279	296.44	318.84	480.88	525.68

Special 1/3-1/4						
	Price		W/ tax & resort fee		With VQQB	
	Mdwk	Wknd	Mdwk	Wknd	Mdwk	Wknd
Std. Queen	119	119	139.64	139.64	NA	NA
Jr Suite	129	129	150.84	150.84	NA	NA
VV-2Q/1K	129	129	150.84	150.84	NA	NA
VV-2Q/1K w/ B	159	159	184.44	184.44	NA	NA
VV 1BRM Suite	199	199	229.24	229.24	413.68	413.68
Gov. Suite	219	219	296.44	296.44	436.08	436.08

Holidays 2014						
	Price		W/ tax & resort fee		With VQQB	
	Mdwk	Wknd	Mdwk	Wknd	Mdwk	Wknd
Std. Queen	179	179	206.84	206.84	NA	NA
Jr Suite	189	189	218.04	218.04	NA	NA
VV-2Q/1K	189	189	218.04	218.04	NA	NA
VV-2Q/1K w/ B	199	199	229.24	229.24	NA	NA
VV 1BRM Suite	249	249	285.24	285.24	514.48	514.48
Gov. Suite	309	309	352.44	352.44	581.68	581.68

Holidays include: MLK (1/17-1/19), Pres. Wknd (2/14-2/16), Xmas/New Year 12/26-12/31, and Mem/Indep/Labor Days (May 23-25, July 4&5, Aug 29-31) (3nt. min.)

Spring 2014 3/16-5/22						
	Price		W/ tax & resort fee		With VQQB	
	Mdwk	Wknd	Mdwk	Wknd	Mdwk	Wknd
Std. Queen	119	129	139.64	150.84	NA	NA
Jr Suite	129	139	150.84	162.04	NA	NA
VV-2Q/1K	129	139	150.84	162.04	NA	NA
VV-2Q/1K w/ B	159	169	184.44	195.64	NA	NA
VV 1BRM Suite	199	209	229.24	240.44	413.68	436.08
Gov. Suite	219	239	296.44	274.04	436.08	469.68

Summer/Fall 2014 5/26-11/01						
	Price		W/ tax & resort fee		With VQQB	
	Mdwk	Wknd	Mdwk	Wknd	Mdwk	Wknd
Std. Queen	139	159	162.04	184.44	NA	NA
Jr Suite	149	169	173.24	195.04	NA	NA

	Price		W/ tax + resort fee		W/ VQQB	
	Mdwk	Wknd	mdwk	wknd	mdwk	wknd
VV-2Q/1K	149	169	173.24	195.04	NA	NA
VV-2Q/1K w/ B	159	179	184.44	206.84	NA	NA
VV 1BRM Suite	199	219	229.24	251.64	413.68	458.48
Gov. Suite	259	279	296.44	318.84	436.08	581.68

Fall 2014 11/2-12/25

	Price		W/ tax & resort fee		With VQQB	
	Mdwk	Wknd	Mdwk	Wknd	Mdwk	Wknd
Std. Queen	119	119	139.64	139.64	NA	NA
Jr Suite	129	129	150.84	150.84	NA	NA
VV-2Q/1K	129	129	150.84	150.84	NA	NA
VV-2Q/1K w/ B	159	159	184.44	184.44	NA	NA
VV 1BRM Suite	199	199	229.24	229.24	413.68	413.68
Gov. Suite	219	219	251.64	251.64	436.08	436.08

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DNR214010

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012