



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DNR214010

PAGE
I

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET
304-558-8802

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 PROCUREMENT OFFICE

324 4TH AVENUE
 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED
10/03/2013

BID OPENING DATE: 11/05/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO MODIFY THE ORIGINAL SOLICITATION PER THE ATTACHED DOCUMENTATION.						
0001	1	YR	971-60	1ST YEAR PROPERTY MANAGEMENT SERVICES		
0002	1	YR	971-60	2ND YEAR PROPERTY MANAGEMENT SERVICES		
0003	1	YR	971-60	3RD YEAR PROPERTY MANAGEMENT SERVICES		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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 SOUTH CHARLESTON, WV
 25303-1228 304-558-3397

DATE PRINTED
10/03/2013

BID OPENING DATE: 11/05/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0004	1	YR	971-60	4TH YEAR PROPERTY MANAGEMENT SERVICES		
0005	1	YR	971-60	5TH YEAR PROPERTY MANAGEMENT SERVICES		
***** THIS IS THE END OF RFQ DNR214010 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DNR214010
 Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish the following information to the vendor community.

1. Pre-Bid meeting sign in sheet from 10/02/2013 meeting.
2. Additional Technical Question Deadline will be added. This deadline will be included and addressed in the posting of technical questions published from the October 8th, 2013 deadline in Addendum No.2
3. No other Changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

SIGN IN SHEET

Request for Proposal No. DNR214010-Canaan Valley Resort Operations and Management Services

Date: October 2, 2013

*** PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD PLEASE PRINT**

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>ARAMARK</u>	<u>1406 MONROE PL</u>	PHONE <u>720.255.9548</u>
Rep: <u>BOB CONCIENNE</u>	<u>LOUISVILLE, CO 80027</u>	TOLL FREE
Email Address: <u>concienne-bub@aramark.com</u>		FAX
Company: <u>ARAMARK</u>	<u>1101 MARKET ST</u>	PHONE <u>215-409-7728</u>
Rep: <u>DAVE KAWCZYNSKI</u>	<u>PHILA. PA. 19107</u>	TOLL FREE
Email Address: <u>kawczynski-dave@aramark.com</u>		FAX <u>215-689-1987</u>
Company: <u>Guest Services</u>		PHONE <u>239-913-2038</u>
Rep: <u>BARRY TRICE</u>		TOLL FREE
Email Address: <u>triche@guestservices.com</u>		FAX <u>239-913-2048</u>
Company: <u>Guest Services</u>		PHONE
Rep: <u>Julia Taylor</u>		TOLL FREE
Email Address: <u>taylor.j@guestservices.com</u>		FAX
Company: <u>Guest Service</u>		PHONE <u>304-646-3423</u>
Rep: <u>Daniel Bostic</u>		TOLL FREE
Email Address: <u>bosticd@guestservices.com</u>		FAX <u>304-866-4822</u>

SIGN IN SHEET

Request for Proposal No. DNR214010-Canaan Valley Resort Operations and Management Services

Date: October 2, 2013

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>US Hotel & Resort Mgmt</u>	<u>3211 W Senoize Dr</u>	PHONE <u>605-334-2371</u>
Rep: <u>Tom Bickel</u>	<u>Sioux Falls, SD</u>	TOLL FREE
Email Address: <u>tbickel@regency-mgmt.com</u>	<u>57106</u>	FAX <u>605-334-8480</u>
Company: <u>US Hotel & Resort Management</u>	<u>3211 W Senoize Dr</u>	PHONE <u>605-334-2371</u>
Rep: <u>Josh Schmitz</u>	<u>Sioux Falls SD 57106</u>	TOLL FREE
Email Address: <u>j.schmitz@custerrresorts.com</u>		FAX <u>605-334-8480</u>
Company: <u>Div. Natural Resources</u>	<u>324 4th Ave.</u>	PHONE <u>304-558-3397</u>
Rep: <u>Linda Harper</u>	<u>So. Charleston, WV 25303</u>	TOLL FREE
Email Address: <u>Linda.B.Harper@wv.gov</u>		FAX
Company: <u>Div of Natural Resources</u>	<u>Canaan Valley State Park</u>	PHONE <u>304-866-4111</u>
Rep: <u>Bob Gilligan</u>	<u>HC 70, Box 320</u>	TOLL FREE
Email Address: <u>Robert.W.Gilligan@wv.gov</u>	<u>Davis, WV 26026</u>	FAX
Company: <u>US Hotel & Resort</u>	<u>5201 LODGE ROAD</u>	PHONE
Rep: <u>TOM ARVAN</u>	<u>COLLEGE CORNER, OH 45003</u>	TOLL FREE
Email Address: <u>TARVAN@usresortmgt.com</u>		FAX

SIGN IN SHEET

Request for Proposal No. DNR214010-Canaan Valley Resort Operations and Management Services

Date: October 2, 2013

*** PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD PLEASE PRINT**

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>WV DNR</u>	<u>324 4th Avenue</u>	PHONE _____
Rep: <u>Paul A. Resford</u>	<u>South Charleston WV</u>	TOLL FREE _____
Email Address: _____		FAX _____
Company: <u>WV DNR</u>	<u>324 4th Ave</u>	PHONE <u>304-558-2764</u>
Rep: <u>Christy M. Jennelle IV</u>	<u>South Ches. WV</u>	TOLL FREE _____
Email Address: <u>Christy.m.jennelle@wv.gov</u>		FAX _____
Company: <u>WV DNR</u>	<u>Twin Falls Resort State Park</u>	PHONE <u>304-294-4000</u>
Rep: <u>Scott Duenham</u>	<u>Box 667</u>	TOLL FREE _____
Email Address: <u>Scott.Q.Duenham@wv.gov</u>	<u>MULLENS WV 25882</u>	FAX <u>304-294-5000</u>
Company: <u>WV DNR</u>	<u>324 4th Avenue</u>	PHONE <u>304-558-3397</u>
Rep: <u>Annie Negley</u>	<u>South Charleston WV</u>	TOLL FREE _____
Email Address: <u>Annie.Negley@wv.gov</u>	<u>25303</u>	FAX <u>304-558-3397</u>
Company: _____		PHONE _____
Rep: _____		TOLL FREE _____
Email Address: _____		FAX _____

SIGN IN SHEET

Request for Proposal No. DNR214010-Canaan Valley Resort Operations and Management Services

Date: October 2, 2013

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Benchmark Hospitality, Inc.</u>	<u>4 Waterway Sq. Place</u>	PHONE <u>281-367-5757</u>
Rep: <u>Mike Hager</u>	<u>Suite 300</u>	TOLL FREE
Email Address: <u>mhager@benchmarkmanagement.com</u>	<u>The Woodlands, Texas 77380</u>	FAX
Company: <u>Benchmark Hospitality International, Inc.</u>	<u>4 Waterway Square Place</u>	PHONE <u>281-367-5757</u>
Rep: <u>Blair Taylor</u>	<u>Suite 300</u>	TOLL FREE
Email Address: <u>btaylor@benchmarkmanagement.com</u>	<u>The Woodlands, TX 77380</u>	FAX
Company: <u>Benchmark Hospitality, International</u>	<u>4 WATERWAY SQUARE PLACE</u>	PHONE <u>281-367-5757</u>
Rep: <u>STEVE LUDWIG</u>	<u>SUITE 300</u>	TOLL FREE
Email Address: <u>sludwig@benchmarkmanagement.com</u>	<u>THE WOODLANDS, TX 77380</u>	FAX
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DNR214010

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012