



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DCH14058

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
EVELYN MELTON 304-558-7023

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

DATE PRINTED
04/04/2014

BID OPENING DATE: 04/17/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM ISSUED:		
				1. TO PROVIDE RESPONSES TO VENDORS' QUESTIONS REGARDING THE ABOVE REQUEST FOR PROPOSAL.		
				2. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
				END OF ADDENDUM NO. 1		
0001	1	LS		906-48		
				ENHANCEMENT TO THE WV STATE MUSEUM - PROPOSAL		
				DEVELOPMENT OF 7 SCENES/DIORAMAS		
				***** THIS IS THE END OF RFQ DCH14058 ***** TOTAL:		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DCH14058
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide responses to Vendors' questions.
2. To provide Addendum Acknowledgement.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM NO. 1

West Virginia State Museum Enhancements– #DCH14058

Cultural Center – Lower Level

Bidder Questions Response

4/4/14

- 1) Section Two #3 states that A pre-bid meeting will not be held prior to bid opening, but paragraph below states All vendors submitting a bid must attend a pre-bid meeting. Please advise which is correct.
Answer: In Section Two #3 the Box is marked that a Pre-Bid meeting will not be held prior to bid opening so the paragraph below is voided due to no Pre-Bid meeting being required.

- 2) Will the museum be hiring a General Contractor to handle building modifications (partition, ceiling and painting) as well as electrical, sprinkler work and compressed air system for the animatronics?
Answer: Yes

- 3) Please clarify the project timeline...there is conflicting information in the RFP. (Page #08 says 100 calendar days, Page #29 says August 4, 2014, and Page #33 says June 19, 2014.)
Answer: The timeline for Completion is 100 days from Notice To Proceed.

- 4) What is the warranty term?
Answer: The Warranty is 1 year

- 5) Is a West Virginia Contractor's License required for out of state firms?
Answer: Yes

- 6) Are any other special licenses, registrations, or permits required?
Answer: The WV State Fire Marshall oversees and inspects projects at the Cultural Center, no permit is required.

- 7) What is the budget for this project?
Answer: State purchasing rules prevent this information from being given to bidders.

- 8) On Page #09, 8. Required Documents: Bid Bond is not checked, but yet Attachment C: Cost Sheet 1.5.2.1 states "*Bid Bond is included.*" Please confirm that a Bid Bond is not required.
Answer: Bid Bond is not required.

- 9) For the Bid Submission address given on Page #05, could you please provide a phone number as well (FedEx requirement)? Or, should we just use Evelyn Melton's listed number from the first page of the RFP, 304-558-7023?
Answer: Yes the phone number is Evelyn Melton's phone number

- 10) Scenic Enhancement Items – Pages 1 – 7 seems to create a good outline for a bid list. Are these lists inclusive of all scope items for the exhibit fabricator?
Answer: Yes, all items on the list must be provided. However, if additional items are necessary to execute and properly complete the design intent they should also be provided.
- 11) Under RFP Section Four: Project Specifications 4.3.2, it states. *“The Vendor should be able to produce at least 3 to 4 examples of Audio and Audio/Visual productions.”* Are you asking for said examples to be submitted with our RFP response? If so, may we submit those examples on CD, DVD, thumb drive, and/or a web link to an online file?
ANSWER: BOTH ARE A YES
- 12) Scenic Enhancement Items – Audio and Video General Notes 2. States – Contractor shall develop scripts and scores for all AD elements and submit to WVDCH for review.
Answer: Correct
- 13) Show Technology Low Voltage Systems Installation / Part 1 – General H. states – All Audio and Video media content shall be provided to the Contractor by the Museum’s Media Producer. Please clarify.
Answer: Each bidder/contractor is to include the media production. There is no Museum Media Producer.
- 14) Show Technology Low Voltage Systems Installation / Part 2 – Deliverables C. – Will all electrical and conduit runs be provided by others with only low voltage wiring to be run by the exhibit / AV contractor.
Answer: Yes, the scope of this contract includes only the AV cabling and associated conduit.
- 15) Are there separate media treatments available for the media programs, or are we to use the ones embedded in the design document?
Answer: Use the media treatments in the documents as the basis of design. The bidder/contractor is required to develop and complete the media for all exhibits. Example: Voice types (media) included in the design document to be used as direction for dialect; Contractor is responsible for obtaining talent that closely matches examples.
- 16) Is there an existing show control system that this is being built on top of? If so, what technology is that?
Answer: The existing show control system is an AMX.
- 17) Is the source code available for this show control system so it can be expanded?
Answer: Yes, it can be provided.
- 18) Is the show control programming of the lighting-only effects under the AV producers scope? (ie Telescope and Sword)
Answer: Yes, as well as aim, dimming and focus for all lighting in the areas of work.

- 19) Is the programming for the animatronics within the AV producer's scope?
Answer: It is within the overall scope of this contract. Animatronics can be controlled with a simple on/off signal and have the performance programming for movement and speech located at the animatronic. Audio play back can also be located at the animatronic location and be triggered by the AMX system. Animatronic programming can be done by the subcontractor you feel is most appropriate, most likely the animatronic provider.
- 20) P2 - Wheeling Scene - There are mentions of seeing townspeople moving around in the distance. Is this just a lighting effect or is there a video of some sort?
Answer: Townspeople are to be painted shadows on existing mural
- 21) Is union labor required to pull and terminate low voltage cable?
Answer: No, Union labor is not required. It is necessary to pay prevailing wages per the RFP requirements.
- 22) We have noticed that you have specified a standard definition Alcorn McBride Video Binloop. Is there existing standard definition footage that is to be used that would dictate an SD player over a high definition player? We have found that feeding standard definition signals into HD monitors yields poor results.
Answer: The SD video binloop is existing in the museum system, as the content at that time was not available in HD. For budget cost savings, we are adding additional player cards to the existing Binloop. As an alternative, an HD player(s) can be bid to provide HD content to the talking portraits. With the amount of paint texture effects and diffusion acrylic in front of the monitor, it may not yield any better results in HD. A mock up will be required of the monitors with the texture/diffusion acrylic to demonstrate the difference between Sd and HD content.
- 23) Can you confirm that power and conduit to the various monitor and speaker locations is to be provided by the General Contractor?
Answer: Power in conduit is by the GC under a separate contract. This contract includes AV cabling and associated conduit.
- 24) Is the theatrical lighting under the scope of the AV integrator, or is a separate contractor being sought for this?
Answer: Lighting aim, dimming and focus is in the scope of this contract for the areas of work. The GC will install the track and fixtures.
- 25) Are we correct to assume that the new racks in the EER are to be supplied by the AV integrator?
Answer: They are included in the scope of this contract and should be supplied by the AV integrator. Racks shall match the existing brand and size in the museum control room. Verify if there is space within the existing racks first.

- 26) In the show technology section of the project manual in Part 10 General section D it notes that *“All low voltage Audiovisual and Control cabling shall be provided by the Contractor and installed within conduit or free-run within the facility by the General Contractor.”* Yet under Part 2 - Deliverables letter C it states that *“Provide and install field wiring, not including power and any conduit installation, pulling sound wire in provided conduit, ...”*. Please clarify, is the AV Integrator pulling cable, or is that under the scope of the GC?

Answer: AV cabling and conduit is included in the work of this contract. The GC is responsible for power.

- 27) Can we have a list of existing AMX equipment (besides the NI-4000 shown in the drawings) that the new systems will be tied in to? This will help determine what new equipment is needed. Are there existing as-built AV systems diagrams available?

ANSWER: WE CAN CHECK MUSEUM AND PRODUCE A LIST OF EXISTING.

- 28) The project manual AV drawings show existing equipment to be used; we are assuming this equipment has the capacity for the specified new AV. Some of it is older equipment such as the Alcorn AmpTraxx, which has not been manufactured in some time. Does the museum expect enough shelf life from these pieces of equipment to last into the future for the new exhibit enhancements?

Answer: Use the existing equipment as indicated. If there are problems with the performance of existing equipment found during the execution of the work, it can be addressed at that time. For additional channels, submit alternative product spec and pricing.

- 29) Is there a specific list of new equipment to be used? For instance, an Alcorn McBride Digital Binloop is discussed, but the drawings generally show *“custom animatronics controller / audio player”*. There is little in the way of specific models and brands that can be determined from the AV drawings. For instance, is there a preference for the projectors, or gesture technology?

Answer: The only projector required is for the gesture technology in P-2 Wheeling scene. The projector must be appropriate to the required gesture technology effect and be capable of daily use for a long period of time. Projector type may vary based on the vendor providing the gesture technology. Gesture technology must be capable of producing the desired effects. Custom animatronics builders have their own preferred controllers and playback units that correspond with the type of animatronic that is being built. Specifying a specific controller would be too limiting to the manufacturer of these animatronic elements. The controller is best selected by the animatronic manufacturer based on their experience in designing and programming these figures.

End of Document

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DCH14058

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|-----------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012