



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61697

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF CORRECTIONS
1409 GREENBRIER ST
CHARLESTON, WV
25311 **304-558-8045**

DATE PRINTED
05/04/2014

BID OPENING DATE: **05/14/2014** **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				SEE ATTACHED PAGES.		
				END OF ADDENDUM NO. 1		
0001	1	EA		906-00-00-001		
				ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL		
***** THIS IS THE END OF RFQ COR61697 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'

SOLICITATION NUMBER: COR61697**Addendum Number: 1**

The purpose of this addendum is to modify the solicitation identified as COR61697 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. The bid opening date has moved from 05/08/2014 to 05/14/2014. The bid opening time remains at 1:30 pm.
2. Responses to vendor questions attached.
3. Pre-bid sign-in sheets attached.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A**Questions:**

Q1: In reviewing this section, we were not sure if the “n/a” in the blank in the last paragraph under “Bid Submission” on page 6 refers to the additional copies or to the provision of a cost proposal.

A1: This paragraph only refers to Request for Proposals.

Q2: In addition to one original technical proposal, will you require any additional digital and/or print convenience copies? (If so, how many?)

A2: Vendors should submit one (1) original copy of the proposal along with three (3) convenience copies and one (1) digital copy on CD-ROM.

Q3: Are we required to provide a cost proposal for this project? We understand from the EOI’s Section Four, part 2, that no “price” or “fee” information is requested/permited, but we thought we should clarify.

A3: A cost proposal would apply to an Request for Proposals.

As stated in Section 4, Item No. 2:

BIDS MUST NOT CONTAIN PRICE QUOTATIONS: The State shall select the best value solution according to §5G-1-3 of the West Virginia State Code. In accordance with the Code requirements, no “price” or “fee” information is requested or permitted in the bid response.

Other Information:

1. The bid opening has moved from 05/08/2014 to 05/14/2014. The bid opening time remains at 1:30 pm.
2. Sign-in sheets from mandatory pre-bid meeting held on 04/30/2014 attached.

COR61697

Request for Proposal No.

SIGN IN SHEET

PLEASE PRINT

Page 1 of 2

Date: 4/30/2014

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>GRW ENGINEERS / CHAPMAN</u> Rep: <u>MONTY MAYNARD</u> Email Address: <u>Mmaynard@grwinc.com</u>	<u>801 CORPORATE DRIVE</u> <u>LEXINGTON, KY 40503</u>	PHONE <u>859-223-3999</u> TOLL FREE FAX <u>859-223-8917</u>
Company: <u>GRW Engineers / Chapman</u> Rep: <u>Wayne Roberts</u> Email Address: <u>wroberts@grwinc.com</u>	<u>801 Corporate Drive</u> <u>Lexington, KY 40503</u>	PHONE <u>859-223-3999</u> TOLL FREE FAX <u>859-223-8917</u>
Company: <u>ZDS Design/Consulting Services</u> Rep: <u>Jim Watters</u> Email Address: <u>watters jim.watters@zdsdesign.com</u>	<u>281 Smiley Drive</u> <u>St. Albans, WV 25117</u>	PHONE <u>304-755-0075</u> TOLL FREE FAX <u>304-755-0076</u>
Company: <u>ZMM ARCHITECTS & ENGINEER</u> Rep: <u>TOMMY YOUNG</u> Email Address: <u>tmyoung@zmm.com</u>	<u>222 LEE ST., WEST</u> <u>CHARLESTON, WV 25302</u>	PHONE <u>304.342.0159</u> TOLL FREE FAX
Company: _____ Rep: _____ Email Address: _____	_____ _____ _____	PHONE TOLL FREE FAX

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CR61697

SIGN IN SHEET

Page 2 of 2

Request for Proposal No.

PLEASE PRINT

Date: 4/30/2014

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>McKinley + Associates</u> Rep: <u>Scott Kain</u> Email Address: <u>skain@mckinleyassoc.com</u>	<u>32-20TH Street Suite 100</u> <u>Wheeling, WV 26003</u>	PHONE <u>304-233-0140</u> TOLL FREE FAX <u>304-233-4613</u>
Company: <u>Tetra Tech Inc.</u> Rep: <u>Philip M. Arbogast</u> Email Address: <u>ph.l.p.arbogast@tetra.tech.com</u>	<u>400 Penn Center BLVD. Suite 200</u> <u>Pittsburgh, PA 15235</u>	PHONE <u>412-829-3611</u> TOLL FREE FAX <u>412-829-3620</u>
Company: _____ Rep: _____ Email Address: _____	_____ _____ _____	PHONE _____ TOLL FREE FAX _____
Company: _____ Rep: _____ Email Address: _____	_____ _____ _____	PHONE _____ TOLL FREE FAX _____
Company: _____ Rep: _____ Email Address: _____	_____ _____ _____	PHONE _____ TOLL FREE FAX _____

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR61697

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.