



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
COR61683

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
TARA LYLE 304-558-2544

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

DIVISION OF CORRECTIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

SHIP TO

DATE PRINTED
05/14/2014

BID OPENING DATE: 05/27/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
SEE ATTACHED PAGES.						
END OF ADDENDUM NO. 2						
0001	1	LS		340-84		
SPRINKLER SYSTEMS, FIRE						
***** THIS IS THE END OF RFQ COR61683 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**Addendum Number: 2**

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The purpose of this addendum is to modify the solicitation identified as COR61683 ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. Responses to vendor questions attached.
2. Pre-bid sign-in sheet attached.
3. The bid opening has moved from 05/20/2014 to 05/27/2014. The bid opening time remains at 1:30 pm.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

**Questions:**

Q1: What is the frequency of the inspections?

- A1: 1) Sprinkler systems (NFPA 25)
- A) Water flow alarm/ water motor gong – quarterly
  - B) System Tamper switch – quarterly
- 2) Backflow preventer – annual test (NFPA 25, and West Virginia Health Department)
- 3) Fire hydrants – annual test( NFPA 25)
- 4) Fire pump – annually, or as approved by AHJ
- 5) Stand pipe system (NFPA 25)
- A) Class I and class III stand pipe systems tested annually.
  - B) Class II stand pipe systems tested every 3 years.
  - C) Hose for class II and class III stand pipe systems inspected annually.
  - D) Hose service tested every 3 years.

Q2: In what month would the annual, bi-annual and quarterly tests and inspections be required for each facility?

A2: The successful vendor will have to coordinate the inspections and testing schedule with the facilities after the contract has been encumbered and completed.

Q3: For clarification, the bid documents refer to “inspections that are required annually, bi-annually, quarterly and monthly.” In NFPA “inspection” and “test” are defined 2 very different ways. The definition of “inspection” refers specifically to visual inspections only and does not include the required functional test. The term “testing” refers to specific physical functional testing of devices. Are we actually providing the code required tests and inspections required annually, bi-annually, quarterly and monthly on the fire systems?

A3: The inspections and testing that are required by the NFPA code.

Q4: Our Legal Department has given our District Manager a Delegation of Authority letter and raised seals in the form of raised stickers. We were wondering if this would be ok to use for the signatures on these bid documents?

A4: Some have called into question the validity of raised stickers, it is best to use a seal that embosses the paper.

Q5: Should the bid bond be for the total of all the "Overall Cost" sections for each location or just the total of all the "Annual Price For All Required Inspections and Testing". Since the "Overall Cost" section includes estimates for bid evaluation only, we were not sure which amounts to include.

A5: As stated in the RFQ, "[a]ll Vendors shall furnish a bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia." This would include the total of all the "overall cost" sections for each facility.

**Other Information:**

1. Pre-bid sign-in sheets attached. See Exhibit #1.
2. Delete Section 1.04(C) in its entirety stating "*The Lead Technician must be National Institute for Certification in Engineering Technology (NICET) Level (2) or higher.*"
3. The bid opening has moved from 05/20/2014 to 05/27/2014. The bid opening time remains at 1:30 pm.
4. No additional questions will be accepted on this RFQ.

CR61683

SIGN IN SHEET

Page 1 of 2

Request for Proposal No.

PLEASE PRINT

Date: 5/1/2014

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Tyco Simplex Grinnell	2800 7TH AVE	PHONE 304-410-6065
Rep: Casey Harbovr	COWLESTON WJ 25387	TOLL FREE
Email Address: CHARBOVR@SIMPLEXGRINNELL.COM		FAX
Company: Tyco / Simplex Grinnell	88 St. John Rd	PHONE (540) 389-7776
Rep: Corey Knight	Salem VA 24153	TOLL FREE
Email Address: cknight@simplexgrinnell.com		FAX (540) 389-7005
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX

EXHIBIT #1

000005

CR 61683

SIGN IN SHEET

Page 2 of 2

Request for Proposal No.

PLEASE PRINT

Date: 5/1/2014

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Brewer & Co		PHONE 304-549-2237
Rep: Robert McCallister		TOLL
Email Address: robert@brewersprinkler.com		FREE 800-642-8598
Company: Sertey Fire Protection, Inc	114 8 <sup>th</sup> AVE. WEST	PHONE 304-523-7211
Rep: JEFF Long	Huntington, WV 25701	TOLL
Email Address: jlong@serteyfireprotection.com		FREE
Company:		FAX 304-523-7119
Rep:		PHONE
Email Address:		TOLL
Company:		FREE
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Email Address:		TOLL

EXHIBIT #1

000005

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: COR61683**

000007

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.