



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61617

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
TARA LYLE
304-558-2544

RFQ COPY

TYPE NAME/ADDRESS HERE

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DIVISION OF CORRECTIONS
 1409 GREENBRIER ST
 CHARLESTON, WV
 25311 304-558-8045

DATE PRINTED
11/21/2013

BID OPENING DATE: 12/05/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				SEE ATTACHED PAGES.		
				END OF ADDENDUM NO. 1		
0001	1	LS		095-00-99-000		
				INMATE HYGIENE PRODUCTS		
				***** THIS IS THE END OF RFQ COR61617 ***** TOTAL:		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: COR61617
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as COR61617 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Responses to vendor questions attached.
2. The bid opening remains 12/05/2013 at 1:30 pm.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT AQuestions:

Q1: Could you please provide the previous pricing paid for the hygiene items listed on this bid along with who they are being purchased from?

A1: **There has not been a Division of Corrections hygiene product contract for many, many years for the items specified in this RFQ. The following information is the average price paid, and a list of Vendors used for recent purchases of the items, as reported by the individual facilities.**

Item Number	Description	Unit	Average Unit Price for Recent Purchases	Vendor's Used for Recent Purchases
3.1.1.1	Hair Comb, plastic, 5"	Each	\$0.08	Bob Barker ICS Jail Supplies SWC-Gulf South
3.1.1.2	Hair Comb, plastic, 7"	Each	No Data Available	
3.1.1.3	Denture Adhesive, 1.4 oz to 2.5 oz	Ounce	\$2.05	Bob Barker Walmart
3.1.1.4	Denture Cleaner (tablets)	Tablet	\$0.06	Bob Barker Walmart
3.1.1.5	Deodorant, Roll-On, 1.4 oz to 2.5 oz	Ounce	\$0.33	Bob Barker
3.1.1.6	Deodorant, Stick, 1.4 oz to 2.5 oz	Ounce	\$0.57	ICS Jails Supplies
3.1.1.7	Sanitary Napkins, Min. 2 1/4 x 8 x 5/16	Each	\$0.05	Bob Barker BWB Enterprise Charm Tex Deena Supply
3.1.1.8	Lice Control Shampoo	Gallon	\$37.76	Bob Barker Q-Based Solutions
3.1.1.9	Razors, single-blade, disposable	Each	\$0.12	ICS Jails Supplies Bob Barker
3.1.1.10	Razors, twin- blade, disposable	Each	\$0.17	Bob Barker Anchortex Charmtex
3.1.1.11	Shaving Cream, 1.4 oz to 2.5 oz	Ounce	\$0.22	Bob Barker
3.1.1.12	Tampons - cardboard applicator	Each	No Data Available	
3.1.1.13	Tampons - no applicator	Each	No Data Available	
3.1.1.14	Toothbrush, flexible, thumbprint handle	Each	\$0.05	Bob Barker

3.1.1.15	Toothbrush, 5.5" to 6.5" length	Each	\$0.21	Charm Tex Phoenix Supply Gulf South Medical Bob Barker
3.1.1.16	Toothpaste, 1.4 oz to 2.5 oz	Ounce	\$0.21	Charm Tex Phoenix Supply Gulf South Medical Bob Barker Oraline
3.1.1.17	Toothpaste, 4.0 oz to 6.5 oz	Ounce	\$0.27	Bob Barker Phoenix Supply

Q2: We would like to request for the previous bid tabulation and please let us know at your earliest convenience.

A2: **See Response No. 1 above.**

Q3: Meeting is a Mandatory requirement or not?

A3: **A pre-bid meeting (mandatory or non-mandatory) will not be held for this RFQ.**

Q4: Will you intend to award this contract to 1 Vendor?

A4: **See Section 4.1 of the RFQ.**

Q5: Do you need samples prior to the bid opening or no sample at this time?

A5: **No samples are required at this time. See Section 3.1.2.5 of the RFQ.**

Other Information:

1. The bid opening remains 12/05/2013 at 1:30 pm.
2. No additional questions will be accepted on this RFQ.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR61617

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.