



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
CHA14014

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
DEAN WINGERD 304-558-0468

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

COAL HERITAGE TRAIL AUTHORITY  
 NATIONAL COAL HERITAGE AREA AU  
 POST OFFICE BOX 15  
 100 KELLY AVENUE  
 OAK HILL WV  
 25901 304-256-6941

DATE PRINTED
06/19/2014

BID OPENING DATE: 06/24/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				ADDENDUM IS ISSUED:		
				1. TO PROVIDE A COPY OF THE PRE-BID MEETING SIGN-IN SHEET FOR THE ABOVE SOLICITATION.		
				2. TO PROVIDE RESPONSES TO VENDORS' QUESTIONS REGARDING THE ABOVE SOLICITATION. QUESTION AND ANSWER PAGES ARE ATTACHED.		
				3. TO PROVIDE NOTES FROM THE PRE-BID MEETING.		
				4. TO MODIFY THE SPECIFICATIONS, SEE SUMMARY AND CHANGES ATTACHED.		
				5. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
				***** END OF ADDENDUM NO. 1 *****		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER: CHA14014**  
**Addendum Number: 1**

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

**Description of Modification to Solicitation:**

1. To provide a copy of the pre-bid meeting sign-in sheet.
2. To provide responses to vendor questions.
3. To provide notes from pre-bid meeting.
4. To modify specifications of the RFQ, see summary attached.
5. To provide Addendum Acknowledgment form.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

**Coal Heritage Discovery Center  
Contract 1 - Weatherization  
RFQ CHA14014**

**Addendum No. 1  
June 13, 2014**

1. List of attendees of the pre-bid meeting are attached.
2. Notes from Pre-bid Conference are attached.
3. Bidder Questions and Answers are attached.
4. One thousand (1,000) square feet of brick (total of interior and/or exterior brick) shall be included in the base bid for brick to be reset or replaced. The 1,000 square feet shall not include new brick specifically called for on the Drawings. The reset/replace work required at the building parapets shall be considered as part of the 1,000 square feet.
5. Specification Section 01220 – Unit Prices, shall be deleted in its entirety and replaced with the specification Section 01220 – Unit Prices, Modified 6/10/2014.
6. On the Form of Proposal, the Description of the Unit Price in Words shall be changed to read:  
“Reset/replace interior and/or exterior brick.”
7. Bidders should indicate receipt of this addendum in the space provided on the Request for Quotation.

-- end of addendum, not including attachments --

Name	Representing	Address	Telephone/Fax	Email
Joe Bird	Chapman Technical Group	200 Sixth Avenue St. Albans, WV 25171	304-727-5501 304-727-5580	jbird@chapttech.com
DALE WITHROW	CHAPMAN TECHNICAL GROUP	ditto	ditto	dwithrow@chapttech.com
JUSTIN DOZIER	DANHILL CONSTRUCTION CO.	P.O. Box 685 GAULEY BRIDGE, WV 25085	(304)632-1600 (304)632-1501	justin_dozier@yahoo.com
Ed Whittaker	Main Street Builders	P.O. BOX 309 Princeton, WV 25370	304-920-2829 304-425-8171	ASAVUR@msbWV.com
PAUL NUZUM	Lombardi	649 VIRGINIA AV. FOULANSBEE WV 26037	304-748-5920 304-748-8488	bernie@lombardi.companies.com
Tim Pead	Teisco Systems	2000 Bury Rd Elyria, OH 44027	419-339-3906 419-339-3081	tim.pead@teisco-systems.com
Cindy Dougherty	WV Division of Highway	Charleston, WV	304-533-9769	Cindy.A.Dougherty@wv.gov
Ryan Burns	" " "	" "	304-558-9297	ryan.c.burns@wv.gov
Recky Davison	WUDOH	Charleston, WV	304-558-9600	rebecca.a.davison@wv.gov
Bill Robins	WUDOH	" "	304 558-6115	b.l.r.obins@wv.gov
Michael Martin	City of Mt. Hope	PO Box 151	304 877-3160	mymartin@suddenlink.net
Jake Krack	CHHA	P.O. Box 15	304-465-3720	jk1221@gmail.com

**Coal Heritage Discovery Center  
Contract 1 - Weatherization  
RFQ CHA14014**

**Bidder Questions and Answers**

**Q1** Is the ceramic tile on the first floor to remain?

**A1** Yes.

**Q2** Is the existing concrete floor framing for the first floor to be repaired or patched?

**A2** No.

**Q3** Is the second floor load rating available? Would like to use scissor lift for roof access if rating is adequate.

**A3** Drawings or structural information regarding the existing structural systems were not available for review and therefore, the load rating of the second floor cannot be determined with certainty. The Bidder should make his own evaluation of existing conditions to determine the means and methods of accomplishing the work.

--end of questions and answers --

**Coal Heritage Discovery Center  
Contract 1 - Weatherization  
RFQ CHA14014**

**Pre-Bid Conference Meeting Notes  
June 10, 2014**

1. Joe Bird made introductions which included Mayor Michael Martin, Mt. Hope; Jake Krack, Coal Heritage Highway Authority; Joe Bird and Dale Withrow, Chapman Technical Group, Rebecca Davison, Ryan Burns, Bill Robinson and Cindy Dougherty, all with WVDOH, and then gave a brief overview of the project.
2. Joe Bird reminded attendees that the pre-bid meeting was mandatory and to make sure they sign in on the designated sign-in sheets.
3. Joe Bird reviewed the bidding requirements including the following:
  - a. Nothing stated at the pre-bid meeting is binding unless it is confirmed by addendum and/or officially submitted questions and answers. All questions must be submitted to the Buyer via email or fax. Dean Wingerd is the Buyer. Contact information is in the Bid Package.
  - b. Bid Opening date is June 24, 2014 at 1:30 PM at the Purchasing Division on Charleston.
  - c. The deadline for questions is June 16, 2014, 1:00 PM.
  - d. Bidders were advised to review all Instructions to Vendors and the General Terms and Conditions found in the Solicitation.
4. The details of the project were reviewed, including the following:
  - a. Asbestos abatement of the roof is required and it is believed that it is not safe to access the roof. The means and methods of abating the roof materials and removing the roof is the Contractor's responsibility.
  - b. Brick repointing must be done. Specific requirements can be found in the project manual.
  - c. Doors and window replacement are alternate bid items.
  - d. Installation of a new storefront system is an alternate bid item.
  - e. Structural coating of interior masonry is an alternate bid item.
  - f. The existing ceramic floor tile shall remain.
  - g. A base bid quantity of bricks to be reset or replace will be provided by addendum.
5. Bidders were then led on a tour of project site. Subsequent requests to tour the project site can be made through Mayor Martin, 304-640-0685.

- end of meeting notes -

**COAL HERITAGE DISCOVERY CENTER  
CONTRACT 1 - WEATHERIZATION**

**13005  
06/13**

**Modified 6/10/2014**

SECTION 01220 - UNIT PRICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Requirements:
1. Division 01 Section "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
  2. Division 01 Section "Payment Procedures" for modifications of payment applications by Change Orders.

1.3 DEFINITIONS

- A. Unit price is a single amount incorporated in the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.
- B. PROCEDURES
- C. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- D. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- E. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.



**COAL HERITAGE DISCOVERY CENTER  
CONTRACT 1 - WEATHERIZATION**

**13005  
06/13**

**Modified 6/10/2014**

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF UNIT PRICES

A. Unit Price Replace /reset brick.

B. Intent: The unit price is applicable to interior and/or exterior brick. The intent is to reset existing brick as much as possible and replace only brick that is missing or severely damaged.

1. Description: Replace, reset, or infill interior face brick keyed into adjacent existing brick to replace damaged or missing brick, or infill openings designated to be closed, as indicated on the drawings.
2. Base Bid: Under the Base Bid, provide the cost to replace/reset one thousand (1,000) square feet (plus or minus 1%) of brick measured at the wall surface.
3. Unit Price: Provide a single unit price for replacing, resetting, or infilling one (1) square foot of brick, measured at the wall surface, which will be added to or deleted from the contracted cost. The Unit Price shall include all labor, materials, and equipment to provide brick keyed into adjacent existing brick where existing brick is loose, severely damaged, or missing.
4. Unit of Measurement: Per one square foot of wall face.
5. Measurement: Quantities of brick to be reset/replaced will be confirmed by the Architect prior execution of the work.

END OF SECTION 01220

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CHA14014**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |                                         |                                          |
|-----------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012