



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
BMS14096

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
BOB KILPATRICK 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 BUREAU FOR MEDICAL SERVICES
 ROOM 251
 350 CAPITOL STREET
 CHARLESTON, WV
 25301-3709 304-558-1737

DATE PRINTED
04/03/2014

BID OPENING DATE: 04/16/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
ADDENDUM ISSUED TO:						
1. PROVIDE RESPONSES TO QUESTIONS SUBMITTED REGARDING THE ORIGINAL SOLICITATION. QUESTIONS AND ANSWERS ARE ATTACHED.						
2. TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.						
***** END OF ADDENDUM NO.1 *****						
0001	1	LS	948-72	RETROSPECTIVE DRUG UTILIZATION REVIEW SERVICES		
0002	1	YR	948-72	YEAR 1 DATA COLLECTION (MEMBER PROFILES)		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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0003	1	YR	948-72	YEAR 1 EDUCATIONAL PROGRAMS FOR PROVIDERS		
0004	1	YR	948-72	YEAR 1 RETROSPECTIVE DRUG UTILIZATION REVIEW REPORTS		
0005	1	YR	948-72	YEAR 1 LOCK-IN PROGRAM (INCLUDING LETTERS TO		
0006	1	YR	948-72	YEAR 2 DATA COLLECTION (MEMBER PROFILES)		
0007	1	YR	948-72	YEAR 2 EDUCATION PROGRAMS FOR PROVIDERS		

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0008	1	YR	948-72	YEAR 2 RETROSPECTIVE DRUG UTILIZATION REVIEW REPORTS		
0009	1	YR	948-72	YEAR 2 LOCK-IN PROGRAM (INCLUDING LETTERS TO		
0010	1	YR	948-72	YEAR 3 DATA COLLECTION (MEMBER PROFILES)		
0011	1	YR	948-72	YEAR 3 EDUCATIONAL PROGRAMS FOR PROVIDERS		
0012	1	YR	948-72	YEAR 3 RETROSPECTIVE DRUG UTILIZATION REVIEW REPORTS		

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0013	1	YR		948-72		
YEAR 3 LOCK-IN PROGRAM (INCLUDING LETTERS TO						
***** THIS IS THE END OF RFQ BMS14096 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
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SOLICITATION NUMBER: BMS14096
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum #1 issued to publish vendor submitted questions and Agency responses.

NO OTHER CHANGES

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

BMS14096 RETRODUR RFQ RESPONSES TO VENDOR QUESTIONS

Question Number	RFQ Page Number	RFQ Section Number	RFQ Section	Question	Answer
1	23-24	4.1.2.10 4.1.4	<p>“The Vendor shall generate no less than 350 member profiles. The profiles should be reviewed against the therapeutic criteria and cover all age groups, including LTC members. The balance between members in Fee for Service and managed care shall be determined by the Bureau.”</p> <p>“The Vendor shall design at least six (6) educational population-based interventions or other targeted provider interventions to be modifiable per the Bureau and DUR Board’s requirements per year. The interventions shall be performed every two months...”</p>	<p>In months where one of the 6 population-based interventions are conducted (4.1.4), does the State require the 350 monthly patient profile reviews (4.1.2.10) <i>in addition to</i> the reviews required for the population-based intervention, or are the population-based interventions a <u>substitute for</u> those regular monthly reviews?</p>	<p>The population based educational interventions are in addition to profiles for 350 monthly profiles for review.</p>
2	24	4.1.5.1	<p>“All members on Suboxone or Subutex must be locked into one pharmacy and incorporated into the Lock-In Program.”</p>	<p>What is the current population of locked-in members?</p>	<p>846 (There are many newly eligible members whose lock-in process has not been completed.)</p>

3	24-26	4.1.7	<p>“The Vendor shall provide a RetroDUR Committee, made up of a minimum of three actively participating pharmacists and one additional member who is a physician, pharmacist, nurse practitioner or physician assistant. The RetroDUR Committee shall review the member medication profiles described in Section 4.1.2.10 in person with the Pharmacy Services clinical staff at a regularly scheduled monthly meeting. Any costs incurred for provision of this Committee must be included in the Vendor’s proposal.”</p>	<p>Is the winning vendor expected to provide financial incentives to the RetroDUR Committee?</p>	<p>Yes, the Vendor is expected to provide financial incentives to a RetroDUR Committee.</p>
4	29	4.1.10	<p>“The Vendor must provide support for quarterly DUR Board meetings including, but not limited to: meeting attendance and presentations regarding proposed population-based educational interventions and pharmacy profile review outcome reports and potential population-based education interventions based on BMS therapeutic criteria exceptions and other relevant data. The Vendor shall also provide DUR Board meeting minutes, by e-mail, within ten (10) calendar days after each quarterly meeting. All costs associated with this support are to be included in the vendor’s quote.”</p>	<p>Is the winning vendor expected to provide financial incentives to the DUR Board?</p>	<p>No, the Vendor is not expected to provide incentives for the DUR Board members.</p>

5	15	51	<p>BACKGROUND CHECK: In accordance with W. Va. Code§ 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.</p>	<p>Would the State please confirm that they are not requiring Vendor to perform background checks through the State's process or with a State specified vendor in paragraph one of section 51 on Background Checks?</p>	<p>Since the successful vendor will not be regularly employed on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, this will not be applicable to this contract.</p>
6	16	51	<p>After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision.</p>	<p>Would the State please clarify their process of verifying compliance of the background check of in paragraph 2 of section 51 on Background Checks?</p>	<p>Since the successful vendor will not be regularly employed on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, this will not be applicable to this contract.</p>

7	16	51	The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.	Would the State please clarify what results they are expecting to receive or are requesting access to in paragraph three of section 51 on Background Checks?	Since the successful vendor will not be regularly employed on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, this will not be applicable to this contract.
8	23	4.12.10		The Vendor shall generate no less than 350 member profiles. If this is monthly, please explain how this fits into: Page 24, 4.1.4 The Vendor shall designate at least six (6) educational population based interventions? Is this part of the profiles generated in 4.12.10?	No, the six (6) educational population-based interventions are in addition to the 350 member profiles generated monthly.
9				How many members are currently on Suboxone/Subutex or their generics?	1255 (All members on Suboxone/Subutex are locked in, but there are many newly eligible members for which the lock-in process has not been completed.)

10				Does West Virginia Medicaid program utilize specialty pharmacy and therefor the member would need an override to obtain a specialty medication from the approved specialty vendor?	West Virginia Medicaid does not use a specialty pharmacy vendor.
11				How many people are currently in the lock in program?	846 (There are many newly eligible members for whom the lock-in process has not been completed.)
12	25	4.1.5.1		The Vendor shall call the Pharmacy Provider the member has chosenand obtains agreement from the Pharmacy Provider to participate in the lock-in program. What if the Pharmacy Provider says no?	The vendor must call the member's second choice for pharmacy lock-in.
13				Is there an established arbitration process?	No, currently the Vendor calls the member for another choice and then calls that pharmacy. We have not yet needed to move past this process to find a pharmacy that will accept the member.

14	25	4.1.7		The RetroDUR Committee shall review the member medication profiles in person with the Pharmacy Services staff at a regularly scheduled monthly meeting. Would secure video conferencing be considered an option?	No, the requirement states the profiles shall be reviewed in house with the Pharmacy Services staff.
15				Can the member appeal the lock in process?	No, lock-in cannot be appealed since it is not a reduction or discontinuation of services.
16				Who would represent WVBMS in that instance?	Not applicable.
17	28	4.1.8.4.6		The Vendor must provide on-site training for BMS staff for use of the desk-top application for <i>ad hoc</i> queries. In many instances communication via WebEx demonstrations are very effective, would this be a possibility?	Yes, provided that the Bureau has the right to request on-site training if the WebEx demonstrations are not satisfactory.

18	29	4.1.9		<p>The Vendor shall produce a quarterly newsletter. Upon reviewing the BMS website, there appears to be a newsletter published 2-3 times yearly. Is the newsletter only used to convey DUR changes or in lieu of no substantive changes, would the newsletter be used to convey other information i.e. "interesting therapeutic" information or no letter produced?</p>	Yes
19				<p>Does this contract require that the RDUR vendor staff have background and fingerprinting checks?</p>	<p>No, since the successful vendor will not be regularly employed on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the requirements for background checks and finger printing are not applicable to this contract.</p>

20				What is the current time and the length of the current monthly RDUR committee meeting?	The current RetroDUR Committee has four members and meets monthly for three hours with the DUR Coordinator for member profile reviews.
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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: BMS14096

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012