



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
AVN146097

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
GUY NISBET
304-558-2596

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 PURCHASING
 AVIATION OFFICE
 502 EAGLE MOUNTAIN ROAD
 CHARLESTON, WV
 25311 558-0403

DATE PRINTED
02/05/2014

BID OPENING DATE: 02/18/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO.01						
ADDENDUM FOR THIS SOLICITATION TO PUBLISH AND DISTRIBUTE THE ATTACHED INFORMATION TO THE VENDOR COMMUNITY.						
0001	1	LS	929-08	AIRCRAFT MAINTENANCE FOR BEECHCRAFT B300N1WV		
***** THIS IS THE END OF RFQ AVN146097 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: AVN146097
Addendum Number: No.01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. Addendum for the solicitation issued to publish and distribute the vendor's submitted questions and the agency responses as attached.
2. No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

AVN146097
Open-End Maintenance for Beech King Air
Vendor Submitted Questions and Agency Responses.

1. Concerning the calculation of the “Consumables” portion of Section A of the Pricing Page. Instructions on the Pricing Page say to calculate the “Extended Cost of Consumables” by totaling the Extended Cost of Lines 1, 3, 4, 5 and 6 from the “Rate Schedule” (in the box just under the “Section B” title) and multiply it by the percentage that we would charge for consumable, however instructions listed in “Specifications” Section 4 – Contract Award, Sub-Section 4.2 “Pricing Pages” (on Page 23) and the “Notes” section of the “Pricing Page” (Note 5) instructs us to calculate the Consumables in Item 7 by only totaling Items 1, 3, 4, and 5 multiplied by our percentage. Which method should be used?
 - A.1. Calculate Consumables using Lines 1,3,4,5, and 6. Those vendors that would like a copy of the Excel file that will do the calculations automatically are advised to contact : Guy.L.Nisbet@WV.Gov. for the file or for registered vendors this file may be found on the West Virginia Purchasing Bulletin (<http://www.state.wv.us/admin/purchase/rfq/fy2014/AVN146097.html?1391610986774>).
2. We are assuming that the “Total Labor plus % Consumables” will be the “Total Items 1 – 6” plus the “% for Cost of Consumables”. Should Line Item 2 from the “Rate Schedule” section be included in this calculation?
 - A.2. *No, just line items 1, 3, 4, 5, 6*
3. “Consumables” – HBS Indianapolis charges 4.5% of Labor for Miscellaneous Consumables and 2.5% of Labor for the Handling and Disposal of Hazardous Materials, however, we cap these charges at \$ 1,500 per Invoice for the Misc. Consumables and \$ 500 per Invoice for the HazMat handling. We intend upon using the total of these two “capped” fees in our calculations, as these caps will be reached based upon the “Total of Items 1 thru 6” in the “Rate Schedule” section. Is this clear/okay with you?
 - A.3. *No, vendor must use the Pricing Page as it is submitted. No alteration of information requested is allowed.*

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: AVN146097

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012