



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
AG05314

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
GUY NISBET
304-558-8802

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

OFFICE OF THE ATTORNEY GENERAL

SHIP TO

BUILDING 1, ROOM E26
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0220 304-558-2021

DATE PRINTED
11/05/2013

BID OPENING DATE: 11/12/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
ADDENDUM ISSUED TO DISTRIBUTE THE ATTACHED INFORMATION FOR THE WEST VIRGINIA ATTORNEY GENERAL S OFFICE SOLICITATION OF VOICE OVER INTERNET PROTOCOL (VOIP).						
0001	1	LS		725-57-01-001		
VOIP HARDWARE, SOFTWARE, VIDEO EQUIP. & INSTALL.						
***** THIS IS THE END OF RFQ AG05314 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: AGO5314
 Addendum Number: No. 02

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the following attached information.

1. Bid opening date changed from: 11/06/2013 at 1:30 PM. EDT.
to: 11/12/2013 at 1:30 PM. EDT.
2. Vendor Questions and agency responses
3. Submit revised specifications.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

AGO5314
Vendor Questions and Agency Responses
(11/04/13)

Q.1. We have reviewed the Addendum for AGO5314 and wanted to draw your attention to what we feel is an error between calculations referenced in 3.1.1.2.2 on page 24 of the addendum and 3.1.1.2.2 on page 33 of the original bid. According to the answer provided to question A2, the performance timelines were modified from 10 to 21 business days, but the completion date moved from December 19, 2013 to December 20, 2013- a difference of 1 day.

Also, can vendors submit exceptions to the timelines defined in the RFP based on the modifications outlined in section 6.1 of the addendum which references that items must be delivered in 21 days after receiving notice to proceed? We are gravely concerned about the ability of ANY partner to deliver a quality solution within the timelines defined, and the associated penalty.

A.1. The RFQ has been revised see attached revisions in Addendum No. 2 and the following sections: 3.1.1.2.1.1 , 3.1.1.2.2, 3.1.1.2.2.1, 3.1.1.2.3, and 3.1.1.2.4.

REQUEST FOR QUOTATION
WVAGO-5314 Voice Over Internet Protocol Hardware, Software, Video Conferencing and
Professional Services

3.1.1 Voice Over Internet Protocol Communications Professional Services

3.1.1.1 Qualifications and Experience

3.1.1.1.1 Vendor shall be a Cisco Premiere Partner or equal to and should have an Express Foundation certified team or equal to: CISCO Certified Sales Expert (CSE) or equal, CISCO Certified Networking Associate (CCNA) or equal, and CISCO Certified Design Associate (CCDA) with equal or better certifications. The vendor should submit documentation supporting how the company meets this requirement at the time of bid opening.

3.1.1.1.2 All vendors should provide three client references who have procured this type of equipment and service from the vendor. The reference information should include name, title, company, mailing address, telephone number, and e-mail address. The vendor should submit documentation supporting how the company meets this requirement at the time of bid opening.

3.1.1.2 Timeline

3.1.1.2.1 Vendor planning of the VOIP system shall begin after notice to proceed and take no longer than twenty-one (21) business days. This shall be coordinated through the Agency Network Administrator.

3.1.1.2.1.1 Manufacturer shipping and delivery shall run concurrently with vendor planning phase 3.1.1.2.1.

REQUEST FOR QUOTATION
WVAGO-5314 Voice Over Internet Protocol Hardware, Software, Video Conferencing and
Professional Services

3.1.1.2.2 Vendor implementation of VOIP system including the physical placement, configuration and testing of all VOIP hardware and software for locations specified in Exhibit B Capitol Data Center (Charleston, WV), Main Office (Charleston, WV), Tax (Charleston, WV), Appellate (Charleston, WV), Civil (Charleston, WV), Consumer (Charleston, WV), DHHR/Arts (Charleston, WV), Disaster Recovery (Flatwoods, WV), MTB Consumer (Martinsburg, WV)), this shall include all items listed on pricing page Exhibit A and new DIDs provided by Verizon, shall be done in eighteen (18) business days after planning phase defined in 3.1.1.2.1.

3.1.1.2.2.1 All specifications and the additional fifty-two (52) Frontier numbers must be assigned, ported, tested, and working by twenty-one (21) business days after vendor implementation phase defined in 3.1.1.2.2.

3.1.1.2.3 The project deadline is the cumulative of all business days in 3.1.1.2; this shall be sixty (60) business days from notice to proceed.

3.1.1.2.4 Vendor shall provide VOIP hardware and software product implementation, configuration, and troubleshooting support throughout the implementation phase defined by 3.1.2.2 at no cost to the Agency.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: AGO5314

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012