



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
ABCA162

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CONNIE OSWALD 304-558-2157

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ALCOHOL BEVERAGE CONTROL
 COMMISSION
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED
07/03/2013

BID OPENING DATE: 07/11/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				1. TO PROVIDE ANSWERS TO QUESTIONS RECEIVED.		
				2. TO PROVIDE THE MANDATORY PRE-BID SIGN IN SHEETS.		
				3. TO PROVIDE THE ADDENDUM ACKNOWLEDGMENT.		
				END OF ADDENDUM NO. 1		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: ABCA162

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide answers to questions received.
2. To provide the mandatory pre-bid sign in sheets.
3. To provide the addendum acknowledgment.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgment should be submitted with the bid to expedite document processing.

ATTACHMENT A

Questions

ABCA162

1. Has the size and length of the refrigerant line set been verified and sized properly by the Agency?
YES

2. What is the refrigeration line set max length for the specified Liebert system?

Rule of thumb is 125'. Quick connect available.

3. On the 3rd floor drawing and referring to section 3.1.1.30, it shows the discharge air ducted to an existing 24 x 24 grill with 16" flex duct. The door way leading to section 319 is a fire rated door within a fire rated wall. Has the agency confirmed that an existing fire damper exists or, that installing a fore damper is feasible and does it need to be approved by the WV State Fire Marshal?

Vendor must provide fire damper. May require fire marshal inspection (call fire marshal).

4. Referring to section 8, Licenses, General Terms and Conditions and section 3.1.17. This statement basically sole sources the installation and excludes other mechanical contractors from bidding or installing. How will the Agency accommodate all Mechanical contractors that are willing to bid this project since they are not represented, certified or factory trained by Liebert?

Any contractor can install Liebert equipment. Initial startup must be done by factory trained, Liebert authorized people.

5. Referring to Section 3.1.12. Has the new system been verified and sized properly by the Agency for the required cooling needs and capacity? **YES**

6. Have both unit dimensions been verified by the Agency that each unit will fit properly above the existing drop ceiling? **YES**

7. How will the contractor coordinate with the Agency so that the Agency can remove and re-install the drop ceiling for complete installation? **Contractor responsibility**

8. I do not see any attachment for a completion time frame as the general terms and conditions state. What is the expected completion time frame?

6.1 Shipment and Delivery: Vendor shall ship the Contract Items immediately after being awarded this Contract and receiving a purchase order or notice to proceed. Vendor shall deliver the Contract Items within forty-five working days after receiving a purchase order or notice to proceed. Contract Items must be delivered to Agency at 900 Pennsylvania Avenue, Charleston, WV, Server Room 427.

This includes delivery of installation services.

9. We will need to progress invoice this project. How will this be handled by the agency?

Full payment will be made after all products and services are rendered.

Request for Proposal No. ABCA162

SIGN IN SHEET

PLEASE PRINT

Page 1 of 2

Date: 6-27-13

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Mason + Barry</u>		PHONE <u>304-561-8703</u>
Rep: <u>Greg Bridgewater</u>		TOLL FREE
Email Address: <u>GBRIDG@MASONBARRY.COM</u>		FAX <u>304-755-4010</u>
Company: <u>Dougherty Company</u>		PHONE <u>304-925-6664</u>
Rep: <u>Josh Gill</u>		TOLL FREE
Email Address: <u>luther.lasure@dougherty.co.com</u>		FAX <u>304 925-4280</u>
Company: <u>Casto Technical</u>	<u>540 Leon Sullivan Way</u>	PHONE <u>304-346-0549</u>
Rep: <u>Traci Ray</u>	<u>Charleston, WV 25301</u>	TOLL FREE
Email Address: <u>tray@castotech.com</u>		FAX <u>304-346-8920</u>
Company: <u>LOTTERY</u>		PHONE <u>558-0500 x324</u>
Rep: <u>ALAN SIEMIACZKO</u>		TOLL FREE
Email Address: <u>ASIEMIACZKO@WVLOTTERY.COM</u>		FAX <u>558-4175</u>
Company: <u>WV ABCA</u>	<u>900 Pennsylvania Ave</u>	PHONE <u>356-5513</u>
Rep: <u>Belinda Burdette</u>	<u>Charleston WV 25302</u>	TOLL FREE
Email Address: <u>Belinda.K.Burdette@wv.gov</u>		FAX

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SIGN IN SHEET

Page 2 of 2

Request for Proposal No. ABCA162

PLEASE PRINT

Date: 6-27-13

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE
Company: <u>ABCA</u>		TOLL
Rep: <u>Randy Haynes</u>		FREE
Email Address: <u>Randy.L.Haynes@wv.gov</u>		FAX
Company: _____		PHONE
Rep: _____		TOLL
Email Address: _____		FREE
Company: _____		FAX
Rep: _____		PHONE
Email Address: _____		TOLL
Company: _____		FREE
Rep: _____		FAX
Email Address: _____		PHONE
Company: _____		TOLL
Rep: _____		FREE
Email Address: _____		FAX

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ABCA162

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|-----------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012