



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
6614C014

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CRYSTAL RINK 304-558-2306

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED
12/30/2013

BID OPENING DATE: 01/10/2014 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 04						
THIS ADDENDUM HAS BEEN ISSUED TO MODIFY THE ORIGINAL SOLICITATION PER THE ATTACHED DOCUMENTATION.						
0001	1	EA		790-20-00-000		
				WILDFLOWER SEED		
***** THIS IS THE END OF RFQ 6614C014 ***** TOTAL:						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER: 6614C014**  
**Addendum Number: 4**

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

**Description of Modification to Solicitation:**

To attach the answers to vendor questions  
To provide an updated pricing sheet

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

## RFQ#6614C014 Wildflower Seeds

To answer Vendor posed questions.

- Question #1            In looking at the newly added (which we do commend you for adding a pollinator mix) I find no percentages required by species in the seed mixture. Are the percentages by weight or seed count available somewhere?
- Response #1            Yes, please see attached revised Exhibit A, Pricing Page for item #14, Honey Bee Seed Mix adding weight/seed count formula.
- Question #2            To the best of my seedsman's knowledge there is no Strawberry clover – trifolium fragiferum produced for seed in the United States.
- Response #2            Although Strawberry Clover is now present in 19 US states; since it is not of United States origin, as required by Section 3.1.2 of the specification, WVDOH will remove this item from the Honey Bee Seed Mix, Item 14. Please see attached revised pricing page for item #14, Honey Bee Seed Mix.
- Question #3            Can we bid for quantities less than the solicitation states? Especially for mixes, the quantities of seed requested are larger (15,000 lbs total) and risk of committing and not selling is greater. For instance, could we bid a maximum of 1500 lbs of each of the mixes? In order to cap risk as well as being more in line with actual demand.
- Response #3            No, Vendors may not bid less than the quantities requested on the Pricing Pages. Section 4.2 states that the estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied. Vendors are cautioned that the quantities on Exhibit A, Pricing Pages are estimates only and are intended for bid evaluation purposes only.
- To further explain the estimated quantities requested, with new Wildflower Plots established each year, it is not known what individual species and/or mixes will work best for certain areas until after we have tested/etc. Also, dependent on how the previous years' growing season of certain Wildflower Plots will determine the quantity required.
- Taking the question into consideration, the WVDOH has replaced Exhibit A. Pricing Pages with the attached, adjusting the estimated quantities requested.
- Question #4            Could you share percent by weight for each specie of the bee mix?
- Response #4            Please see Response #2.
- Comment #5            I have asked whether we can cap our risk by bidding lesser quantities more in line with experienced actual demand, but I would also suggest that West Virginia would be doing bidders and itself a service if it matched the solicitation quantities closely to demand.
- Response #5            Please see Response #3; however, the WVDOH can only request estimated quantities as the RFQ and contract are issued as an Open-End contract purchasing more than or less than the estimated bid quantities.

Exhibit A Wildflower

Pricing Pages Minimum Purity 98%

RFQ#6614C014 Minimum Germination 80%

12/16/2013 Unit of Measure cost must be inclusive of all associated costs including the cost of delivery.

Unit of Measure shall be per Pound of Pure Live Seed (PLS) .

ITEM	Estimated Quantity	INDIVIDUAL SPECIES Description - Genus and Species	Purity %	Germination %	Unit Cost Per Pound	Extended Cost
1	100 lbs.	<b>Red Straight Poppy/Flanders Poppy</b> Papaver rhoeas (Papaveraceae)				
2	200 lbs.	<b>Dwarf Cornflower/Straight Blue Bachelor's Button</b> Centaurea cyanus (Asteraceae)				
3	200 lbs.	<b>Plains Coreopsis/Calliopsis</b> Coreopsis tinctoria (Asteraceae)				
4	300 lbs.	<b>Wild Cosmos</b> Cosmos bipinnatus (Asteraceae)				
5	100 lbs.	<b>Yellow Cosmos</b> Cosmos sulphureus (Asteraceae)				
6	300 lbs.	<b>Rocket Lockspur</b> Delphiniums Ajacis				
7	100 lbs.	<b>Tickseed/Lance-leaved Coreopsis</b> Coreopsis Lanceolata (Asteraceae)				
8	100 lbs.	<b>Ox-Eyed Daisy</b> Chrysanthemum Leucanthemum				
9	100 lbs.	<b>Butterfly Weed</b> Asclepias Tuberosa (Asclepiadaceae)				
10	200 lbs.	<b>Black-Eyed Susan</b> Rudbeckia hirta (Asteraceae)				
11	200 lbs.	<b>Sunflower Dwarf Sunspot</b> Helianthus Annuus				

Exhibit A Wildflower ADDENDUM #3 - revising quantities

Pricing Pages Minimum Purity 98%

RFQ#6614C014 Minimum Germination 80%

12/16/2013 Unit of Measure cost must be inclusive of all associated costs including the cost of delivery.

Unit of Measure shall be per Pound of Pure Live Seed (PLS) .

ITEM	Estimated Quantity	Description - Genus and Species	Purity %	Germination %	Unit Cost Per Pound	Extended Cost
12	2000 lbs.	<b>Perennial Mix (packaged in 8.0 lb bags)</b>	X	X		
	X	<b>Maximum Shasta Daisy</b> Chrysanthemum 20% by Weight, 25.3% by Seed			X	X
	X	<b>Tickseed/Coreopsis, Lance Leaved</b> Coreopsis lanceolata 32% by Weight, 26.2% by Seed			X	X
	X	<b>Purple Coneflower</b> Echinacea purpurea 40% by Weight, 22.9% by Seed			X	X
	X	<b>Black-Eyed Susan</b> Rudbeckia hirta 8% by Weight, 25.6% by Seed			X	X
13	2000 lbs.	<b>Annual Mix (packaged in 8.0 lb bags)</b>	X	X		
	X	<b>Dwarf Cornflower</b> Centaurea cyanus 25% by Weight, 8.4% by Seed			X	X
	X	<b>Plains Coreopsis</b> Coreopsis tinctoria 5% by Weight, 20.7% by Seed			X	X
	X	<b>Wild Cosmos</b> Cosmos bipinnatus 20% by Weight, 5.2% by Seed			X	X
	X	<b>Yellow Cosmos</b> Cosmos sulphureus 35% by Weight, 6.8% by Seed			X	X
	X	<b>California Poppy</b> Eschscholzia California 10% by Weight, 8.7% by Seed			X	X
	X	<b>Red Poppy</b> Papaver rhoeas 5% by Weight, 50.2% by Seed			X	X

Exhibit A Wildflower  
Pricing Pages Minimum Purity 98%  
RFQ#6614C014 Minimum Germination 80%  
12/9/2013

Unit of Measure cost must be inclusive of all associated costs including the cost of delivery.  
Unit of Measure shall be per Pound of Pure Live Seed (PLS) .

ITEM	Estimated Quantity	BEE FRIENDLY Description - Genus and Species	Purity %	Germination %	Unit Cost Per Pound	Extended Cost
	2000 lbs.	Honey Bee Seed Mix (packaged in 8.0 lb bags)	X	X		
	X	Maximum Shasta Daisy, Chrysanthemum maximum 4% by Weight, 7.46% by Seed			X	X
	X	Lance Leaved Coreopsis, Coreopsis lanceolata 6% by Weight, 7.27% by Seed			X	X
	X	Plains Coreopsis, Coreopsis tinctoria 1% by Weight, 7.68% by Seed			X	X
	X	Wild Cosmos, Cosmos bipinnatus 5% by Weight, 2.44% by Seed			X	X
	X	Sulphur Cosmos, Cosmos sulphureus 10.5% by Weight, 3.79% by Seed			X	X
	X	Purple Coneflower, Echinacea purpurea 8% by Weight, 6.77% by Seed			X	X
	X	Wild Annual Sunflower, Helianthus annuus 10% by Weight, 1.12% by Seed			X	X
	X	Dwarf Sunspot, Helianthus annuus 8% by Weight, 0.40% by Seed			X	X
14	X	Sweet Alyssum, Lobularia maritima 1% by Weight, 9.20% by Seed			X	X
	X	Baby Blue Eyes, Nemophila menziesii 6% by Weight, 7.24% by Seed			X	X
	X	Lacy Phacelia, Phacelia tanacetifolia 5% by Weight, 6.44% by Seed			X	X
	X	Yellow Prairie Coneflower, Ratibida clumnaris 1% by Weight, 6.75% by Seed			X	X
	X	Mexican Hat, Rattbida columnaris 1% by Weight, 6.75% by Seed			X	X
	X	Black-Eyed Susan, Rudbeckia hirta 1.50% by Weight, 7.09% by Seed			X	X
	X	African Marigold, Tagetes erecta 8% by Weight, 5.97% by Seed			X	X
	X	Crimson Clover, Triflium incarnatum 3% by Weight, 3.72% by Seed			X	X
	X	White Dutch Clover, Trifolium repens 1% by Weight, 4.66% by Seed			X	X
	X	Zinnia, Zinnia elegans 20% by Weight, 5.27% by Seed			X	X

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: 6614C014**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012