



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
PTR13008

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
PAUL REYNOLDS 304-558-0468

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DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 906
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED
10/19/2012

BID OPENING DATE: 10/25/2012 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 02		
				ADDENDUM NO. 2 IS CREATED TO:		
				REVISE BID FORM #1/PRICING SHEET		
				CHANGE BID OPENING DATE		
				FROM: OCTOBER 23, 2012 AT 1:30 P.M.		
				TO: OCTOBER 25, 2012 AT 1:30 P.M.		
0001		EA		205-62		
				MONITORING OF PERFORMANCE MEASURES - WORKSHOPS		
				***** THIS IS THE END OF RFQ PTR13008 ***** TOTAL:		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: PTR13008
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as PTR13008 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error

Description of Modification to Solicitation: Revised Pricing Sheet

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

1. Revise Pricing Sheet

2. Change Bid Opening date

From: October 23, 2012 at 1:30 P.M.

To: October 25, 2012 at 1:30 P.M.

3. The addendum acknowledgement is attached. This document should be signed and returned with your bid. Failure to sign and return may result in disqualification.

BID FORM #1
Pricing Sheet

Task	Item	Est. Qty.	TOTAL COST
2.1.1 – 2.1.3 Three meetings with DPT; three statewide meeting with the sub-recipients; and on-site visits (at least three to each sub-recipient) during the course of the project	Cost of one meeting \$ _____	x 39	\$ _____
2.1.4 Technical Assistance to any sub-recipient; and, mid-year and end of year one meetings with Section 5311 sub-recipients	Technical Assistance to any individual 5311 Sub-recipients \$ _____ per hour	x 220 hours	\$ _____
	Cost of meeting \$ _____	x 2	\$ _____
2.1.5 Cost to provide assistance to develop spreadsheets, collect data, implementation	Assistance to sub-recipients \$ _____ per hour for spreadsheets	x 220 hours	\$ _____
2.1.6 Cost to develop manual on how to collect data	Cost of manual \$ _____	x 1	\$ _____
2.1.7 Issue final report	Cost to develop reports \$ _____	x 1	\$ _____
2.1.8 Assistance to new sub-recipients	Assistance to new sub-recipients \$ _____ per hour	x 150 hours	\$ _____
2.1.9 Five-year financial plan and budgeting workshops and possible additional workshop and technical assistance on above	Cost per Workshop \$ _____	x 2	\$ _____
	Technical Assistance on financial plan and budgeting \$ _____ per hour	x 220 hours	\$ _____
2.1.10 Financial Training Workshops	Cost per Workshop \$ _____	x 2	\$ _____
2.1.11 Establish performance measures for state of good repair	Establish measures for state of good repair \$ _____ per hour	x 220 hours	\$ _____

2.1.12 Develop framework for TIP	Develop framework \$_____ per hour	x 220 hours	\$_____
2.1.13 Develop driver training program for accurate data collection; develop and produce pins	Develop driver training program \$_____ per hour	x 220 hours	\$_____
	\$_____ per pin	x 275	\$_____
GRAND TOTAL BID			\$_____

Vendor Name: _____

Date: _____ Signature: _____

Award will be made to the lowest responsible bidder which meets the specifications on the basis of Grand Total Bid.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: PTR13008

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.