



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
PSH13028

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

V E N D O R

S H I P T O

DATE PRINTED
09/19/2012

BID OPENING DATE: 09/25/2012 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ATTACHED.						
2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
END OF ADDENDUM NO. 1						
0001	18	EA		936-73		
DOOR CONTROLLERS, AS SPECIFIED.						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: PSH13028
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as HOP13070 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation: See attached

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Questions and answers are attached.

Questions from Pre-Bid meeting – September 6, 2012
PSH13028 – Patient Wandering Security System Addendum #1

Vendor Submitted Questions:

Q. Is there a time frame for completion of this project?

A. Per section 6.1 in the bid specifications, the project must be completed within 120 working days, after receipt of the purchase order/notice to proceed.

Q. Will there be penalties for not completing on time.

A. Liquidated Damages: Vendor shall pay liquidated damages in the amount of \$100 per day for failure to meet the 120 working day completion date. This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. However we are asking any vendor who feels they may not be able to complete the project on time, to please not submit a bid.

Items discussed at Pre-Bid Meeting

- The specifications indicated we would want two (2) controllers, however we would like to change this to three (3) controllers. Locations are as follows; Room A138, Switchboard and Room-Nurse Station B114.
- The new reader to be installed at the "A" unit door – adjacent to room number A119 & A121 - should be placed on the most interior wall. (As there are two sets of doors at this location.)
- Any wall penetrations MUST be sealed with materials approved by either Life Safety 101, Fire Marshall and/or standard building codes. Please refer to section 3.1.1.1 in the specifications for the appropriate web sites.
- It would be acceptable for the successful vendor to use existing locks, if they are still currently functioning.
- Note there has been changes at the switchboard (Unit "B" – Lobby area) where additional walls have been constructed which is not shown on the drawings.
- It is acceptable to use wire molding on the walls to cover/secure wiring.
- The new reader to be installed in the 3rd floor Unit "C" stairwell, beside room number C317 – should be placed inside the stairwell, at the bottom of the first landing.
- The Jackie Withrow Maintenance staff have verified the current wanderguard system is connected to the emergency backup generator.
- The reader initially noted on the drawings to be placed on the 3rd floor Unit "C" beside room C301, should be installed on the 3rd floor Unit "B", beside room B332.
- Working hours for the project should be: Monday thru Friday, work shall not to begin earlier than 7:00 am and shall not be later than 8:00 pm, Saturday and Sunday, work shall not begin earlier than 7:00 am and shall not be later than 4:00 pm.

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SIGN IN SHEET

Page 1 of 1Request for Proposal No. PSH13028

PLEASE PRINT

Date: 9/6/12

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Southern Air - Inc</u> Rep: <u>Jeff Justice</u> Email Address: <u>jeff.justice@Southern-air.com</u>	<u>848 Mercer Mall Road</u> <u>Bluefield WV 24701</u>	PHONE <u>304-324-4272</u> TOLL FREE FAX <u>304-324-4274</u>
Company: <u>Long</u> Rep: _____ Email Address: _____	_____ _____ _____	PHONE TOLL FREE FAX
Company: <u>Access System</u> Rep: <u>Alan Long</u> Email Address: <u>AlanLong@Suddenlink.net</u>	<u>4108 MacCorkle Ave SE</u> <u>Charleston WV 25304</u>	PHONE <u>304-340-4288</u> TOLL FREE <u>304</u> FAX <u>304-340-4293</u>
Company: _____ Rep: _____ Email Address: _____	_____ _____ _____	PHONE TOLL FREE FAX
Company: _____ Rep: _____ Email Address: _____	_____ _____ _____	PHONE TOLL FREE FAX

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: PSH13028

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1

<input type="checkbox"/> Addendum No. 2

<input type="checkbox"/> Addendum No. 3

<input type="checkbox"/> Addendum No. 4

<input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 6

<input type="checkbox"/> Addendum No. 7

<input type="checkbox"/> Addendum No. 8

<input type="checkbox"/> Addendum No. 9

<input type="checkbox"/> Addendum No. 10 |
|---|--|

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012