

SOLE-SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at krista.s.ferrell@wv.gov with a copy to w.michael.sheets@wv.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 1:30 PM on July 20, 2012.

Requisition Number: **PEL136031** Agency: **WV Division of Personnel**

Detailed Description of Project:

Lead in the preparation of classification specifications

Conduct a Custom Salary Survey to include data on benefits

Analyze salary data and establish pay grades which will be integrated with the completed classifications.

Proposed Sole Source Vendor: **Hay Group, Inc**

Specific Eligibility Criteria:

The Hay method is protected by United States Registered Copyright No. A451655, dated April 26, 1973 and guarded as a trade secret. Accordingly, Hay Group is the sole source provider of all Hay Method products and services.

Specific Qualification Criteria: N/A