



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
IP12

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

SHIP TO

DATE PRINTED
08/15/2012

BID OPENING DATE: 08/30/2012 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		205-43		
ADDENDUM NO. 3 THIS ADDENDUM IS ISSUED TO AMEND THE ORIGINAL SOLICITATION PER THE ATTACHED DOCUMENTATION. PERIPHERAL DEVICES AND ACCESSORIES, COMPUTER SYSTEM						
***** THIS IS THE END OF RFQ IP12 ***** TOTAL: _____						

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: IP12
Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

Description of Modification to Solicitation:

To provide answers to all technical questions submitted in accordance with the provision of the original solicitation (IP12); to provide revised specifications and pricing attachments; provide an additional copy of the Purchasing Affidavit, and to extend the bid opening date.

Bid Opening Date is extended to: August 30, 2012
 Bid Opening Time remains: 1:30 PM EST

Note: Instructions to Vendor Submitting Bids, General Terms and Conditions, Certification and Signature Page, Pricing Attachments G, I, and J, and any other documents not contained in this addendum remain unchanged.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

TECHNICAL QUESTIONS IP12

1. Q What is the minimum screen size required for the Power Laptop?

A **At least 15" display**
2. Q Most all of the system requirements specify at least one USB 2.0 ports. Since USB 2.0 has been the standard for a number of years, should this read, "at least one USB 3.0 port"?

A **Yes**
3. Q Since Display Port is the new standard (replacing DVI) will it be acceptable if all 3 PC configurations include one VGA and one Display Port video ports, or should we include a Display Port to DVI-D adapter when necessary?

A **Yes, adapter should be included when necessary.**
4. Q General Terms & Conditions Item 12 Liquidated Damages: Please specifically site the sections that liquidated damages apply to.

A **Page 23 under Delivery & Acceptance, 3.7.3 "Vendor must guarantee a maximum of sixteen (16) business days or less for delivery after receipt of order (ARO)".**
5. Q Section 11, Exceptions and Clarifications. This section notes that any exceptions to, clarifications of, or modification of term and condition of the Solicitation may result in bid disqualification. If a Vendor accepts the State standard terms and agrees to existing terms that a Vendor may already have in place with the State and those are simply noted for reference, would that be exempt from disqualification?

A **All exceptions or clarifications will be reviewed on a case by case basis, including exceptions or clarifications that refer to existing contracts.**
6. Q In reference to the Windows 7 Enterprise 32-bit Operating System Requirements, will the State of West Virginia Department of Administration Purchasing Division consider revising the Operating System specifications from Windows 7 Ultimate to Windows 7 Professional?

A **Any organization covered by our State of WV Enterprise agreement need not an OS on their machines, as they will be imaged with Windows 7 Enterprise and the license covered by the enterprise agreement. This will cover 90+% of our orders. We cannot use Windows Professional as it does not allow for Bitlocker Encryption. Any organization not covered by our Enterprise agreement needs an option to order the computers with a**

Windows 7 Ultimate license; therefore, a line item has been added to Attachment H to upgrade to a Windows 7 Ultimate license.

7. Q Section 3.3.2 states that vendors must have consistent hardware configurations and all computers must have the same components. It is typical for components such as memory and hard drives to be sourced from different vendors. Will the State clarify whether all like components need to be the same type for compatibility purposes, i.e. SATA III, or whether the requirement is for the same vendor component to be used in each configuration? Requiring the same vendor for each affected component will increase cost.
- A **This is referring to hardware components on the same models that would cause our images not to function. For example, if you had Laptop Model X with Video card X and later you start shipping Laptop Model X with Video Card Y that causes compatibility issues, it would be a problem for us. This clause is intended to prevent this kind of thing. Memory and components like this normally are not a problem. It's generally video cards, NIC cards etc. that is problematic. We want these items to be as consistent as possible within the same model of machine.**
8. Q Due to the large estimated number of Power PCs (2500) being considered for purchase as well as the greatly improved performance as well as dual display support of Intel integrated graphics, the state would realize significant savings by requiring only Intel integrated graphics and making the 1GB dedicated memory graphics requirement an option. The Intel HD Graphics 2500 included in the 3rd generation Core I5 processors rivals the performance of many low-end 3D graphics cards and most customers find it exceeds the needs of most of their users. So is the 1GB dedicated video memory necessary as a minimum requirement or can this option be moved to Attachment H as an optional component?
- A **No, we cannot make this an optional component. The only way to assure the performance needed from a power desktop is to keep the 1GB dedicated video requirement in the specifications.**
9. Q In regards to section 3.1.7 "Computrace Complete 4 Year license must be included with all mobile systems" please clarify if we are to include this cost in both the mobile attachment cost sheets (Attachments D, E, and F) as well as on the optional components and services, attachment H. Including it in the attachments D, E, and F would obviously increase the price of the mobiles so wanted to be sure this was to be included on those aforementioned attachments, as well as on the options attachment, H.
- A **Computrace is a requirement on mobile systems, on desktops it can be an option.**
10. Q On all attachments, the 4GB requirement doesn't specify number of DIMMS, with the exception of Attachment D, the Standard Laptop. Can the "2GBx2" requirement be removed to match the rest of the attachments? Removing this only allows greater flexibility and upgrade options in the future for the end user, without an increase in cost by using a single DIMM.

- A **We are looking for total RAM of 4GB regardless of configuration. The 2GBx2 has been removed from attachment D, leaving total RAM as 4GB.**
11. Q Paragraph 29 - Prevailing Wage, General Terms and Conditions: This paragraph references West Virginia Code §§ 21-5A-1 *et seq.*, and West Virginia Code of State Rules § 42-7-3. Since both citations apply to construction projects only, it appears paragraph 29 does not apply to this Solicitation. Would you please clarify?
- A **As stated in the terms and conditions the prevailing wage provision applies to “any contract for the construction of a public improvement” and “[v]endor shall be responsible for ensuring compliance with prevailing wage requirements and determining when prevailing wage requirements are applicable.”**
12. Q Paragraph 51 – Background Check, General Terms and Conditions: Would you please describe the background check requirements/procedures and any Vendor costs?
- A. **This provision was included as a result of legislation that passed during the 2012 Legislative Session. As noted in paragraph 51, the Division of Protective Services is responsible for ensuring compliance with this provision. Vendor’s must review the applicable law cited in paragraph 51 and contact the Division of Protective Services to more fully understand the background check requirements. By submitting a bid, vendors are certifying that they have performed the necessary due diligence to fully understand the requirements of paragraph 51.**
13. Q Paragraph 52 - Preference For Use of Domestic Steel Products, and Steel, General Terms and Conditions: This paragraph references W. Va. Code § 5A-3-56., which applies to construction/public works projects. As a result, it appears that paragraph 53 does not apply to this Solicitation. Would you please clarify?
- A. **As stated in the Paragraph 52, the provision applies to the use or supplying of steel on State Contract Projects which is defined as “any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.”**
14. Q Paragraph 53 - Preference For Use of Domestic Aluminum, Glass, and Steel, General Terms and Conditions: This paragraph references W.Va. Code § 5-19-1 *et seq.*, and W. Va. CSR § 148-10-1 *et seq.* Since both citations apply to construction/public works projects, it appears paragraph 53 does not apply to this Solicitation. Would you please clarify?

- A **As stated in paragraph 53, the provision applies to “every contract or subcontract . . . for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works.”**
15. Q Section 47 Purchasing Affidavit page 15: This states the purchasing affidavit should be included with vendors bid and is included herewith. However, this was marked out on page 18 item 1.3. If vendors are to provide the purchasing affidavit with bid, please provide the affidavit since it was not included in the RFQ.
- A **The specifications will be modified by addendum.**
16. Q Attachment F for the tablet includes the spec “extended” battery as a minimum requirement. This could be interpreted to mean you are requesting a battery that lasts longer than a standard 6 cell or it could mean you want an additional secondary battery included in the configuration. Can you please clarify this specification?
- A **Usually refer to extended battery as something more than the default minimum spec. So yes, something exceeding the standard 6 cell would be appropriate.**
17. Q Attachment E- Power Laptop, screen size is not specified.
- A **At least 15 inches.**
18. Q Attachment I - Cost Bid Summary, Estimated quantity for Attachment H line – is quantity 20 accurate?
- A **Yes. The estimated quantities provided are for bid evaluation purposes and actual usage may vary based on the needs of the using agencies during the life of the contract.**
19. Q Section 3.1.5 calls for Win 7 Ultimate. Attachments call for Win 7 Pro 32. Does the state want Win 7 Ultimate license and load or a Win 7 Ultimate license and a downgrade to Win 7 Pro?
- A **We selected Windows Ultimate in order to meet our encryption requirements. No, we do not want a downgrade option.**
20. Q Computer and Peripherals Section – 1.0 Purpose. Paragraph two calls for the vendor to provide full support capability, but an instate warranty provider. Does the state intend to procure direct from the OEM and get warranty support only from the instate provider?
- A **The warranty/support is procured as part of the contract and is provided by the winning vendor.**

21. Q Section 3.9.1.2 requires vendor to provide direct level two support. What is the state's average historical # for level two support?

A Approximately 50 calls per year

22. Q Will the state require a web portal?

A A portal is not required

23. Q Does the State accept revisions to its General Terms and Conditions without subjecting the bidder to disqualification? Particularly, Limitation of Liability and Warranty.

A. All exceptions or clarifications will be reviewed on a case by case basis, and may subject the vendor's bid to disqualification.

REQUEST FOR QUOTATION: IP12 Revised Per Addendum No. 3
STATEWIDE CONTRACT
COMPUTERS AND PERIPHERALS

The Acquisition and Contract Administration Section of the Purchasing Division, hereinafter referred to as "State", is soliciting bids to establish a statewide contract for computers and peripherals. This Contract shall extend to include state agencies, community colleges, institutions, counties, municipalities, public schools, and other local government entities.

1.0 PURPOSE

The purpose of this RFQ is to seek bids from interested original equipment manufacturers (OEM), capable of providing desktops, laptops, netbooks and tablet pcs;, (PCs) without integrated cellular service, as well as monitors; meeting the specifications included in the Cost Sheet of this RFQ. Equipment such as netbooks and tablets that have integrated cellular service will be procured from the applicable cellular phone contract vendor.

It is further the State's intent to have the successful bidder provide full support capability, as requested, including, but not limited to; configuration, support and maintenance. The State requires that any necessary warranty support be provided by OEM-authorized, West Virginia-based technology firm(s).

The State's intent is to contract with a single OEM enabling the State to standardize its desktop and mobile equipment base.

1.1 Definitions

The below terms shall be herein defined as:

- A. "Refurbished reused or recycled": "old" or used computer equipment that has been restored to like-new working condition and/or appearance or computer devices that have been sent back to the factory to fix a flaw.
- B. "Business class machines": Business class computers offer more features for professional work, such as fingerprint readers, remote desktop control software, and encryption tools. The professional operating system version that comes on business PCs is also more suited for workers than the home version
- C. "Vendor": the successful bidder
- D. "Manufacturer": the company who produces the equipment.
- E. "Contract": the binding agreement that is entered into between the State of West Virginia and the Vendor to provide the services as herein specified.
- F. Mandatory Requirements: The terms "must", "will", "shall", "minimum", "maximum", or "is/are required" identify a mandatory item or factor. Decisions regarding compliance with any mandatory requirements shall be at the sole discretion of the State. Failure on the part of the Vendor to meet any of the mandatory specifications shall result in the disqualification of the bid.
- G. Agency: any entity seeking goods/services under this "Contract"
- H. PCs; Desktops, Laptops, Netbooks and Tablets

2.0 OPERATING ENVIRONMENT

2.1 Location

The central point-of-contact for all IP12 procurement will be the Office of Technology, located at the Capitol Complex, Bldg 5, 10th Floor, in Charleston, West Virginia. The successful vendor must perform on-site support at any and all State office, regardless of their physical location. A large portion of the State's business is conducted either at the State Capitol Complex, located at 1900 Kanawha Boulevard, in Charleston, or at other centralized offices located in, or near, the city. However, the successful vendor will be expected to perform support at any State office.

2.2 Background

It is the intent of the State to continue a single vendor procurement methodology, to obtain our standard PCs. Working with a single source OEM, the State intends to realize cost-savings to its taxpayers, as well as a standardized, imaged model for its pc environment.

3.0 PROCUREMENT SPECIFICATIONS

3.1 Hardware Specifications

3.1.1 All computing equipment offered in the Vendor's response must be OEM, products. These specifications represent the current needs of the State. Vendors must provide detailed specification sheets for all requested products. Vendor's bid cannot be evaluated until specification sheets are provided. It is preferred that specification sheets be submitted with the bid. Vendors who fail to provide the required specification sheets if requested by the Purchasing Division by an established deadline will be disqualified. All equipment must be delivered to the State with new components only, not refurbished, used or recycled components. Shipping cost for returns must be paid by vendor.

3.1.2 All computers provided under this contract must be business-class machines.

3.1.3 Vendor must, if requested, install a State-provided image on each PC, prior to shipment. For PC images created by the State, the State requires up to ten (10) business days from the date the PC was received by the State to return the completed image to the vendor. This allows the State the time to build, test, adjust, and re-build if necessary and release the image to the vendor. The State anticipates three(3) image options, each with an individual DKU#, as follows:

- a) State Supplicated Standard Image: Image that comes by default for consolidated agencies;
- b) State Supplied Custom Image: For orders larger than ten (10) systems; or
- c) OEM Image: Option for agencies that not consolidated. Windows 7 Ultimate/32 Bit OS must be included on the OEM image.

3.1.4 Vendor must provide access (i.e., via an FTP site) to all OEM-provided original system disks associated with the proposed equipment, including, but not limited to,

operating system software, drivers and any additional "add-ons" such as Adobe Acrobat, *regardless of any deviation from State's image.*

3.1.5 Microsoft Windows7 Ultimate or later OS must be installed on each machine. Downgrade rights must be available when asked.

3.1.6 All systems must include a Trusted Platform Module (TPM)

3.1.7 Computrace Complete 4 Year license must be included with all mobile systems.

3.1.8 All hardware provided under this contract must be Energy Star 4.0 compliant.

3.1.9 All Desktops and Monitors must meet minimum Electronic Product Environmental Assessment Tool (EPEAT) Silver certification. The vendor must provide documentation proving level of certification. Vendor's bid cannot be evaluated until specification sheets are provided. The Vendor must be responsible for ensuring equipment meets the latest EPEAT registration requirements before it is delivered. It is preferred certification documentation be provided with the bid. Vendors who fail to provide required documentation when requested by the Purchasing Division by the established deadline shall be disqualified.

3.3 Hardware Life-Cycle/Stability

3.3.1 Vendor must guarantee current model's availability through "end of life" cycle, with the understanding that if platform revisions take place, it is the State's option to accept or reject any proposed model replacements, as detailed below. At a minimum the vendor must stock spare parts for ALL proposed equipment, for the duration of the warranty period.

3.3.2 Vendor must have consistent hardware configurations. If the State procures 500 personal computers, all 500 computers must have the same components.

3.3.3 The successful Vendor must provide a life cycle map of the model upgrades planned or anticipated for the next twelve to eighteen months within thirty (30) days of contract award. This map path must be updated annually.

3.3.4 Vendor must inform the State in writing, sixty (60) days prior to replacement, of any platform revisions it intends to make. Written notification may be made by e-mail.

3.3.5 Vendor must provide the State with two (2) free of charge of all initial contract models and any proposed replacement models, sixty (60) days in advance of discontinuance of current models. The State will use this time to test the equipment and images. The state does NOT anticipate returning this equipment after the 30 day period.

3.3.6 Vendor must guarantee that any replacement units meet, or exceed the current model's specifications, and are compatible and certified to operate with the State-provided image.

3.3.7 Any proposed replacement units must be of equivalent pricing (equal to, or less than) to initially bid units.

3.3.8 Current models must be available for purchase by the State, until the proposed

replacement units have been approved by the Office of Technology, and are ready to be shipped. The current models must be available during the sixty-day term that the State requires for the evaluation of the proposed replacements. Once replacement models are approved by the Office of Technology, the vendor must submit the appropriate changes, in writing, to the Purchasing Division in a timely manner for a change order to be issued.

3.3.9 If the computing equipment experiences "repeated failure" in the first year of ownership, the supplier must replace the failed equipment with new equipment of the same make and model or a model equal to or better than that is currently provided under this contract. The State defines "repeated failure" to be, at a minimum, the following: three instances of parts failure with no more than two instances on the same part within one year after the machine is installed.

3.4 Vendor Corporate Stability and References

3.4.1 Vendor must be listed in the most recently published Gartner Leader tier for Global Enterprise Desktops and Notebooks Magic Quadrant.

3.5 Vendor Contract Representative

3.5.1 Vendor must identify by name and location the proposed primary account representative and immediate supervisor who shall be responsible for the performance of the contract. Such notification may be included in the bid response but must be provided within no less than five (5) business days from the date of contract award.

3.6 Ordering Procedures

3.6.1 Pre-Approval/Processing:

3.6.1.1 State Agencies shall prepare a written state contract order form WV-39 and submit to Office of Technology Contract administrator for approval. Each WV-39 should clearly denote the quantity and commodity/commodities to be purchased.

3.6.1.2 Send an electronic copy of the WV-39 to IP.Board@wv.gov for approval. If approved by the Chief Technology Officer (CTO), the Agency will receive said approval in writing. Monitor orders under \$500.00 do not need CTO approval.

3.6.1.3 Once the CTO approval is received, the Agency shall issue the written state contract order form WV-39, to the Vendor for the approved commodity/commodities covered by this contract.

3.6.1.4 The Vendor must accept the WV-39 form by email, mail or facsimile.

3.6.1.5 The Vendor shall not accept any order from the State without a valid and CTO Approved WV-39 Release Order from the Agency (or otherwise approved form for entities listed in Section 3.6.3 of this document.)

3.6.1.6 The Vendor must acknowledge receipt of the Order in writing within two (2) business days of receipt. Written acknowledgement may be made by e-mail.

3.6.1.7 The Vendor must notify the agency in writing when shipment has been scheduled. Written notification may be made by e-mail but must be made prior to shipment.

3.6.1.8 The Vendor shall be responsible for preparing and processing all warranty registrations.

3.6.2 State Agencies Statutorily Exempt from WV Code 5A-6-1 ONLY

3.6.2.1 The Agency shall issue a WV-39 State Contract Release Order to the vendor for commodity/commodities covered under this contract. The WV-39 State Contract Release Order shall include the quantity and commodity/commodity to be purchased.

3.6.3 The State may make the products and services requested in this RFQ available to county and local municipalities, as well as any other official boards and commissions deemed eligible as legitimate, governmental entities. Community colleges, institutions, counties, municipalities, public schools, and other local government entities wishing to utilize this contract shall establish ordering procedures directly with the Vendor. Government entities outside the State shall be responsible for managing orders and equipment purchases.

3.7 Delivery and Acceptance

3.7.1 Orders must be shipped complete. **Partial orders will not be accepted.**

3.7.2 Orders must be delivered inside agency building/room.

3.7.3 Vendor must guarantee a maximum of sixteen (16) business days or less for delivery (ARO).

3.7.4 Vendor must have special handling procedures associated with an emergency order, with an abbreviated delivery time from that listed in 3.7.3. Vendor must guarantee that emergency order deliveries will be made within five (5) business days (ARO).

3.7.5 Vendor must provide immediate replacement equipment for any new machines which do not function properly out of the box at no cost to the Agency.

3.7.6 All orders placed against this contract must be FOB Destination, regardless of the delivery site location within the state. The agency must specify at the time of the order whether in-side delivery is required.

3.7.7 All orders placed against this contract must be signed for, by agency representatives, and delivered to agency-specified locations.

3.8 Invoicing and Payment

3.8.1 The Vendor must accept the State of West Virginia VISA Purchasing Card for payment by all authorized State agencies for purchases against this contract.

3.8.2 It will be the responsibility of the successful vendor to bill the individual spending units based on the WV-39 State Contract Release Order. Only one invoice per WV-39 State Contract Release Order shall be received. All shipments must be complete.

3.8.3 Invoicing procedures for government entities outside the State will be per mutual agreement by the entity and the vendor.

3.8.4 The successful vendor must provide a customer support via toll free number Monday-Friday 8:00 AM to 5:00 PM EST to resolve billing and shipping issues. Vendor must return calls to the spending unit with billing/shipping issues in a timely manner, within a maximum of 48 hours. All billing/shipping issues shall be resolved within 5 business days. Failure to resolve issued within this time frame may be cause for cancellation of the vendor's contract.

3.8.5 The State reserves the right to utilize inter-state agreements, such as the Western States Contracting Alliance (WSCA), to purchase equipment, outside of the terms and conditions of any contract resulting from an award of this RFQ, pursuant to West Virginia State Code, Section §5A-3-19.

3.9 Warranty and Support

3.9.1 Support

3.9.1.1 Vendor must provide dedicated representatives in both sales and technical support, offering toll-free access and e-mail contact references.

3.9.1.2 Vendor must provide direct, second level technical access 24x7x365 to support all equipment offered. Vendor must return calls within 24 Hours of the receipt of call. Failure to meet the return call times may result in the cancellation of the vendor's contract.

3.9.2 Warranty

3.9.2.1 Vendor's warranty for PC's must be on-site and for a period of no less than four (4) years.

3.9.3 Parts

3.9.3.1 Vendor must offer Next Business Day (NBD) delivery of replacement parts for all equipment.

3.9.3.2 The State prefers new, unused components for replacement parts, however, if refurbished parts are used, they must be "like new" and offer the same warranty as new parts.

3.9.3.3 Vendor must provide a parts and support website for access by State technical staff. The Vendor must also provide a toll free warranty support line for warranty part orders.

3.9.3.4 To meet HIPAA requirements, the agency must have the ability to remove

the hard drive before returning the equipment to the vendor so that no privacy-related information is shared.

3.9.4 Training

3.9.4.1 The Vendor must offer certification training to the State's technical staff so that the technicians can provide warranty services upon request by the State at no additional charge. Such training shall be provided within thirty (30) days of receipt of the written request from the State.

3.9.5 Reporting

3.9.5.1 Vendor must provide the State of West Virginia Office of Technology and the Purchasing Division with a detailed, quarterly report in excel format indicating the State Agency, model, serial number(s), **cost**, and delivery location for all purchases made under the contract. The report shall also include a listing of all service calls associated with this agreement, including the location and nature of service required.

3.10 OPTIONAL COMPONENTS

3.10.1 If requested, the Vendor must tag the equipment for inventory purposes using State-supplied tags. See attachment H.

3.10.2 Vendor must offer as an optional component Accidental Insurance for mobile equipment. See attachment H.

3.10.3 Although the majority of the machines ordered from this contract **will** be the standard configurations, the vendor must provide for optional components for machines allowing the agencies to upgrade memory and storage before shipment. See Attachment H.

3.10.4 Some agencies require serial ports on their laptops in order to use certain components they need to do their jobs. The Vendor should include any equipment required to meet this requirement under optional equipment. See attachment I.

4.0 COST

All mandatory and desirable hardware specifications required in this section are included as attachments A-J.

4.1 Vendor must complete the Cost Sheets attached. Vendors must complete Attachments A-J (including optional components for this equipment) to be considered to have provided a valid bid response.

4.2 A contract will be awarded to the vendor with the lowest bid meeting all mandatory specification requirements.

4.3 Vendor must agree to maintain and upgrade (keep pace with the advance of technology) the standard configurations for a stated period of time or intervals

4.4 Any educational discounts available from the vendor must be included in the cost section of this RFQ, to indicate the capability and capacity to provide them to K-12 schools. Educational pricing must be listed on each cost sheet and noted as such. The State clearly understands that discounts for Education pricing may differ. **The Educational discount will not be part of the evaluation.**

4.5 ALL COSTS MUST INCLUDE SHIPPING AND HANDLING AND MUST REFLECT A TOTAL PER UNIT COST FOR EASE OF COMPARISON.

4.6 The State reserves the right for agencies to purchase those items listed as "Optional" from this contract but agencies are not required to use this contract for these items. The State reserves the right to purchase those items listed as "Optional" from other sources outside the contract if the pricing for such item(s) is deemed unreasonable or not comparable with current market pricing.

IP12

ATTACHMENT A

Revised Per Addendum No. 3

STANDARD PC

ITEM	MINIMUM REQUIREMENTS	State COST	Educational Cost
Chassis Including Shipping	Mid tower	N/A	N/A
OS	Windows 7 Enterprise 32 bit	N/A	N/A
Processor	Intel Core i3 3.00 GHz	N/A	N/A
RAM	4 GB min	N/A	N/A
Hard drive	160gb 7200 RPM SATA, upgradable	N/A	N/A
Keyboard	standard USB	N/A	N/A
Mouse	optical USB 2 button with scroll	N/A	N/A
DVD/RW	Multi DVD/RW optical drive	N/A	N/A
USB ports	4 back, 2 front, with a minium one USB 2.0 port or higher	N/A	N/A
Video	dual monitor capability with one VGA port and one DVI port	N/A	N/A
Ethernet port	standard integrated	N/A	N/A
TPM chip required		N/A	N/A
Base cost of Unit including shipping		\$	\$
4 Year Warranty	On-Site	\$	\$
Windows 7 Ultimate Upgrade		\$	\$
Total Cost of Unit		\$	\$

Make	Model

IP12

ATTACHMENT B

Revised Per Addendum No. 3

POWER PC

ITEM	MINIMUM REQUIREMENTS	State COST	Educational Cost
Chassis Including Shipping	Mid tower	N/A	N/A
OS	Windows 7 Enterprise 32 bit	N/A	N/A
Processor	Intel Core i5 3.0 GHz	N/A	N/A
RAM	4 GB min	N/A	N/A
hard drive	500gb 7200 RPM SATA, upgradable	N/A	N/A
Keyboard	standard USB	N/A	N/A
Mouse	optical USB 2 button with scroll	N/A	N/A
DVD/RW	Multi DVD/RW optical drive	N/A	N/A
USB ports	4 back, 2 front, with a minium one USB 2.0 port or higher	N/A	N/A
Video	dual display capable (one VGA, one DVI) with a minimum of 1 GB dedicated video RAM	N/A	N/A
Ethernet port	standard integrated	N/A	N/A
TPM chip required		N/A	N/A
Base cost of Unit including shipping		\$	\$
4 Year Warranty	On-Site	\$	\$
Windows 7 Ultimate Upgrade		\$	\$
Total Cost of Unit		\$	\$

Make	Model

IP12

Revised Per Addendum No. 3

ATTACHMENT C

GIS/ENG. CLASS PC

ITEM	MINIMUM REQUIREMENTS	State COST	Educational Cost
Chassis Including Shipping	Mid tower	N/A	N/A
OS	Windows 7 Enterprise 32 bit	N/A	N/A
Processor	Intel Core i7 3.4 GHz-	N/A	N/A
RAM	4 GB min	N/A	N/A
hard drive	1 TB 7200 RPM SATA, upgradable	N/A	N/A
Keyboard	standard USB	N/A	N/A
Mouse	Optical USB 2 button with scroll	N/A	N/A
DVD/RW	Multi DVD/RW optical drive	N/A	N/A
USB ports	4 back, 2 front, with a minimum one USB 2.0 port or higher	N/A	N/A
Video	Dual display capable (one VGA, one DVI), with a minimum of 1GB of dedicated Video Ram	N/A	N/A
Ethernet port	Standard integrated	N/A	N/A
TPM chip required		N/A	N/A
Base cost of Unit including shipping		\$	\$
4 Year Warranty	On-Site	\$	\$
Windows 7 Ultimate Upgrade		\$	\$
Total Cost of Unit		\$	\$

Make	Model

IP12

Revised Per Addendum No. 3

ATTACHMENT D

STANDARD LAPTOP

ITEM	MINIMUM REQUIREMENTS	State COST	Educational Cost
OS Including Shipping	Windows 7 Enterprise 32 bit	N/A	N/A
Processor	Intel Core i3 2.3 GHz-	N/A	N/A
RAM	4 GB	N/A	N/A
hard drive	160GB 7200 RPM SATA	N/A	N/A
Keyboard	Standard	N/A	N/A
Webcam	Integrated	N/A	N/A
DVD/RW	Multi DVD/RW optical drive	N/A	N/A
USB ports	3 total with at least one USB 2.0 port	N/A	N/A
Video	Standard integrated video, 15" display or better	N/A	N/A
Battery	6 cell 55 Whr Battery or equivalent	N/A	N/A
Ethernet port	Standard integrated	N/A	N/A
Wireless	802.11 a/b/g/n I2 WLAN Card	N/A	N/A
Computrace complete 4 years		N/A	N/A
TPM chip required		N/A	N/A
Base cost of Unit including shipping		\$	\$
4 Year Warranty	On-Site	\$	\$
Windows 7 Ultimate Upgrade		\$	\$
Total Cost of Unit		\$	\$

Make	Model

ATTACHMENT E

POWER LAPTOP

ITEM	MINIMUM REQUIREMENTS	State COST	Educational Cost
OS Including Shipping	Windows 7 Enterprise 32 bit	N/A	N/A
Processor	Intel Core i5 2.4 GHz	N/A	N/A
RAM	4 GB	N/A	N/A
hard drive	500 GB 7200 RPM SATA	N/A	N/A
Keyboard	Standard integrated	N/A	N/A
Webcam	Integrated	N/A	N/A
DVD/RW	Multi DVD/RW optical drive	N/A	N/A
USB ports	3 total with at least one USB 2.0 port	N/A	N/A
Video	Video Card with minimim of 1GB of dedicated video RAM	N/A	N/A
Battery	8 cell 73 Whr battery or equivalent	N/A	N/A
Ethernet port	Standard integrated	N/A	N/A
Wireless	802.11 a/b/g/n I2 WLAN Card	N/A	N/A
Computrace complete 4 years		N/A	N/A
TPM chip required		N/A	N/A
Base cost of Unit including shipping		\$	\$
4 Year Warranty	On-Site	\$	\$
Windows 7 Ultimate Upgrade		\$	\$
Total Cost of Unit		\$	\$
Make		Model	

IP12

ATTACHMENT F

TABLET (12")

ITEM	MINIMUM REQUIREMENTS	State COST	Educational Cost
OS Including Shipping	Windows 7 Enterprise 32 bit	N/A	N/A
Processor	Intel Core i5	N/A	N/A
RAM	4 GB	N/A	N/A
hard drive	150 GB 5400 RPM SATA, optional solid state	N/A	N/A
Keyboard	Physical	N/A	N/A
Mouse	Trackpad, digital pen	N/A	N/A
DVD/RW	None	N/A	N/A
USB ports	2 total	N/A	N/A
Video	Intel integrated or equivalent	N/A	N/A
Battery	Extended	N/A	N/A
Ethernet port	Standard integrated	N/A	N/A
Wireless	802.11 a/b/g/n I2 WLAN Card	N/A	N/A
Computrace complete 4 years		N/A	N/A
TPM chip required		N/A	N/A
Base cost of Unit including shipping		\$	\$
4 Year Warranty	On-Site	\$	\$
Windows 7 Ultimate Upgrade		\$	\$
Total Cost of Unit		\$	\$

Make	Model

IP12
ATTACHMENT H
OPTIONAL COMPONENTS AND SERVICES

Revised Per Addendum No. 3

Component	Vendor Specifications	State Cost		Educational Cost	
		Desktop	Laptop	Desktop	Laptop
1GB Memory (single)		\$	\$	\$	\$
2GB Memory (single)		\$	\$	\$	\$
4GB Memory (single)		\$	\$	\$	\$
External Enhanced Keyboard (USB)		\$	\$	\$	\$
External 2-button mouse w/scroll (USB)		\$	\$	\$	\$
Nylon carrying Case		\$	\$	\$	\$
Leather Carrying Case		\$	\$	\$	\$
Nylon Backpack		\$	\$	\$	\$
Extended life battery for each laptop model		\$	\$	\$	\$
AC Adapter		\$	\$	\$	\$
Port Replicator for each laptop model		\$	\$	\$	\$
Full Docking Station for each laptop model (dual display, ready VGA capability, 4 USB ports minimum, at least 1 USB 3.0 port)		\$	\$	\$	\$
Computrace complete 4 years for each model		\$	\$	\$	\$
External Speakers		\$	\$	\$	\$
Integrated 56K Fax Modem		\$	\$	\$	\$
Accidental Damage coverage for all mobile equipment		\$	\$	\$	\$
Asset Tagging per machine 3.10.1		\$	\$	\$	\$
Upgrade to Windows 7 Ultimate		\$	\$	\$	\$
Total Price		\$0.00	\$0.00	\$0.00	\$0.00

Note: The price to carry to the total cost sheet Attachment J is the sum of the desktop and laptop total price. The educational cost is not part of the evaluation.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: IP12

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|-----------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: _____

Authorized Signature: _____ Date: _____

State of _____

County of _____, to-wit:

Taken, subscribed, and sworn to before me this ____ day of _____, 20__.

My Commission expires _____, 20__.

AFFIX SEAL HERE

NOTARY PUBLIC _____