



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Solicitation

NUMBER
HHR13083

PAGE
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ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES

**WVDHHR/MIS**  
 One Davis Square, Suite 200  
 Charleston WV 25301  
 Tel # 304-558-5906

DATE PRINTED
02/25/2013

BID OPENING DATE: 03/07/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 01						
1.				ADDENDUM ISSUED TO PROVIDE ANSWER TO QUESTIONS REGARDING THE ORIGINAL RFQ SUBMITTED. QUESTIONS AND ANSWERS ARE ATTACHED.		
2.				TO PROVIDE ADDENDUM ACKNOWLEDGEMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN THE DISQUALIFICATION OF YOUR BID.		
***** END OF ADDENDUM NO. 01 *****						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER: HHR13083****Addendum Number: 01**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

1. To provide Answers to Questions regarding the original RFQ.
2. To provide Addendum Acknowledgement.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

## Response to questions from vendor for HHR13083

1. We would like to attain a better understanding of the overall project and business drivers. Can HHR provide us with additional information regarding uses cases around MDM?

*The Master Data Management (MDM) solution supports secure information sharing across DHHR Applications using common identifiers for individuals, employers, health plans and health providers. This unique identifier provides a multi-dimensional cross-reference that captures individual identifiers within system(s) and across agencies and links these identifiers to the “golden record” stored in the Master Data Hub.*

2. In the pricing and services section there are 80 hours of services detailed. What are HHR’s expectations for these 80 hours and what do you hope to accomplish with them?

*Consulting services for the installation and configuration of the MDM software for the production and testing environments.*

3. We would appreciate additional clarifications regarding the data sources that will be feeding the hub.

*The initial installation is intended for three source systems: the Medicaid Management Information System, the RAPIDS System (IV-A) and the FACTS System (IV-E).*

4. How many consuming systems will data need to be sent to?

*For the initial installation there are 3 target systems: the Medicaid Management Information System, the RAPIDS System (IV-A) and the FACTS System (IV-E).*

5. Please describe your definition of persistent records.

*Master data can be stored in the MDM Hub and all changes to the master data is tracked within the MDM.*

6. How many unique identities are contained in these persistent records?

*Unknown at this time.*

7. How many individuals will be required to attend the training? What functions are HHR looking for and what needs to be accomplished in this training?

*Up to 12 trainees including the MDM Data Stewards and Technical staff.*

8. Is it okay to assume that address verification will be needed for the initial load and will only be needed for new records in normal operations?

Yes

9. Can you please elaborate on the specific requirements for ETL?

*The ETL will extract data from the source systems and load the data to the Master Data staging area.*

10. Can the state please confirm that no additional copies, electronic or otherwise, are required from responders other than a single copy of both the technical and cost proposals?

Vendor shall submit one original technical and one original cost.

**11. Page 33 Section 6.1 Shipment and Delivery**  
Informatica software is delivered electronically. Could you please provide a valid email address to which the software should be sent?

Contact information will be given to the successful vendor upon award.

**12. General Question(s)**  
Once the bids have been received and opened, what is the anticipated award date?

We estimate 10 days.

**\*\*\*\*\*Correction\*\*\*\*\***

**Change Ship to Address and Invoice to Address from:**  
BPH Enviro Hlth Service  
350 Capitol Street, Room 313  
Charleston, WV 25301

**Change Ship to address and Invoice Address To:**  
WVDHHR/MIS  
One Davis Square, Suite 200  
Charleston, WV 25301

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**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: HHR13083**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
Revised 6/8/2012