



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
GSD136438

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING FIVE - HIGHWAYS
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-2317

DATE PRINTED
06/21/2013

BID OPENING DATE: 07/02/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 01		
				THIS ADDENDUM HAS BEEN ISSUED TO AMEND THE ORIGINAL SOLICITATION PER THE ATTACHED DOCUMENTATION.		
0001	1	LS		670-14		
				INSTALL 4 GAS METERS TO BOILERS IN BUILDING 5		

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: GSD136438
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

To extend the bid opening date till July 2, 2013 at 1:30 PM
To provide answers to technical questions
To provide the pre-bid meeting sign-in sheet
To amend bid form

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

GSD136438 Technical Questions and Answers

Q1. Per NEC/NFPA Code, it is required that intrinsically safe barrier's be installed in conjunction with the meters. For clarification, an addendum needs to be issued.

A1. Refer to item 28, page 11 of the RFQ, located in General Terms and Conditions regarding mandatory compliance with all applicable federal, state, and local laws, regulations and ordinances.

Q2. Page 31, "Bid document" states: "Sprinkler system installation". Will a new bid document be sent?

A2. Yes. A corrected bid document is part of this addendum.

Q3. We need to be able to progress invoice this job. How will that be accepted?

A3. Yes you may progress bill as the labor and materials are signed as received by the project manager. Invoice must meet all requirements of the RFQ specifications.

Q4. Pertaining to section 4.1.1.8, what is GSD's process to verify that the contractor has met the obligation for this?

A4. The Agency will verify the software has been updated at each of the remote monitoring stations located on the Capitol Campus and the monitoring station located in Building 5.

Q5. Pertaining to section 4.1.1.8, Could you please clarify what the final product is that GSD is expecting to receive from this?

A5. The meters provided by the Vendor shall be compatible with the existing Logix monitoring system and the whole system, after interface, shall fully function as a monitored system.

Q6. Pertaining to section 4.1.1.8, how will the contractor be expected to provide justification to GSD that the obligation has been met and that the system is operational and complete?

A6. The existing boilers are currently monitored by Logix, but the monitoring workstations will need to be updated to reflect the newly installed meter parameters and graphics.

BID FORM

State of West Virginia- GENERAL SERVICES DIVISION

B7 Vendeteria Renovation
Capitol Campus – Building 7
Project No. GSD136441

Name of the Bidder: _____

The undersigned, hereinafter called bidder, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby propose to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding Documents.

BASE BID for the Sum of: _____

_____ (\$ _____)
(Total to be written in figures and words.)

Base Bid includes all labor and materials as indicated on the Drawings as specified in the Project Manual.

In the event of a difference between the written amount and the number amount, the written amount shall prevail.

References:

Reference Name: _____
Position: _____
Address: _____
Telephone Number: _____
Project Name: _____
Project Description: _____

Reference Name: _____
Position: _____
Address: _____
Telephone Number: _____
Project Name: _____
Project Description: _____

Reference Name: _____
Position: _____
Address: _____
Telephone Number: _____
Project Name: _____
Project Description: _____

**PRE-BID CONFERENCE
SIGN IN SHEET**

Request for Quotation Number: GSD1316438

Date: 6/4/2013

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Dougherty Co</u>
Firm Address:	<u>600 50th St Charleston</u>
Representative Attending:	<u>Eric Smith</u>
Phone Number:	<u>304-925-6669</u>
Fax Number:	<u>304-925-4280</u>
Email Address:	

Firm Name:	<u>ELCO MECHANICAL</u>
Firm Address:	<u>PO Box 349 CHARLESTON WV 25322</u>
Representative Attending:	<u>WILLIAM E. ASHWORTH</u>
Phone Number:	<u>304 346 0546</u>
Fax Number:	<u>0548</u>
Email Address:	<u>elco@suddenlinkmail.com</u>

Firm Name:	<u>Dougherty Co</u>
Firm Address:	<u>600 50th Street Charleston WV 25304</u>
Representative Attending:	<u>Josh Gill</u>
Phone Number:	<u>304-925-6664</u>
Fax Number:	<u>304-925-4280</u>
Email Address:	<u>Josh.gill@doughertyco.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Casto Technical Services</u>
Firm Address:	<u>540 Leon Sullivan Way Charleston, WV 25301</u>
Representative Attending:	<u>Traci Ray</u>
Phone Number:	<u>304-346-0549</u>
Fax Number:	<u>304-346-8920</u>
Email Address:	<u>tray@castotech.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	



Technical Services

Traci B. Ray

Regional Account Manager

540 Leon Sullivan Way P.O. Box 627 Charleston, WV 25301
304.346.0549 fax 304.346.8920 cell 304.373.7246
tray@castotech.com



Elco Mechanical Contractors

P.O. BOX 349, CHARLESTON, WV 25322

(304) 346-0546

FAX (304) 346-0548

24 HOURS (304) 343-2665

- Plumbing
- Heating
- Ventilation
- Air Conditioning
- Refrigeration

WILLIAM E. ASHWORTH

WV002087

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: GSD136438

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012