



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
GSD136436

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING TWENTY THREE
 407 NEVILLE STREET
 BECKLEY WV
 25801 304-558-2317

DATE PRINTED
06/21/2013

BID OPENING DATE: 07/02/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 02						
THIS ADDENDUM HAS BEEN ISSUED TO AMEND THE ORIGINAL SOLICITATION PER THE ATTACHED DOCUMENTATION.						
0001	1	LS		031-56		
HEAT PUMPS REPAIRED AND REPLACED IN BUILDING 23						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: GSD136436
Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

To extend the bid opening date till July 2, 2013 at 1:30 PM
 To provide answers to technical questions
 To provide the pre-bid meeting sign-in sheet

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

GSD136436 Technical Questions and Answers

Q1. We need to be able to progress invoice this job. How will that be accepted?

A1. Yes you may progress bill as the labor and materials are signed as received by the project manager. Invoice must meet all requirements of the RFQ specifications.

Q2. Pertaining to section 3.1.6, what is GSD's process to verify that the contractor has met the obligation for this?

A2. The Agency will verify the software has been updated at each of the remote 8 monitoring stations located on the Capitol Campus and the monitoring station located in Building 23.

Q3. Pertaining to section 3.1.6, Could you please clarify what the final product is that GSD is expecting to receive from this?

A3. The water source heat pumps provided by the Vendor shall be compatible with the existing Tracer Summit Control system and the whole system, after interface, shall fully function as a monitored system.

Q4. Pertaining to section 3.1.6, how will the contractor be expected to provide justification to GSD that the obligation has been met and that the system is operational?

A4. The existing units currently have TRACER capability, but the monitoring workstations will need to be updated to reflect the newly installed equipment's parameters and graphics. There are a total of 8 workstations on the Capitol Campus in Charleston, WV; 6 are located in Building 11, the Chiller Plant, 1 is located on the 11th floor of Building 5 and 1 is located in the basement of Bldg 1.

Q5. Could you please clarify section 3.1.4.2?

A5. Contractor shall replace all internal feed water pipe to the bulkhead flange fitting. The bulkhead flange fitting can be re-used. Contractor shall replace all insulation wrap and covering that is removed as a result of this task.

Q6. Does GSD want condensate pumps installed with the two new WSHP's?

A6. Yes

Q7. Who maintains your existing building automation system, do you do this in house or is this outsourced?

A7. Combination of internal maintenances and outsourcing

Q8. Is all equipment a part of this RFQ presently controlled by the BAS?

A8. Yes

Q9. Page 22, 3.1.6, exactly what is required as a part of this statement?

A9. The existing units currently have TRACER capability, but the monitoring workstations will need to be updated to reflect the newly installed equipment's parameters and graphics. There are a total of 8 workstations on the Capitol Campus in Charleston, WV; 6 are located in Building 11, the Chiller Plant, 1 is located on the 11th floor of Building 5 and 1 is located in the basement of Bldg 1.

Q10. Is there a possibility of emailing the bid packet with a follow up of a hard copy?

A10. Bid packages will not be emailed.

Q11. Can the owner provide us with information regarding a location for parking of company vehicles during the construction period, will there be cost involved and how far is it from parking to the facilities we will work in?

A11. Metered parking is available at the facility on a first come, first served bases.

Q12. Reference Bid Documents, Page 22, 3.1.4.4, this is an open ended statement. Can we obtain a well-defined scope that is required as a part of this statement?

A12. Contractor shall follow all Original Equipment Manufacturers (OEM) instructions for repairing, accessing unit internally, and rebuilding unit back to normal operating standards.

Q13. Is a fingerprint-based state and federal background check going to be required of employees working on this project and if so what are the costs associated with this?

A13. Refer to item 51, located on page 17 of the RFQ, in the General Terms and Conditions. Cost is determined by local service provider of choice.

Q14. Reference Page 27, 10.12 Warranty, Will the owners representative make an initial inspection of equipment related deficiencies after completion of the project or will all problems related to the equipment associated to this RFQ be directed to the contractor as a warranty issue for an year although it could possibly be non-related to the installation?

A14. Refer to item 35, located on page 13, in the General Terms and Conditions of this RFQ.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number:

GSD B6436

Date:

June 5, 2013

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Casto Technical Service</u>
Firm Address:	<u>540 Leon Sullivan Way Charleston, WV 25301</u>
Representative Attending:	<u>Paul Lancaster</u>
Phone Number:	<u>304-346-0549</u>
Fax Number:	<u>304-345-4202</u>
Email Address:	<u>Plancaster@castotech.com</u>

Firm Name:	XXXX XXXXXX <u>HSC Mechanical</u>
Firm Address:	<u>300 Rural Acres Dr Beckley WV 25801</u>
Representative Attending:	<u>ERIC SHREVE</u>
Phone Number:	<u>304-929-2599</u>
Fax Number:	<u>304-252-6411</u>
Email Address:	<u>eshreve@hscindustrial.com</u>

Firm Name:	<u>Southern Air Inc</u>
Firm Address:	<u>835 Mercer Mall Rd Bluefield, WV 2601</u>
Representative Attending:	<u>Timothy D Lusk</u>
Phone Number:	<u>304 324. 4272</u>
Fax Number:	<u>303 324. 4274</u>
Email Address:	<u>tim.lusk@southernair.com</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____

Firm Name:	<u>ELCO MECHANICAL</u>
Firm Address:	<u>PO Box 349 CHARLESTON WV 25322</u>
Representative Attending:	<u>William E. Ashworth</u>
Phone Number:	<u>304 346 0546</u>
Fax Number:	<u>0548</u>
Email Address:	<u>elco@suddenlinkmail.com</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____



Paul Lancaster

R&I Project Manager / Estimator

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 304.346.0549 fax 304.345.4202 cell 304.543.4838
 plancaster@castotech.com



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Southern Air, INC.

Service - Mechanical/Electrical/Design-Build Contractor

TIMOTHY D. LUSK

Branch Manager

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Elco Mechanical Contractors

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Plumbing
 Heating
 Ventilation
 Air Conditioning
 Refrigeration

WILLIAM E. ASHWORTH
 WV002087



Eric Shreve
 Manager of
 HSC MECHANICAL SERVICES



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 Beckley, WV 25801
 eshreve@hscindustrial.com

www.hscindustrial.com

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: GSD136436

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
Revised 6/8/2012