



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
GSD136429

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

V E N D O R

S H I P T O

DATE PRINTED
03/27/2013

BID OPENING DATE: 04/02/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001		EA		031-56		
ADDENDUM NO. 03 THIS ADDENDUM HAS BEEN ISSUED TO AMEND THE ORIGINAL SOLICITATION PER THE ATTACHED DOCUMENTATION.						

SIGNATURE		TELEPHONE		DATE
TITLE		FEIN		ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: GSD136429
Addendum Number: 3

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

To provide answers to the technical questions
To attach the pre-bid meeting sign-in sheet

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

GSD136429 Technical Questions and Answers

Q1. We need to be able to progress invoice this job. How will that be accepted?

A1. Yes you may progress bill as the labor and materials are signed as received and accepted on a receiving report by the Agency Project Manager.

Q2. Will the facility loop have to be drained and refilled daily?

A2. No, use the isolation valves in areas of work.

Q3. Can we store material and tools on site?

A3. Yes, a storage container can be situated in the parking lot. Any costs associated shall be at the Vendor's expense.

Q4. Will contractor parking be available at the dock?

A4. No. The loading dock can only be used for loading and unloading. City parking lot is available near the location.

Q5. Is GSD responsible for relocating State employees property from the designated work areas?

A5. State employees will remove their own personal belongings. As specified in the RFQ, a work schedule must be provided to the Agency Project Manager.

Q6. Is GSD responsible for removing and reinstalling the ceiling tiles and grid in the designated work areas?

A6. No, the Vendor is responsible for removing and reinstalling the ceiling tiles.

Q7. Who removes old equipment per EPA regulations?

A7. Vendor will perform Freon evacuation and tag unit as such. The Agency retains all salvage rights to the equipment.

Q8. Is GSD responsible for removing waste PVC piping?

A8. No, the Vendor is responsible for hauling away all waste PVC Piping.

Q9. Does the supply and return loop piping need to be labeled for direction and to specify loop determination?

A9. Yes

Q10. It was mentioned that all water hoses, valves and circuit setters on all WSHP's were to be replaced with stainless hoses. Please Verify?

A10. Yes, however drain hoses may be re-used.

Q11. Can the job be extended to 120 days?

A11. The Contract work time will remain 90 days.

Q12. Will there be an addendum released with the additional 2 heat pump replacement info?

A12. Room 325- McQuay heat pump 1-15A Serial #7UE2629803, Model CCH048AMTS and
Room 325- McQuay heat pump 1-15B Serial #7UE2629603, Model CCH048AMTS

Q13. Page 22, section 4.1.2.10 Due the current 8 work stations currently have graphics and interface with the tracer system with the other 7 old HP's?

A13. Yes

Q14. The bid states all the new units are to be monitored through the tracer system with graphics. Do the current nine (9) heat pumps have that capability to be monitored now?

A14. Yes- the 9 planned units do have TRACER capability, however, the monitoring workstations will need to be updated to reflect the newly installed equipment parameters and graphics.

Clarifications

1. Pipe shall not be insulated.
2. Voltage on units shall be field verified.
3. In section 4.1.1.2 it is specified that "Vendor shall replace all PVC pipe 2" or greater with black cast iron pipe". This is incorrect. Pipe shall be replaced with schedule 40 black iron pipe, not black cast iron.
4. Vendor shall replace isolation valves as PVC pipe is replaced.
5. Vendor shall install auxiliary drain pans under the water source heat pumps.
6. Vendor shall balance the system after completing the installation.
7. It may be necessary for the Vendor to work before or after the normal business hours of 7am-5pm.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number:

CS1736429

Date:

3/21/2013

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>CASTO TECHNICAL SERVICES</u>
Firm Address:	<u>540 LEON SULLIVAN WAY</u> <u>CHARLESTON, WV 25301</u>
Representative Attending:	<u>TODD WATSON</u>
Phone Number:	<u>304. 346. 0549</u>
Fax Number:	<u>304. 346. 8920</u>
Email Address:	<u>twatson@castotech.com</u>

Firm Name:	<u>XXXX Nitro Mechanical</u>
Firm Address:	<u>4300 Firth Ave 2nd Floor</u> <u>Po Box 879 Nitro, WV 26143</u>
Representative Attending:	<u>Jeremy Skeenes, Jason Bird</u>
Phone Number:	<u>(304) 533-3229</u>
Fax Number:	<u>(304) 204-1350</u>
Email Address:	<u>Jskenes@NitroMechanical.com</u>

Firm Name:	<u>HE NEUMANN</u>
Firm Address:	<u>1410 6th AVE</u> <u>CHAS WV 25387</u>
Representative Attending:	<u>CHET RUBINIC</u>
Phone Number:	<u>304-345-5580</u>
Fax Number:	<u>304-345-5543</u>
Email Address:	<u>croberts@heneumann.com</u>

Firm Name:	<u>Scott Paulsen - Bldg Sup</u>
Firm Address:	<u>Melody Holmes - Proc Ofc</u> <u>Dave Parsons - BOMM</u>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>FICO MECHANICAL</u>
Firm Address:	<u>P.O. Box 349</u> <u>CHARLESTON WV 25322</u>
Representative Attending:	<u>WILLIAM ASHWORTH</u>
Phone Number:	<u>304 346 0546</u>
Fax Number:	<u>304 346 0548</u>
Email Address:	<u>elb@suddenlinkmail.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: GSD136429

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012