



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
GSD126775

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY  
 TYPE NAME/ADDRESS HERE

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DEPARTMENT OF ADMINISTRATION  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED
06/27/2012

BID OPENING DATE: 07/03/2012 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED PER THE ATTACHED.						
0001	1	EA		988-36		
MONTHLY WATER TREATMENT SERVICES						
***** THIS IS THE END OF RFQ GSD126775 ***** TOTAL:						

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER:** GSD126775**Addendum Number:** 2

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- | Modify bid opening date and time
- | Modify specifications of product or service being sought
- | Attachment of vendor questions and responses
- | Attachment of pre-bid sign-in sheet
- | Correction of error
- | Other

**Description of Modification to Solicitation:** To provide a copy of the mandatory pre-bid attendee list, provide answers to all technical questions submitted in accordance with the provisions of the original request for quotation, and extend the bid opening date. Bid opening date is extended to: 07/03/2012.

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number:

GSD126775

Date:

06/21/2012 @ 9:00 am

Project Description:

Grounds Commodities

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>WV State Purchasing Division</u>
Firm Address:	<u>2019 Washington St. East</u> <u>Charleston, WV 25305</u>
Representative Attending:	<u>Krista S. Ferrell, Buyer Supervisor</u>
Phone Number:	<u>304-558-2596</u>
Fax Number:	<u>304-558-4115</u>
Email Address:	<u>krista.s.ferrell@wv.gov</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____

Firm Name:	<u>Ivy League Lawns</u>
Firm Address:	<u>234 Brantlewood Dr</u> <u>Nioto WV 25143</u>
Representative Attending:	<u>Charles "Matt" Easter</u>
Phone Number:	<u>(304) 444-7594</u>
Fax Number:	<u>(304) 776-6650</u>
Email Address:	<u>IvyLeagueLawns@gmail.com</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____

Firm Name:	<u>TRUGREEN</u>
Firm Address:	<u>109 ERSKINE LANE</u> <u>SCOTT DEPOT, W.V. 25560</u>
Representative Attending:	<u>JAKE MILLER</u>
Phone Number:	<u>304-543-1107</u>
Fax Number:	<u>304-757-3356</u>
Email Address:	<u>JAKE MILLER @ TRUGREENMAIL.COM</u>

Firm Name:	_____
Firm Address:	_____
Representative Attending:	_____
Phone Number:	_____
Fax Number:	_____
Email Address:	_____

GSD126775 Technical Questions and Answers

Q1) On the bid form Column A "Commodity size" for example you have LIME, Pelletized, 50 lb bag, In Column B you have Estimated Quantity 500, Does this mean the estimated quantity is 500 lbs or does it mean 500 - 50 lb bags which equals 25,000 lbs?

A1) 500 - 50 lb bags which equals 25,000 lbs.

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: GSD126775**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012