



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
E&A201301

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
CONNIE OSWALD 304-558-2157

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EDUCATION AND THE ARTS
 BUILDING 5 ROOM 205
 1900 KANAWHA BLVD EAST
 CHARLESTON, WV

25305

304-558-2440

DATE PRINTED
05/06/2013

BID OPENING DATE: 05/09/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. TO PROVIDE ANSWERS TO QUESTIONS RECEIVED FOR THIS SOLICITATION. 2. TO PROVIDE ADDENDUM ACKNOWLEDGMENT. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
END OF ADDENDUM NO. 1						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: E&A201301

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To provide answers to questions received for this solicitation.
2. To provide addendum acknowledgment.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Addendum 1: Answers to Questions Received for E&A201301

Question 1. Does West Virginia have an identified Data Governance process or an established Data Governance council or committee for Early Childhood data?

Response: We do not have an established process or council for Early Childhood data. We anticipate that this would have to be developed as part of the creation of a centralized data system.

Question 2. Does the ECAC participate in a P20W Data Governance process or have representatives that serve on a P20W Data Governance council or committee?

Response: The co-chairs of the Early Childhood Advisory Council of WV Data Committee both serve in the data governance system of the P20 data system.

Question 3. Section 4.1.5 states that the contractor will "Develop recommendations for each agency included in the program analysis on how to get existing and recommended data up to the CEDS." Can you please clarify what is meant by "up to the CEDS"? What are the expectations for this subtask?

Response: We would like recommendations on how each agency can adjust their data collection to meet the Common Education Data Standards. We anticipate that these recommendations could range from how to adjust current data elements to meet the standards to adding additional data elements that are currently not included in their system. We would expect that for each data element that was not completely aligned that the vendor would note it's absence or if the element exists but in an incompatible format that the vendor note what about the element is different from the CEDS element and that the vendor would make a recommendation for how to upgrade our data element. It may be in places that tweaking is possible and in other places it may be that the best solution is to ditch what was being collected and start over. It would be a variable by variable analysis.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: E&A201301

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.
 Revised 6/8/2012