



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**Solicitation**

NUMBER
DNRB12195

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES  
 ELKINS OFFICE  
 RANDOLPH CENTER - SUITE 222  
 1200 HARRISON AVENUE  
 ELKINS, WV  
 26241

DATE PRINTED
08/21/2012

BID OPENING DATE: 09/04/2012 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED DOCUMENTATION.						
0001	1	LS		968-42		
GENERAL CONSTRUCTION						
***** THIS IS THE END OF RFQ DNRB12195 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**SOLICITATION NUMBER: DNRB12195**  
**Addendum Number: 01**

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Deadline for technical questions is extended to: 08/23/2012 at 4:00 PM.

Bid opening date and time extended to: 09/04/2012 at 1:30 PM.

Provide technical clarification dated August 16, 2012

Provide the attached revised pricing pages

Provide the Drug Free workplace conformance Affidavit

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgment should be submitted with the bid to expedite document processing.

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number Canaan Well Constr DNRB12195 Date 08/09/2012 Park Canaan Valley

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>FRAME DRILLING Co.</u> Firm Address: <u>P.O. Box 1907</u> <u>ELKINS, W.Va 26241</u></p> <p>Representative Attending: <u>JACK R. FRAME, II</u> Phone Number: <u>304-236-6025</u> Fax Number: <u>304-631-0231</u> Email Address: <u>FRAME DRILLING @ FRONTIER.COM</u></p>	<p>Firm Name: <u>Hyre's Water Well Service</u> Firm Address: <u>Rt 1 Box 216 C</u> <u>French Creek, W.V. 26218</u></p> <p>Representative Attending: <u>Philip R. (Butch) Hyre</u> Phone Number: <u>1-304-924-6240</u> Fax Number: <u>1-304-924-6345</u> Email Address: <u>NONE</u></p>
<p>Firm Name: <u>BREUNSTMAN WELL DRILLING INC.</u> Firm Address: <u>PO Box 245</u> <u>Accident Md. 21520</u></p> <p>Representative Attending: <u>LARRY D. BREUNSTMAN</u> Phone Number: <u>301-746-8666</u> Fax Number: <u>301-895-3745</u> Email Address: <u>LARRY @ BREUNSTMAN WELLDRILLING.COM</u></p>	<p>Firm Name: <u>Hyre's Well &amp; Pump Service</u> Firm Address: <u>Po Box 156</u> <u>Rock Creek, W.V. 26234</u></p> <p>Representative Attending: <u>JASON Hyre</u> Phone Number: <u>(304) 924-6898</u> Fax Number: <u>(304) 924-9265</u> Email Address: <u>Hyrewater @ Yahoo.com</u></p>
<p>Firm Name: <u>Wayne's Water N Wells</u> Firm Address: <u>19139 Garrett Hwy</u> <u>Oakland Md. 21550</u></p> <p>Representative Attending: <u>Wayne Bolden</u> Phone Number: <u>301-387-7181</u> Fax Number: <u>301-387-5614</u> Email Address: <u>boldenwater @ mindspring.com</u></p>	<p>Firm Name: <u>Wright H Coors</u> Firm Address: <u>Po Box 176</u> <u>Beverly W.V. 26253</u></p> <p>Representative Attending: <u>Howard H. Coors</u> Phone Number: <u>304 636 1194 - 136477</u> Fax Number: <u>11 636 0472</u> Email Address: _____</p>

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number Canaan Well Constr DNRB12195 Date 08/09/2012 Park Canaan Valley

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>Layne Construction Co</u>            Firm Address: <u>6451 Germantown Rd</u>  <u>Millsboro, OH 44642</u></p> <p>Representative Attending: <u>Bob Curley</u>            Phone Number: <u>513 424 7287</u>            Fax Number: <u>513 424 7280</u>            Email Address: <u>bob.curley@layne.com</u></p>	<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>
<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>	<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>
<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>	<p>Firm Name: _____            Firm Address: _____            _____            _____</p> <p>Representative Attending: _____            Phone Number: _____            Fax Number: _____            Email Address: _____</p>



**Canaan Valley State Park  
Cabin Area Water & Wastewater System Improvements  
RFQ DNRB12195  
Pre-Bid Meeting Minutes  
8-9-2012**

*Note: Items in italics represent clarifications to discussion items*

**Attendees:** (Sign-in sheet provided with Addendum No. 1)

Jim Schotsch – WV DNR  
 Don McFarland – WV DNR  
 Mike Johnson – Chapman Technical Group  
 Jack Frame – Frame Drilling Co.  
 Wayne Bolden – Wayne's Water and Wells  
 Larry Brenneman – Brenneman Well Drilling  
 Philip Hyre – Hyre's Water Well Service  
 Jason Hyre – Hyre's Well & Pump Service  
 Howard Harper – Triple H Construction  
 Bob Curley – Layne Christiansen

**Introductions:**

**Owner –** West Virginia DNR, Division of Parks and Recreation  
 Jim Schotsch, PE, Project Manager / Engineer  
 Don McFarland, Park Ranger

**Engineer –** Chapman Technical Group  
 Mike Johnson, PE

Mike reviewed the attached pre-bid meeting checklist & RFQ.

Discussion items and relevant points are noted as follows:



Canaan Valley State Park  
Potable Water Wells – Contract No. 8  
RFQ DNRB12195  
Pre-Bid Minutes  
August 9, 2012  
Page 2 of 4

Everyone was told to sign the sign in sheet as only contractors who are represented at today's meeting would be allowed to bid.

Insurance requirements, Bid Bond, Addendum Acknowledgement were reviewed. Mike stated the bid package would be the RFQ which can be obtained from purchasing (address for purchasing is contained in the Project Manual).

The allotted contract time is 120 consecutive calendar days. Liquidated damages in the amount of \$250 per day will be assessed should the Contractor not be complete in the allotted time period without just cause.

Mike stressed the importance of following the directions contained in the RFQ very carefully and advised bidders to ask questions.

Jim stressed all questions should be directed to purchasing as neither Jim nor Mike would be able to answer questions concerning the bid that were not received through purchasing.

It was also noted only answers or clarifications given in writing would be official and binding and considered part of the Contract Documents.

Mike noted the project involved drilling two new water wells. There was a required sequence of construction listed on the Plans. If the first well produces an adequate supply of water the second well would not be drilled and the contract price would be adjusted via change order, based on the unit prices provided on the Bid Form. It was also stated that the size of the electrical components and pumps would be subject to change pending the actual yield from the well or wells. Bidders were instructed to prepare bids based on the components specified in the project manual, and should different components be required a Change Order would be executed for the difference in material costs.

The Owner has obtained the necessary permits from the West Virginia Bureau for Public Health. Upon award of the Contract, Chapman Technical Group will notify the Health Department of the selected contractor. The contractor will be required to submit necessary well drilling and testing data/logs.

Mike noted that Erosion and Sediment Control was the Contractor's responsibility. As such, bidders were advised to utilize methods including but not limited to silt bags, temporary sumps, pumping upslope to filter through vegetation.

It was also stated jobsite Safety was the Contractor's responsibility. Protective barriers/signage/etc. were encouraged.



Canaan Valley State Park  
 Potable Water Wells – Contract No. 8  
 RFQ DNRB12195  
 Pre-Bid Minutes  
 August 9, 2012  
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Addendum No. 1 would be issued containing meeting minutes, electrical connection details, and clarifications to questions.

The following questions & observations were asked during the meeting:

Q: What is the diameter and depth of the existing well that is to be abandoned? It was thought using hole-plug (bentonite) may provide better results than grout.

*A: Refer to Technical Clarifications contained in Addendum No. 1*

Q: Will the performance bond have to be provided for the full contract amount, for both wells, initially knowing proposed well No. 4 may not be drilled? Can the Contractor provide separate performance bonds for well No. 3 initially and well No. 4 at such time as it's determined it will be drilled? Could the wells be bid as separate contracts?

*A: One contract will be awarded as indicated in the project manual. The performance bond (and payment bond) will be provided in the total amount of the contract, which includes both wells, prior to award of the contract.*

Q: Will welders be required to be certified?

*A: Yes*

Q: Will threaded casing couplings be permitted in lieu of welded?

*A: Yes, provided couplings do not leave any pipe threads exposed which would be in contact with surrounding soil.*

Q: Would galvanized casing pipe be more appropriate than uncoated steel?

*A: The contractor may utilize galvanized casing pipe. However, galvanized coatings are not required. Casing pipe must conform to Specification Section 02700, Section 2.3.*

Q: It was suggested not utilizing centralizers may be advantageous as it would allow the casing to be removed in the future if necessary.

*A: Centralizers will be utilized to center the casing in the bore hole prior to grouting.*

Q: It was suggested a liner may be appropriate for the proposed wells.

*A: The cost of liners should not be included in the bid price.*

Canaan Valley State Park  
 Potable Water Wells – Contract No. 8  
 RFQ DNRB12195  
 Pre-Bid Minutes  
 August 9, 2012  
 Page 4 of 4

Q: It was noted the bid quantities for testing time may need revised.

*A: Refer to revised Form of Proposal and Technical Clarifications contained in Addendum No. 1*

Q: A clarification of the Contractor's water quality testing requirements and whose responsibility for costs for such was requested.

*A: Refer to Technical Clarifications contained in Addendum No. 1*

Q: An additional pay item for testing setup was requested.

*A: Refer to revised Form of Proposal and Technical Clarifications contained in Addendum No. 1*

Q: Details on required pitless adaptors and pump drop pipe were requested.

*A: Refer to Technical Clarifications contained in Addendum No. 1*

Q: It was suggested check valves should be outside of the well casing/pit less adapter.

*A: Refer to Technical Clarifications contained in Addendum No. 1*

Q: Would HDPE water main be allowed in lieu of PVC?

*A: Refer to Technical Clarifications contained in Addendum No. 1*

Q: Would the contractor be responsible should a "blowout" occur (a blowout referring to release of pressures during drilling operations through fishers in rock to the ground surface)?

*A: No. That would be considered unforeseen conditions. As such, any repairs deemed necessary would be negotiated and executed via Change Order.*

Q: Is payment contingent upon actual well yields?

*A: No. Payment will be made on work completed, as defined on the Form of Proposal.*

Q: Will an alternate camera be acceptable for videoing well shaft?

*A: The camera utilized must provide a clear image of the sides and bottom of the borehole.*

The group drove to the WTP and walked to the location of well No. 3.

**END**

H:\projects\111102\Construction Files\Contract 8\Bidding\Addendum 1\Pre-Bid Meeting Minutes1.doc





WEST VIRGINIA DIVISION OF NATURAL RESOURCES  
 CANAAN VALLEY STATE PARK  
 POTABLE WATER WELLS  
 TUCKER COUNTY, WEST VIRGINIA

CONTRACT NO. 8

AUGUST 16, 2012

**TECHNICAL CLARIFICATIONS**

**A. SPECIFICATIONS**

1. Add Paragraph G of specification section 02700, 3.9 which shall be as follows:

For bidding purposes, the existing well to be abandoned shall be assumed to be nominal 6" diameter, 250' deep. Should actual depth and diameter differ, the Contractor and Owner will negotiate additional or reduction in costs associated with actual work and materials required.

2. Add the following as item 11 to Paragraph A of specification section 01150, 1.5 which shall be as follows:

Well Testing Setup. Mobilization, setup, and de-mobilization of testing & temporary equipment will be made on a Lump Sum basis for each well as indicated on the Form of Proposal.

3. Replace paragraph D in specification 02700, 2.2 with the following:

**Pitless Units:**

1. The unit should be factory assembled, before shipping to the site. The Upper Casing is factory assembled to the discharge body, and the lift out and hold down mechanism are factory assembled to the spool.
2. Upper casing to match well casing, and be coated with a rust protective coating. The upper casing must provide a watertight connection from the discharge body to the well cap.
3. The discharge port center line to be minimum 42" below grade. The pitless upper casing to extend minimum 2 feet above grade.
4. The spool shall be constructed of lead-free galvanized heavy duty gray cast iron, ductile iron, or steel with a lead-free galvanized plating on the wetted surface of over .010 inches thick. The spool will have o-ring grooves machined into the spool retaining the o-rings when setting or pulling the system. The positive pressure o-ring seals shall be constructed of neoprene or equivalent. Spool shall be designed to accommodate probe tubes or water samplers and NPT ports for discharge pressure taps. O-ring protection should be provided to prevent the seals from dragging on the upper casing when the pump is installed or removed.

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SOUND APPROACH / SOUND DESIGN / AIRPORT DESIGN / DEVELOPMENT / ARCHITECTURE / INTERIOR DESIGN / CIVIL ENGINEERING / SITE DEVELOPMENT / ENVIRONMENTAL ENGINEERING / ECONOMIC ARCHITECTURE / SURVEYING



5. The Discharge Body shall be constructed of lead-free galvanized ductile iron or lead-free galvanized steel. O-ring seat to be designed to prevent crevice and galvanic corrosion, dissimilar metals should be avoided, Discharge body designed to be strong enough to prevent distortion due to vertical movement of discharge pipe thereby allowing spool to bind in the discharge body. Minimum I.D. of the discharge body to be equal to or greater than I.D. of the well casing for ease in well servicing.
  6. The Pitless Unit spool should have a hold down mechanism, factory assembled to spool and capable of preventing rotation of the pitless spool relative to the discharge body, at full rated locked rotor torque of the submersible pump motor. The spool must also have a factory assembled lift out pipe and bail, or spider capable of supporting and lifting a water filled drop pipe and pump out of the well for service. Components to be constructed of ductile iron or steel with a corrosion resistant coating.
  7. Components shall be NSF 61 certified and compatible with well specified well pump.
4. Add paragraph G in specification 02700, 2.2 which shall be as follows:  
 Well Pump Discharge Piping: Piping shall be 3" diameter galvanized steel, schedule 40, threaded.
  5. Add paragraph G in specification 02668, 2.2 which shall be as follows:  
 HDPE Pipe: High Density Polyethylene (HDPE) pipe may be used in lieu of PVC. Acceptable HDPE shall be nominal 4" IPS SDR 11, Class 160 when used in place of 4" C-900 PVC. Pipe material shall be high-density polyethylene, PE 3408, manufactured in accordance with ASTM D2239. Pipe shall be black. All pipe and fittings shall be butt heat fusion welded. Transitions to fittings or other pipe materials shall be with a fused HDPE M/J adapter.
  6. Replace paragraph D in specification 02700, 3.5 with the following:  
 The CONTRACTOR shall provide a test pump and drop pipe, wire and motor, controls, and generator sufficient to pump the well at varying and increasing pumping rates up to a minimum of 150 g.p.m. for the step-drawdown. Pumping will be continuous for at least (24) hours.
  7. Replace paragraph F in specification 02700, 2.2 with the following:  
 Check Valves: Install two check valves shall be installed. One shall be installed at the top of the pump discharge piping. Install one at the well head discharge piping at such location as to prevent backflow from the discharge pipe in the event the pump and drop pipe is removed. Provide protective valve box enclosure or direct bury style check valve.
  8. Add the following to paragraph B in specification 02700, 3.9 which shall be as follows:  
 Bentonite chips, pellets, granules, or other suitable materials may be used in addition to grout specified elsewhere for abandoning the wells provided materials and procedures are in accordance with Title 64, Series 46, Paragraph 12 of the West Virginia Code of State Regulations, "Water Well Design Standards."



- 9. Add paragraph I in specification 02700, 3.5 which shall be as follows:  
Provide access for the Owner's staff to collect water samples for testing.

**B. DRAWINGS**

- 1. Sheet 5, Proposed Well No. 3 one line diagram:

Replace "Connect to Existing MCC BUS" with the following:

Connect to existing 480V main distribution panel with 150A, 3-Pole breaker. Existing distribution panel contains Westinghouse breakers, Style No. 4989D52G35

- 2. Sheet 5, Exist. Irrigation Pump Station:

The existing well pump control panel will not be removed.

Install one 480V, 3-pole, 150A breaker in existing General Electric main distribution panel to provide power to new well pump control panel.

**CHAPMAN TECHNICAL GROUP**



Stephen M. Johnson, PE  
Project Engineer

SOULD APPROACH - SOLID DELIVERED ARCHITECTURE - DESIGNER ARCHITECTURAL INTERIOR DESIGN CIVIL ENGINEERING - SITE DEVELOPMENT ENVIRONMENTAL ENGINEERING LANDSCAPE ARCHITECTURE SURVEYING

**Canaan Valley Resort State Park  
Contract 8 - Potable Water Well  
DIVISION OF NATURAL RESOURCES**

**FORM OF PROPOSAL (Revised 8-16-12)**

Name of Bidder:

Address of Bidder:

Phone Number of Bidder:

WV Contractors License No.

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**Base Bid**

Contract No. 8. This will be a lump sum bid based on the estimated quantities provided in the Unit Price form, below. The value of the contract will be adjusted if actual quantities vary from the estimated quantities. Additionally, if Well No. 3 provides sufficient water flow, then the construction of Well No.4 may be deleted from the contract.

WELL NO.3- The project generally consists of installation of construction of a potable water well approximately 400 VF deep and necessary incidentals including: 2100 LF of 4" PVC water main; 2,100 LF of 3-2/0, 1-#6 direct bury electrical conductors, well testing, and pumping equipment installation, and abandoning in place one existing well. The work is identified as Contract No. 8 - Canaan Valley Resort State Park. The cost for the work shall be as itemized below.

WELL NO.4 - The project generally consists of installation of construction of a new potable water well approximately 400 VF deep and necessary incidentals including: 200 LF of 4" PVC water main; 200 LF of 3-#4, 1-#6 direct bury electrical conductors, well testing, and pumping equipment installation, and abandoning in place one existing well. The work is identified as Contract No. 8 - Canaan Valley Resort State Park. The cost for the work shall be as itemized below.

Canaan Valley Resort State Park  
 Contract 8 - Potable Water Well  
 DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL (Revised 8-16-12)

Amounts to be shown in both words and figures. In case of a discrepancy, the amount in words shall govern.

<u>QTY.</u>	<u>UNIT</u>	<u>DESCRIPTION</u> <u>UNIT PRICE IN WORDS</u>	<u>UNIT PRICE</u> <u>IN FIGURES</u>	<u>TOTAL PRICE</u> <u>IN FIGURES</u>
<b>Well #3</b>				
1	L.S.	Project Mobilization/Demobilization _____ Dollars and _____ Cents	\$ _____	\$ _____
2100	L.F.	4" PVC Raw Water Main From Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
2	EA	Air Release Valve Assemblies Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
60	V.F.	Drill & install 8" Steel Casing Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
340	V.F.	Drill 7-3/4" Open Borehole Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
8	Hr.	Well Development Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
400	V.F.	Color TV Video Survey Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
24	Hr.	Well Testing Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____

Canaan Valley Resort State Park  
 Contract 8 - Potable Water Well  
 DIVISION OF NATURAL RESOURCES FORM OF PROPOSAL (Revised 8-16-12)

<u>QTY.</u>	<u>UNIT</u>	<u>DESCRIPTION</u> <u>UNIT PRICE IN WORDS</u>	<u>UNIT PRICE</u> <u>IN FIGURES</u>	<u>TOTAL PRICE</u> <u>IN FIGURES</u>
1	L.S.	Well Testing Setup Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
2100	L.F.	3-2/0, 1-#6 Ground Direct Bury Electrical Proposed Well No, 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Site Work & Access Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
400	V.F.	Well Pump Discharge Piping Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Pump, Electrical, and Well Head Installation. Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Submersible Well Pump System Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Water Main Connection No. 1 Proposed Well No. 3 _____ Dollars and _____ Cents	\$ _____	\$ _____
<b>SUBTOTAL</b>		<b>Well No. 3</b>	<b>\$ _____</b>	<b>\$ _____</b>



Canaan Valley Resort State Park  
 Contract 8 - Potable Water Well  
 DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL (Revised 8-16-12)

<u>QTY.</u>	<u>UNIT</u>	<u>DESCRIPTION</u> <u>UNIT PRICE IN WORDS</u>	<u>UNIT PRICE</u> <u>IN FIGURES</u>	<u>TOTAL PRICE</u> <u>IN FIGURES</u>
Well # 4				
60	V.F.	Drill & install 8" Steel Casing Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
340	V.F.	Drill 7-3/4" Open Borehole Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
8	Hr.	Well Development Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
400	V.F.	Color TV Video Survey Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
24	Hr.	Well Testing Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	L.S.	Well Testing Setup Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
200	L.F.	3-#4, 1-#6 Ground Direct Bury Electrical Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Site Work & Access Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____

**Canaan Valley Resort State Park  
 Contract 8 - Potable Water Well  
 DIVISION OF NATURAL RESOURCES FORM OF PROPOSAL (Revised 8-16-12)**

<u>QTY.</u>	<u>UNIT</u>	<u>DESCRIPTION</u> <u>UNIT PRICE IN WORDS</u>	<u>UNIT PRICE</u> <u>IN FIGURES</u>	<u>TOTAL PRICE</u> <u>IN FIGURES</u>
400	V.F.	Well Pump Discharge Piping Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Pump, Electrical, and Well Head Installation Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Submersible Well Pump System Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Water Main Connection No. 2 Proposed Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
200	L.F.	4" PVC Raw Water Main From Well No. 4 _____ Dollars and _____ Cents	\$ _____	\$ _____
1	LS	Abandon Existing Well _____ Dollars and _____ Cents	\$ _____	\$ _____
<b>SUBTOTAL Well No. 4</b>			<b>\$ _____</b>	<b>\$ _____</b>

**Total Base Bid:** Value for all labor, materials, and equipment for Well #3 and Well #4 as stipulated in the Bidding Documents, **written in numbers.**

**Total Base Bid:** Value for all labor, materials, and equipment for Well #3 and Well #4 as stipulated in the Bidding Documents, **written in words.**

**Canaan Valley Resort State Park  
Contract 8 - Potable Water Well**

**DIVISION OF NATURAL RESOURCES**

**FORM OF PROPOSAL (Revised 8-16-12)**

**Deduction** - If Well #3 supplies enough water then Well #4 will not be needed. The deduct amount for Well #4 needs to match the bid amount of Well #4.

**Deduction Amount:  
written in numbers**

**Deduction Amount:  
written in words**

This will be a Lump Sum Contract based on the above listed estimated quantities. The Total Base Bid shall be the sum of the above listed unit prices. The Unit Prices will be the basis for payment for actual work performed. The final value of the contract will be adjusted if actual quantities vary from the estimated quantities. All hourly wages paid must conform to applicable Prevailing Wage Rates at the time of bid.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within 120 consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$250 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

**PROGRESS PAYMENTS** - The CONTRACTOR will make current estimates in writing once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the CONTRACT during the preceding month and the value thereof figured at the CONTRACT unit prices or based on the approved schedule of value. Should there be any doubt of the OWNER as to the integrity of any part of the COMPLETED work, the estimates for that portion will not be allowed modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document the extent of progress payments as required by the OWNER.

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to and in accordance with Article 9 of A201-1997 Supplementary Conditions of the State of West Virginia will be deducted and retained by the OWNER until completion of the entire CONTRACT in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_, TO-WIT:

I, \_\_\_\_\_, after being first duly sworn, depose and state as follows:

- 1. I am an employee of \_\_\_\_\_; and,  
(Company Name)
- 2. I do hereby attest that \_\_\_\_\_  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code** §21-1D-5.

The above statements are sworn to under the penalty of perjury.

\_\_\_\_\_  
(Company Name)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Taken, subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_.

By Commission expires \_\_\_\_\_

(Seal)

\_\_\_\_\_  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**



State of West Virginia

## **PURCHASING DIVISION**

### **Construction Bid Submission Review Form**

*This list has been provided for informational purposes only and is not to be construed as a complete list of request for quotation or bidding requirements for any individual construction project. This list does not and cannot include every item, mistake or oversight that could cause a contractor's bid to be disqualified. Rather, this list is intended to draw attention to some of the most common problems that the Purchasing Division encounters in the bidding process for construction projects. All potential bidders must read the request for quotation, all additional documents, and all instructions relating thereto ("Bid Documents") in their entirety to identify the actual request for quotation and bidding requirements. Failure to read the Bid Documents in their entirety and comply with the stated requirements contained therein may result in bid disqualification.*

#### **Errors That Shall Be Reason for Immediate Bid Disqualification**

1. Failure to attend a mandatory pre-bid meeting
2. Failure to sign the bid
3. Failure to supply West Virginia contractor's license # on bid
4. Failure to supply a signed drug free workplace affidavit with the bid
5. Failure to supply a valid bid bond or other surety approved by the State of West Virginia
6. Failure to meet any mandatory requirement of the RFQ
7. Failure to acknowledge receipt of Addenda (only if stipulated as mandatory)
8. Failure to submit bid prior to the bid opening date and time
9. Federal debarment
10. State of West Virginia debarment or suspension

#### **Errors that May Be Reason for Bid Disqualification Before Contract Award**

1. Uncontested debt to the State exceeding \$1,000.00 (must be cured prior to award)
2. Workers' Compensation or Unemployment Compensation delinquency (must be cured prior to award)
3. Not registered as a vendor with the State (must be cured prior to award)
4. Failure to obtain required bonds and/or insurance
5. Failure to provide the sub-contractor listing within 1 business day of bid opening.
6. Failure to use the provided RFQ form (only if stipulated as mandatory).

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: DNRB12195**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.  
 Revised 6/8/2012