



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DNR213083

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

V
E
N
D
O
R

S
H
I
P
T
O

DIVISION OF NATURAL RESOURCES
 JOBSITE
 SEE SPECIFICATIONS

DATE PRINTED
03/22/2013

BID OPENING DATE: 04/18/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO.1		
				ADDENDUM FOR THE "TU-ENDIE-WEI" STATE PARK, MUSEUM ROOF REPLACEMENT SOLICITATION ISSUED TO DISTRIBUTE THE ATTACHED INFORMATION TO THE VENDOR COMMUNITY.		
				1. PRE-BID SIGN IN SHEET 2. INSTRUCTIONAL AND CLARIFICATION CHANGES TO BIDDERS. 3. REVISION OF ITEM #38 IN THE TERMS AND CONDITIONS "HIPAA BUSINESS ASSOCIATE ADDENDUM" 4. NO OTHER CHANGES.		
				HIPAA BUSINESS ASSOCIATE ADDENDUM: THE WEST VIRGINIA STATE GOVERNMENT HIPAA BUSINESS ASSOCIATE ADDENDUM (BAA), APPROVED BY THE ATTORNEY GENERAL, IS AVAILABLE ONLINE AT: HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE/VRC/HIPAA.HTML AND IS HEREBY MADE PART OF THE AGREEMENT PROVIDED THAT THE AGENCY MEETS THE DEFINITION OF A COVERED ENTITY (45 CFR 160.103) AND WILL BE DISCLOSING PROTECTED HEALTH INFORMATION (45 CFR 160.103) TO THE VENDOR. ADDITIONALLY, THE HIPAA PRIVACY, SECURITY, ENFORCEMENT AND BREACH NOTIFICATION FINAL OMNIBUS RULE WAS PUBLISHED ON JANUARY 25, 2013. IT MAY BE VIEWED ONLINE AT: HTTP://WWW.GPO.GOV/FDSYS/PKG/FR-2013-01-25/PDF/2013-01073.PDF ANY ORGANIZATION, THAT QUALIFIES AS THE AGENCY'S BUSINESS ASSOCIATE, IS EXPECTED TO BE IN COMPLIANCE WITH THIS FINAL RULE. FOR THOSE BUSINESS ASSOCIATES ENTERING INTO CONTRACTS WITH A HIPAA COVERED STATE AGENCY BETWEEN JANUARY 25, 2013 AND THE RELEASE OF THE 2013 WV STATE AGENCY BUSINESS ASSOCIATE AGREEMENT, OR SEPTEMBER 23, 2013 (WHICHEVER IS EARLIER), BE ADVISED		

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DNR213083

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET 304-558-8802

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 JOBSITE
 SEE SPECIFICATIONS

DATE PRINTED
03/22/2013

BID OPENING DATE: 04/18/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		910-66		
<p>THAT YOU WILL BE REQUIRED TO COMPLY WITH THE 2013 WV STATE AGENCY BUSINESS ASSOCIATE AGREEMENT. FOR THOSE BUSINESS ASSOCIATES WITH CONTRACTS WITH A HIPAA COVERED STATE AGENCY EXECUTED PRIOR TO JANUARY 25, 2013, BE ADVISED THAT UPON RENEWAL OR MODIFICATION, YOU WILL BE REQUIRED TO COMPLY WITH THE 2013 WV STATE AGENCY BUSINESS ASSOCIATE AGREEMENT NO LATER THAN SEPTEMBER 22, 2014.</p>						
0002	1	EA		540-35		
REPLACEMENT SHEATHING AS NEEDED PER CHANGE ORDER						
0003	1	EA		910-79		
WINDOW RESTORING SOUTH (ATERNATE #1)						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
DNR213083

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET 304-558-8802

V
E
N
D
O
R

RFQ COPY
 TYPE NAME/ADDRESS HERE

S
H
I
P
T
O

DIVISION OF NATURAL RESOURCES
 JOBSITE
 SEE SPECIFICATIONS

DATE PRINTED
03/22/2013

BID OPENING DATE: 04/18/2013 BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0004	1	EA		910-79		
WINDOW, RESTORING NORTH (ALTERNATE #2)						
***** THIS IS THE END OF RFQ DNR213083 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DNR213083

Addendum Number: No. 01

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum for the "Tu-Endie-Wei" State Park, museum roof replacement solicitation issued to distribute the attached information to the vendor community.

1. Pre-bid Sign in Sheet
2. Instructional and clarification changes to bidders.
3. Revision of Item #38 in the Terms and Conditions "HIPAA Business Associate Addendum.
4. No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number DNR213083 Date March 21, 2013 Location Tu-Endie-Wei State Park, Point Pleasant, WV

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>WV DNR</u></p> <p>Firm Address: <u>324 4th Ave</u> <u>S. Charleston, WV 25303</u></p> <p>Representative Attending: <u>Carolyn Mansberger</u></p> <p>Phone Number: <u>304 558-2764</u></p> <p>Fax Number: <u>304 558-0077</u></p> <p>Email Address: <u>Carolyn.M.Mansberger@wv.gov</u></p>	<p>Firm Name: <u>PAR Roofing Inc</u></p> <p>Firm Address: <u>543 Washington Ave</u> <u>Huntington, WV 25701</u></p> <p>Representative Attending: <u>Ronald Rowser</u></p> <p>Phone Number: <u>304 525-9710</u></p> <p>Fax Number: <u>304-525-9760</u></p> <p>Email Address: <u>parroofing@yahoo.com</u></p>
<p>Firm Name: <u>WV DNR</u></p> <p>Firm Address: <u>41 Main St</u> <u>Pt Pleasant, WV 25530</u></p> <p>Representative Attending: <u>Doug Want</u></p> <p>Phone Number: <u>304 675-0869</u></p> <p>Fax Number: <u>304 674-6162</u></p> <p>Email Address: <u>Doug.A.Want@wv.gov</u></p>	<p>Firm Name: <u>Allegheny Restoration & Builders</u></p> <p>Firm Address: <u>210th Lake wood Ctr</u> <u>Morgantown, WV 26507</u></p> <p>Representative Attending: <u>Derrick Smith</u></p> <p>Phone Number: <u>304-594-2570</u></p> <p>Fax Number: <u>304-594-2810</u></p> <p>Email Address: <u>blair@alleghenyrestoration.com</u></p>
<p>Firm Name: <u>Danhill Construction</u></p> <p>Firm Address: <u>P.O. Box 645</u> <u>Gauley Bridge, WV 25065</u></p> <p>Representative Attending: <u>JUSTIN DUCIER</u></p> <p>Phone Number: <u>304-632-1600</u></p> <p>Fax Number: <u>304-632-1501</u></p> <p>Email Address: <u>justin.ducier@yahoo.com</u></p>	<p>Firm Name: <u>TRI-STATE ROOFING & SHEET METAL</u></p> <p>Firm Address: <u>101 S. MEADOWS RD.</u> <u>DAVISVILLE, WV 26042</u></p> <p><u>* Need Book</u></p> <p>Representative Attending: <u>JP Hushion</u></p> <p>Phone Number: <u>304 485 6593</u></p> <p>Fax Number: <u>304-485-2841</u></p> <p>Email Address: <u>jhushion@tri-stateservice.com</u></p>

PRE-BID CONFERENCE

SIGN IN SHEET

Request for Quotation Number DNR213083

Date March 21, 2013

Location Tu-Endie-Wei State Park, Point Pleasant, WV

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>DESIGN ROOFING, LLC</u></p> <p>Firm Address: <u>3857 Teays Valley Road Suite 5</u> <u>HURRICANE WV 25526</u></p> <p>Representative Attending: <u>* Todd Townsend</u></p> <p>Phone Number: <u>304-760-8915</u></p> <p>Fax Number: <u>304-757-5862</u></p> <p>Email Address: <u>Todd@designroofingwv.com</u></p>	<p>Firm Name: <u>★ Pearl Gate Construction</u></p> <p>Firm Address: <u>7 Anchors Way Winfield</u> <u>WV 25213</u></p> <p>Representative Attending: <u>Toby Brown</u></p> <p>Phone Number: <u>304-539-8999</u></p> <p>Fax Number: <u>304-755-4885</u></p> <p>Email Address: <u>Cbbrown10@yahoo.com</u></p>
<p>Firm Name: <u>Past Presents, LLC</u></p> <p>Firm Address: <u>B21 JOHNSON CK RD</u> <u>WALTON WV 25786</u></p> <p>Representative Attending: <u>* ERIC UNGER</u></p> <p>Phone Number: <u>(304) 577-6217</u></p> <p>Fax Number: <u>9217</u></p> <p>Email Address: <u>pastpresents@yahoo.com</u></p>	<p>Firm Name: _____</p> <p>Firm Address: _____</p> <p>Representative Attending: _____</p> <p>Phone Number: _____</p> <p>Fax Number: _____</p> <p>Email Address: _____</p>
<p>Firm Name: <u>Stillwater Construction</u></p> <p>Firm Address: <u>P.O. Box 8706</u> <u>So Char WV 25303</u></p> <p>Representative Attending: <u>Chris Kennedy</u></p> <p>Phone Number: <u>(304) 546-7207</u></p> <p>Fax Number: <u>(304) 205-7449</u></p> <p>Email Address: <u>chris.kennedy@suddenlink.net</u></p>	<p>Firm Name: _____</p> <p>Firm Address: _____</p> <p>Representative Attending: _____</p> <p>Phone Number: _____</p> <p>Fax Number: _____</p> <p>Email Address: _____</p>

ADDENDUM NUMBER 01

Tu-Endie-Wei State Park
Roof Replacement
RFQ # DNR213083

Dated: March 21, 2013

This Addendum forms a part of the Contract Documents and modifies the original bidding documents as noted below.

This Addendum consists of eight (8) pages.

Changes in Instructions to Bidders

The last day for technical questions and/or substitutions is March 29, 2013 @ 2 pm.

Changes in Alternates 1 and 2

Alternates 1 and 2 request a price for "replacing" the windows on the South and North side gables respectively. Change this to "restoring" the windows, and trim which include stripping the old paint, priming, re-painting, re-glazing, re-screening, and making the window(s) operable. Use existing hardware where possible. Contractor shall submit restoration procedures and material list within 10 calendar days after receiving the Owner's Notice to Proceed. A new "Form of Proposal" is attached.

Pre-Bid Conference Information and Clarifications:

Attendees: See attached sign-in sheet(s).

All questions regarding this project must be submitted in writing to the Division of Purchasing, per the instructions in the project manual. Addenda will be only issued by the Division of Purchasing.

The Pre-Bid Conference was intended to provide a general introduction to the project and the site conditions. Only responses included in formal Addenda shall be relied upon as requirements of the project. This includes discussion during the meeting or any dialogue with representative of the WV DNR Engineering, District IV office, or the Design Team.

1. Recent changes have been made to the state purchasing "Instructions to Vendors and Terms and Conditions" related to bidding. Contractors should pay careful attention to these changes. Also noted: contractors should closely follow all instructions to bidders when filling out bid forms and providing supplemental information.
2. It was specifically mentioned that the apparent low bidders will be required to provide a list of subcontractors within 24 hours of bid opening.

3. Clarification on date of substitutions as outlined in the Information to Bidders - "Requests for approval of substitutions must be addressed to and received by the Engineer, Division of Natural Resources, Park and Recreation Section, c/o Guy Nisbet, Purchasing Division, 2019 Washington Street, East, Charleston, WV 25305, and to be given consideration must be received by the date of the cut-off for technical questions as indicated in Solicitation."
4. Per specifications: Installation shall be in accordance with the Cedar Shake and Shingle Bureau Specifications, which can be obtained from the website www.cedarbureau.org or by calling (604) 920-7700. Contractors are to submit within 24 hours of request, at least 2 references within the past 5 years where wood shingles have been installed.
5. This is a prevailing wage project.
6. The Park/museum will remain open while this Work is being performed. The Park grounds are accessible 24 hours/7 days per week. Safe access and egress must be maintained at all times. Safety and security of guests, staff personnel, and the building/contents must be maintained at all times.
7. The work area must be flagged, fenced, and/or taped off where no foot traffic may be inside the Work area. Provide proper signage. Clean-up of nails, shingles, etc. must be thorough. Contractor is responsible for providing their own dumpster. Coordinate activities with Park personnel.
8. Be courteous of guests and staff. 'Quiet' times need to be respected. Coordinate any utility disruptions, anticipated noise, and any other disruptions with Park personnel. A minimum of 24 hour notice of any disruptions to power, communication, traffic, parking, use of sidewalks, extreme noise, etc. is required.
9. Special consideration needs taken for the Regatta event which takes place from June 15 through June 30, 2013 at the Park. Contractor needs to make provisions to work around this time period. The main road to the Park will be closed off. Coordinate work schedule and activities with DNR staff. Due to this activity, it may be necessary for contractor not to work on days when the Regatta is in progress. Notice to Proceed will be adjusted to reflect this time period.
10. Contractor is responsible for protecting the building and its contents from moisture, dust, etc. entering the building due to this Work. Any issues resulting from areas being unprotected will be the responsibility of the contractor.
11. Be cautious of utilities. Contractor is responsible for any damages created by this roofing Work. No shut down times can occur. If lines need disconnected, contractor is responsible for providing temporary provisions approved by DNR.
12. Any Testing, B & O taxes, and Obtaining of any Licenses, permits, certifications, and warranties will be the responsibility of the contractor.

13. Electricity and water will be available to the contractor for this work. Electrical outlets are located on the exterior perimeter of the building. Water is located in the basement. Coordinate use of these utilities with Park personnel and Park hours. Space for a small construction trailer and dumpster is available. A designated space will be provided for contractor parking and staging.
14. Park restrooms will be available during museum open hours. Contractor may provide their own portable toilet if preferred. It must be signed and lockable. Coordinate location and set up with Park personnel.
15. No felting is required. In lieu of Titanium UDL 25 plus, furnish and install W.R. Grace Ice and Water shield, 36 inch by 75 feet, or approved equivalent, on All roof surfaces.
16. Pneumatic air nailing is permitted. Follow OSHA guidelines.
17. Furnish and install Ridge Vents that run from gable to gable.
18. Replace all fascia and fascia rake boards to match existing. Remove metal trim at perimeter of upper roof. Furnish and install W.R. Grace Ice and Water shield, 36 inch by 75 feet, or approved equivalent, on vertical surfaces between porch roof and upper roof. Replace wide fascia board.
19. South side of the museum may be used for the dumpster. Avoid the septic tank area. Keep heavy trucks and equipment off the sidewalks.
20. List of pre-bid attendees is attached.
21. "Form of Proposal" is attached.

End of Addendum

**Tu-Endie-Wei State Park
Museum Roof Replacement
Point Pleasant, WV
DIVISION OF NATURAL RESOURCES**

FORM OF PROPOSAL 1

Name of Bidder:

Address of Bidder:

Phone Number of Bidder:

WV Contractors License No.

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**Tu-Endie-Wei State Park
Museum Roof Replacement
Point Pleasant, WV
DIVISION OF NATURAL RESOURCES**

FORM OF PROPOSAL 2

BASE BID:

The project generally consists of replacing the existing wood shingles, underlayment, any damaged sheathing/boards, and replacing the shakes on the south end gable

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents,
written in numbers.

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents,
written in words.

UNIT PRICE:

Provide a unit price for each 100 square feet of roof sheathing (thickness and type to match existing) beyond the 100 square feet required in the base bid.

Please note: If rotten or unsuitable sheathing beyond the 100 square feet in the base bid is encountered, the DNR representative shall be contacted for instructions on how to proceed.

Unit Price: Provide unit price per 100 square feet to furnish and install sheathing to match existing.
written in numbers.

Unit Price: Provide unit price per 100 square feet to furnish and install sheathing to match existing.
written in words.

Unit Prices shall be used solely for the negotiations of any requested Change Orders subsequent to the award of the Contract. The sum total of the unit prices furnished herein should equal the base bid amount. However, in the event of a discrepancy, the amount indicated as the base bid shall prevail. Any contract issued as a result of this bid will contain the amount of the base bid and any approved alternates.

**Tu-Endie-Wei State Park
Museum Roof Replacement
Point Pleasant, WV
DIVISION OF NATURAL RESOURCES**

FORM OF PROPOSAL 3

TOTAL:

The contract will be awarded in the amount of the Base Bid. However, for evaluation purposes, the award will be based on the base bid plus the cost to replace 100 square feet of roof sheathing.

Total: Provide total price for base bid plus price for 100 square feet (furnish and install) sheathing to match existing sheathing.

written in numbers.

Total: Provide total price for base bid plus price for 100 square feet (furnish and install) sheathing to match existing sheathing.

written in words.

ALTERNATES:

Provide pricing for replacing windows (furnish and install to match existing) on the South and the North sides of the museum gables.

Alternate # 1: Restore window on South side of gable. Materials, color, hardware to match existing.

written in numbers.

Alternate # 1: Restore window on South side of gable. Materials, color, hardware to match existing.

written in words.

Alternate # 2: Restore window on North side of gable. Materials, color, hardware to match existing.

written in numbers.

Alternate # 2: Restore window on North side of gable. Materials, color, hardware to match existing.

written in words.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DNR213083

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|-----------------------------------------|------------------------------------------|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012