



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Solicitation

NUMBER
DNR213071

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
GUY NISBET 304-558-8802

RFQ COPY
TYPE NAME/ADDRESS HERE

V
E
N
D
O
R

DIVISION OF NATURAL RESOURCES

2006 ROBERT C. BYRD DRIVE
BECKLEY, WV
25801

304-558-3397

S
H
I
P
T
O

DATE PRINTED
03/15/2013

BID OPENING DATE:

04/02/2013

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 3						
ADDENDUM FOR THE WV DNR OFFICE ROOF REPLACEMENT AT THE BECKLEY OFFICE ISSUED TO PUBLISH AND DISTRIBUTE THE FOLLOWING ATTACHED INFORMATION TO THE VENDOR COMMUNITY.						
0001	1	LS		910-66		
ROOFING MAINTENANCE, REPAIR, AND INSTALLATION						
0002	1	EA		540-62		
PLYWOOD, ALL KINDS (EXCEPT FIR, DECORATIVE, PLASTIC)						
LINE ITEM TWO IS FOR ADDITIONAL 4 X 8 (32 SQ.FT.) OF PLYWOOD FOR ANY UNFORSEEN DAMAGE BEYOND THE ORIGINAL SCOPE OF THIS SOLICITATION. THIS WILL BE ADDRESSED BY CHANGE ORDER ISSUED BY THE PURCHASING DIVISION.						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: DNR213071
Addendum Number: No.03

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ Modify bid opening date and time
- ☒ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

Addendum for the WV DNR office roof replacement at the Beckley Office issued to publish and distribute the following information to the vendor community.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ADDENDUM NUMBER 03

District IV Office Building
Roof Replacement
RFQ # DNR213071

Dated: March 13, 2013

This Addendum forms a part of the Contract Documents and modifies the original bidding documents as noted below.

This Addendum consists of seven (7) pages.

Changes in Instructions to Bidders

The last day for technical questions has been extended to March 20, 2013

Replace the Pricing Sheet with the "Form of Proposal" (attached)

Pre-Bid Conference Information and Clarifications:

Attendees: See attached sign-in sheet(s).

All questions regarding this project must be submitted in writing to the Division of Purchasing, per the instructions in the project manual. Addenda will be only issued by the Division of Purchasing.

The Pre-Bid Conference was intended to provide a general introduction to the project and the site conditions. Only responses included in formal Addenda shall be relied upon as requirements of the project. This includes discussion during the meeting or any dialogue with representative of the WV DNR Engineering, District IV office, or the Design Team.

1. Recent changes have been made to the state purchasing "Instructions to Vendors and Terms and Conditions" related to bidding. Contractors should pay careful attention to these changes. Also noted: contractors should closely follow all instructions to bidders when filling out bid forms and providing supplemental information.
2. It was specifically mentioned that the apparent low bidders will be required to provide a list of subcontractors within 24 hours of bid opening.
3. Clarification on date of substitutions as outlined in the Information to Bidders - "Requests for approval of substitutions must be addressed to and received by the Engineer, Division of Natural Resources, Park and Recreation Section, c/o Guy Nisbet, Purchasing Division, 2019 Washington Street, East, Charleston, WV 25305, and to be given consideration must be received by the date of the cut-off for technical questions as indicated in Solicitation."
4. This is a prevailing wage project.

5. The District IV office will remain open during the hours of 8:30 am to 5:00 pm while this Work is being performed. Two forms of safe access and egress must be maintained at all times. Safety and security of guests, staff personnel, and the building/contents must be maintained at all times.
6. The work area must be flagged, fenced, and/or taped off where no foot traffic may be inside the Work area. Provide proper signage. Clean-up of nails, shingles, etc. must be thorough. Contractor is responsible for providing their own dumpster.
7. Be courteous of guests and staff. 'Quiet' times need to be respected. Coordinate any utility disruptions, anticipated noise, and any other disruptions with Cy Pruett, Maintenance Foreman, 304-256-6945 or other Office personnel as needed. District IV office requests a minimum of 24 hour notice of any disruptions to power, communication, traffic, parking, use of sidewalks, extreme noise, etc.
8. Special consideration needs taken for the Hunter's Education Classes held 3 days each month at the Office. Coordinate work schedule and activities with Cy Pruett. Due to parking space issues, it may be necessary for contractor not to work on days when class is being held.
9. Contractor is responsible for protecting the building and its contents from moisture, dust, etc. entering the building due to this Work. Any issues resulting from areas being unprotected will be the responsibility of the contractor.
10. Be cautious of utility lines. Vendor is responsible for any damages or loss of power caused by this roofing Work. No shut down times can occur. If lines need disconnected, contractor is responsible for providing temporary provisions approved by DNR.
11. Any Testing, B & O taxes, and Obtaining of any Licenses, permits, certifications, and warranties will be the responsibility of the contractor.
12. Electricity and water will be available to the contractor for this work. Space for a small construction trailer and dumpster is available. A designated space will be provided for contractor parking and staging. Contractor is responsible for their own toilet provisions.
13. Remove all abandoned boots/vents from roof. At the DNR's requests, turn over any items removed from the roof to the DNR.
14. Replace the large toilet exhaust vent with two (2) individual 6" exhaust fans/boots. Submit information within 10 calendars days after receiving the Owner's Notice to Proceed.
15. Provide plywood clips on new sheathing using standard spacing. Submit information within 10 calendars days after receiving the Owner's Notice to Proceed.

16. No felting is required. Provide Titanium UDL 25 plus or approved equal, as specified in bid documents, on All roof surfaces.
17. Replace all drip edge with new drip edge (match existing fascia/soffit, color/style). Submit information within 10 calendars days after receiving the Owner's Notice to Proceed.
18. Type and style of shingles shall be Owens Corning Lifetime Oakridge Estate Gray AR laminate or approved equal. Submit samples and colors within 10 calendar days after receiving the Owner's Notice to Proceed.
19. Provide California one cut in valleys. Use metal or ice & water in valleys.
20. Provide additional 10 sheets of plywood (furnish and install) beyond the 3 requested in base bid. This makes a total of 13 sheets of 5/8" plywood to be furnished and installed in base bid. Any unused plywood (whole or pieces) shall be turned over to District IV office.
21. Provide unit price (furnish and install) for 32 square feet (1 sheet of 5/8" thick plywood).
22. Pneumatic air nailing is permitted. Follow OSHA guidelines.
23. Install style and quantity of D rings as required for OSHA. Submit information within 10 calendars days after receiving the Owner's Notice to Proceed.
24. Furnish and install Ridge Vents that run from gable to gable.
25. List of pre-bid attendees is attached.
26. "Form of Proposal" is attached.

End of Addendum

District IV Building Roof Replacement
District IV Office
Beckley, WV
DIVISION OF NATURAL RESOURCES

FORM OF PROPOSAL 1

Name of Bidder:

Address of Bidder:

Phone Number of
Bidder:

WV Contractors License
No.

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**District IV Building Roof Replacement
District IV Office
Beckley, WV
DIVISION OF NATURAL RESOURCES**

FORM OF PROPOSAL 2

BASE BID:

The project generally consists of replacing the existing shingles, underlayment, drip edge, and up to 13 sheets of 5/8" plywood of damaged sheathing.

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents,
written in numbers.

--

Total Base Bid: Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents,
written in words.

--

UNIT PRICE:

Provide a unit price for each 1 sheet 5/8" plywood (32 square feet) (furnish and install) of roof sheathing (type to match existing) beyond the 13 sheets required in the base bid.

Please note: If rotten or unsuitable sheathing beyond the 13 sheets in the base bid is encountered, the DNR representative shall be contacted for instructions on how to proceed.

Unit Price: Provide unit price per 32 square feet (1 sheet 5/8" plywood) to furnish and install sheathing to match existing.

written in numbers.

--

Unit Price: Provide unit price per 32 square feet (1 sheet 5/8" plywood) to furnish and install sheathing to match existing.

written in words.

--

Unit Prices shall be used solely for the negotiations of any requested Change Orders subsequent to the award of the Contract. The sum total of the unit prices furnished herein should equal the base bid amount. However, in the event of a discrepancy, the amount indicated as the base bid shall prevail. Any contract issued as a result of this bid will contain the amount of the base bid and any approved alternates.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number DNR213071

Date March 13, 2013

Location District IV Office, Beckley, WV

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>WV DMR</u></p> <p>Firm Address: <u>324 4th Ave.</u> <u>S. Charleston, WV 25303</u></p> <p>Representative Attending: <u>Carolyn Mansberger - Contract Policy Mgr</u></p> <p>Phone Number: <u>304 558-2764</u></p> <p>Fax Number: <u>304 558-0077</u></p> <p>Email Address: <u>Carolyn.M.Mansberger@wv.gov</u></p>	<p>Firm Name: <u>Dillon Construction</u></p> <p>Firm Address: <u>452 Lockwood Rd</u> <u>Rock WV 24747</u></p> <p>Representative Attending: <u>Curtiss Dillon</u></p> <p>Phone Number: <u>304-887-3029</u></p> <p>Fax Number: <u>304-425-3825</u></p> <p>Email Address: <u>Curtiss.Dillon@yahoo.com</u></p>
<p>Firm Name: <u>Pearl Gate Construction Inc</u></p> <p>Firm Address: <u>7 Anchors Way</u> <u>Winfield, WV</u> <u>25213</u></p> <p>Representative Attending: <u>Chris Brown</u></p> <p>Phone Number: <u>304-539-8999</u></p> <p>Fax Number: <u>304-755-4885</u></p> <p>Email Address: <u>Cbbrown10@yahoo.com</u></p>	<p>Firm Name: <u>PEL Enterprises</u></p> <p>Firm Address: <u>P.O. Box 72</u> <u>St Albans WV 25177</u></p> <p>Representative Attending: <u>Robert Potter</u></p> <p>Phone Number: <u>304-541-1124</u></p> <p>Fax Number: <u>304-721-9015</u></p> <p>Email Address: <u>Wood304@aol.com</u></p>
<p>Firm Name: <u>Mountain State Builders LLC</u></p> <p>Firm Address: <u>151 Thomas Jefferson Dr.</u> <u>Princeton WV 24739</u></p> <p>Representative Attending: <u>Todd Wagner</u></p> <p>Phone Number: <u>304-921-4900</u></p> <p>Fax Number: <u>304-425-9052</u></p> <p>Email Address: <u>twagner2@suddenlink.net</u></p>	<p>Firm Name: <u>Danhill Construction Co.</u></p> <p>Firm Address: <u>PO Box 685</u> <u>Gardley Bridge WV 25065</u></p> <p>Representative Attending: <u>JUSTIN DOZIER</u></p> <p>Phone Number: <u>304-632-1600 EXT 7</u></p> <p>Fax Number: <u>304-632-1501</u></p> <p>Email Address: <u>JUSTIN-DOZIER@yahoo.com</u></p>

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number DNR213071 Date March 13, 2013 Location District IV Office, Beckley, WV

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

<p>Firm Name: <u>Danhill Const. Co</u></p> <p>Firm Address: <u>P.O. Box 685</u> <u>Gawley Ridge W.Va</u> <u>25085</u></p> <p>Representative Attending: <u>Dan Hill</u></p> <p>Phone Number: <u>304-632-1600</u></p> <p>Fax Number: <u>632-1501</u></p> <p>Email Address: <u>Rdanhill@hotmail.com</u></p>	<p>Firm Name: <u>Mark Scott</u></p> <p>Firm Address: <u>P.O. Box 2501</u> <u>Beckley, WV 25801</u></p> <p>Representative Attending: <u>WV DNR</u></p> <p>Phone Number: <u>256-6947</u></p> <p>Fax Number: <u>256-6814</u></p> <p>Email Address: <u>Mark.T.Scott@wv.gov</u></p>
<p>Firm Name: <u>Stillwater Construction</u></p> <p>Firm Address: <u>P.O. Box 8706</u> <u>So Charleston WV 25303</u></p> <p>Representative Attending: <u>Chris Kennedy</u></p> <p>Phone Number: <u>(304) 546-7207</u></p> <p>Fax Number: <u>(304) 205-7449</u></p> <p>Email Address: <u>chris.kennedy@stillwater.net</u></p>	<p>Firm Name: _____</p> <p>Firm Address: _____</p> <p>Representative Attending: _____</p> <p>Phone Number: _____</p> <p>Fax Number: _____</p> <p>Email Address: _____</p>
<p>Firm Name: <u>TY PRUETT</u></p> <p>Firm Address: <u>600 Doc Miller Rd</u> <u>Cool Ridge, WV</u> <u>25825</u></p> <p>Representative Attending: <u>Maintenance Foreman</u></p> <p>Phone Number: <u>(304) 256 6945</u></p> <p>Fax Number: <u>256 6948</u></p> <p>Email Address: _____</p>	<p>Firm Name: _____</p> <p>Firm Address: _____</p> <p>Representative Attending: _____</p> <p>Phone Number: _____</p> <p>Fax Number: _____</p> <p>Email Address: _____</p>

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: DNR213071

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
 Revised 6/8/2012